

Thousand Islands Bridge Authority
Friday, August 21, 2020, 10:30 A.M.
American Administration Building

PRESENT Bruce Armstrong, Chairman
Patrick Simpson, Vice Chairman
Micheline Dubé, Secretary-Treasurer
Natalie Kinloch, Assistant Secretary-Treasurer
Jacques E. Pigeon, Assistant Secretary-Treasurer
Robert J. Storms, Assistant Secretary-Treasurer
Peter Walton, Legal Counsel
Timothy Sturick, Executive Director
Bryan Olson, Manager, Finance & Administration
Bill Moulton, Director, Bridge Facilities Operations & Maintenance
Brian Salisbury, Director, Boldt Facilities Operations
& Maintenance/Construction
Keri Jobson, Boldt Facilities Operations Manager
Patrick Labiendo, Facilities Safety & Security Officer
Corey Fram, Director of Tourism

ALSO

MEDIA 1

MINUTES

The meeting was called to order by Bruce Armstrong, Chairman. Upon motion by Robert J. Storms and seconded by Micheline Dubé, the minutes of the meeting held on July 24, 2020, were unanimously approved.

COMMUNICATIONS

Mr. Sturick reported that Ms. Kinloch, Mr. Pigeon, Ms. Dubé and Mr. Simpson were participating via conference call.

FINANCIAL MATTER

Financial Statement: Mr. Olson, in reviewing the Financial Statement Balance Sheet (Exhibit A) for the month of July 31, 2020, reported that the Authority's directly held Cash and Investment Obligations, total to date of \$8,120,227 compared to \$12,313,153 for the prior fiscal year representing a decrease of \$4,192,926 or 34.05% below the previous period.

Mr. Olson reported Total Facilities to date of \$65,868,010 compared to \$61,935,126, for the prior fiscal year representing an increase of \$3,932,884 or 6.35% above the previous period. Mr. Olson reported Total Assets to date of \$78,335,367 compared to \$78,254,506 for the prior fiscal year representing an increase of \$80,861 or 0.10% above the previous period. Mr. Olson reported Payables total to date of \$7,672,698 compared to \$7,355,001 for the prior fiscal year, representing an increase of \$317,697 or 4.32% above the previous period. Mr. Olson reported the Provision for Canadian Dollar Conversion total to date of \$261,745 compared to \$497,765 for the prior fiscal year representing a decrease of \$236,020 or 47.42% below the previous period. Mr. Olson reported Total Statutory Equity stands at \$53,727,964, compared to \$48,961,213 for the previous fiscal year, representing an increase of \$4,766,751 or 9.74% above the previous period.

In reviewing Exhibit B Net Revenue (Loss) – Bridge, Other Facilities & Programs), Mr. Olson reported Toll Income at \$2,514,639 versus \$4,400,605 for the previous period representing a decrease of \$1,885,966 or 42.86% below the previous period. Mr. Olson reported total Cost of Operations for Bridge Facilities is recorded at \$3,153,410 versus \$3,634,420 for the previous period representing a decrease of \$481,010 or 13.23% below the previous year. Mr. Olson reported total Canadian Dollar Conversion is recorded at \$167,810 versus \$123,765 for the previous period representing an increase of \$44,045 or 35.59% above the previous period. Mr. Olson reported total Net Revenue (Loss) is recorded at (\$806,582) versus \$642,421, for the previous period representing a decrease of \$1,449,003 or 225.55% below the previous year. Mr. Olson reported FBCL's Net Revenue (Loss) Share is recorded at (\$397,661) as compared to \$298,301 the previous period representing a decrease of \$695,962 or 233.31% below the previous period. Mr. Olson reported TIBA's Net Revenue (Loss) Share through July 31, 2020 is recorded at (\$441,723) as compared to \$309,818 for the previous period representing a decrease of \$751,541 or 242.58% below the previous period. Mr. Olson

reported the Total Revenue from Other Facilities & Programs is recorded at \$689,427 compared to \$2,153,479 for the previous period representing a decrease of \$1,464,052 or 67.99% below the previous period. Mr. Olson reported the Cost of Operations from Other Facilities & Programs is recorded at \$952,012 compared to \$1,640,051 for the previous period representing a decrease of \$688,039 or 41.95% below the previous period. Mr. Olson reported Total Net (Loss) from Other Facilities & Programs year-to-date of (\$262,586) as compared to \$513,428 for the prior year, representing a decrease of \$776,014 or 151.14% below the previous year. Mr. Olson reported Net Revenue (Loss) from all operations (Bridge, Other Facilities & Programs), through July 31, 2020 is (\$704,309) compared to \$823,246 for the prior fiscal year, representing a decrease of \$1,527,555 or 185.55% below the previous fiscal year.

With respect to Exhibit C (Statement of Source & Use of Funds), Mr. Olson reported that Net Revenue (Loss) plus the adjustment for non-cash cost of depreciation reflects total funds available of \$454,225 compared to \$1,605,568 the prior fiscal year, representing a decrease of \$1,151,343 or 71.71% below the previous fiscal year. Mr. Olson reported Bridge Facilities Use of Funds year-to-date total \$32,106, compared to \$3,793,559 for the previous year representing a decrease of \$3,761,453 or 99.15% below the previous fiscal year. Mr. Olson reported Other Facilities & Programs year-to-date total \$2,001,320 compared to \$1,824,514 representing an increase of \$176,806 or 9.69% above the previous fiscal year. Mr. Olson reported Total Use of Funds year-to-date total \$2,033,426 compared to \$5,618,073 for the prior year, representing a decrease of \$3,584,647 or 63.81% below the previous year. In terms of Net Increase (Decrease) in Operating Cash and Other Net Current Assets, the current year-to-date amount stands at (\$1,579,202) compared to (\$4,012,505) for the prior fiscal year, representing an increase of \$2,433,303 or 60.64% above the previous year.

Mr. Olson reviewed Exhibit D (Shared Special Maintenance Project Expenses) for July 31, 2020, reported zero for the month and year to date expenses totaling zero.

Financial Statements: Upon Mr. Olson's presentation of the financial statements for the month of July 31, 2020, a motion to accept the financial report was moved by Patrick Simpson, seconded by Natalie Kinloch, and duly accepted.

Capital Projects Obligation Report: Mr. Olson reviewed the report dated July 31, 2020 noting the Total TIBA•FBCL Projects Budget is \$80,000, with the obligated amount being zero and incurred to-date of zero and a balance due of zero. Mr. Olson reported Total TIBA Projects Budget is \$271,000 with the obligated amount being \$27,146 and incurred to-date of \$27,146 and a balance due of \$27,146. Mr. Olson reported Total Bridge Facilities Projects Budget is \$351,000, with the obligated amount being \$27,146, incurred to-date of \$27,146 and a balance due of \$27,146. Mr. Olson reported Total Boldt Facilities Projects budget is \$2,459,000 with the obligated amount being \$1,590,113 and incurred to-date of \$1,590,113 and a balance due of \$822,828. Mr. Olson reported Total Other Capital budget is \$451,000 with the obligated amount of \$411,207 and incurred to-date of \$411,207 and a balance due of \$399,896. Total appropriations for Capital Programs for Bridge and Other Facilities & Programs for FY 2020-2021 is \$3,261,000 with the current obligated amount being \$2,028,466 and incurred to-date of \$2,028,466 and a balance due of \$1,249,871.

Investment Report: Mr. Olson reviewed the Fund & Investment Report dated July 31, 2020 in detail noting investments totaling \$8,120,227 with an average rate of return of .21% versus .86% in 2019. Mr. Olson also reported pledged securities for each U.S. institution were in place and at levels equal to or more than the required minimum (100%).

Review, Approval/Ratification of Routine and Special Expense Payments

- Proposed Resolution No. 31: Mr. Sturick read the following resolution which was moved by Robert J. Storms and seconded by Jacques E. Pigeon and duly adopted.

SEE ATTACHMENT 1

Bridge Facility Traffic & Revenue Reports:

31 Days of July (2020-2021 compared to 2019-2020)

FY20-21	Total Vehicles	108,036	-	(140,068)	-	(56.5%)
	Total Revenue	\$537,871	-	(\$515,305)	-	(48.9%)

5 Months March/July (2020-2021 compared to 2019-2020)

FY20-21	Total Vehicles	436,808	-	(461,356)	-	(51.4%)
	Total Revenue	\$2,528,893	-	(\$1,954,406)	-	(43.6%)

14 Days August (2020-2021 compared to 2019-2020)

FY20-21	Total Vehicles	50,949	-	(74,446)	-	(59.4%)
	Total Revenue	\$263,721	-	(\$241,550)	-	(47.8%)

Mr. Sturick reviewed the Total Vehicle Comparison report for the Bridge and Tunnel Operators Association (BTOA) for YTD July 2020 and July 2019. Mr. Sturick reported total crossings for YTD July 2020 and July 2019 were 658,557 compared to 1,113,122 the previous period YTD representing a decrease of 454,565 below the previous period.

Mr. Sturick reported on the Boldt Facilities admissions and revenue reports.

Boldt Castle/Revenue Reports

31 Days of July (2020 compared to 2019)

Total BC Admissions	24,883	-	(29,026)	-	(53.8%)
Total Revenue	\$216,185	-	(\$366,079)	-	(62.9%)

3 Months May/July (2020 compared to 2019)

Total Admissions	26,152	-	(64,580)	-	(71.2%)
Total Revenue	\$230,832	-	(\$665,968)	-	(74.3%)

Food Concession/Revenue Reports:**31 Days of July (2020 compared to 2019)**

Total Revenue	\$29,987	-	(\$63,283)	-	(67.8%)
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3 Months May/July (2020 compared to 2019)

Total Revenue	\$30,690	-	(\$114,862)	-	(78.9%)
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Gift Concession/Revenue Reports:**31 Days of July (2020 compared to 2019)**

Total Revenue	\$116,234	-	(\$57,301)	-	(33.0%)
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3 Months May/July (2020 compared to 2019)

Total Revenue	\$123,638	-	(\$193,201)	-	(61.0%)
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PROJECT REPORTS**Bridge Facilities****Operations and Maintenance Activities**

Mr. Moulton reported that the staff continue overcoating the main cable on the U.S. Bridge with a special paint to help prevent cracking and would also be making some concrete repairs. Mr. Moulton reported that the staff have been working on the bracket clap assembly which is installed between the vertical suspender cable and diagonal stay cable to prevent contact as well as currently investigating the main bearing in the south tower below deck. Mr. Moulton reported the new suspender cable for the Canadian bridge is on site and will be installed in September 2020. Mr. Moulton reported that the 2020 Detailed Inspection of the Canadian Crossing, underwater inspection of Pier 17, the Follow-Up Inspection of the U.S. Crossing and the Boldt Yacht House Bridges is scheduled to commence on September 14, 2020 – September 25, 2020. Mr. Moulton reported that the

Water Main Replacement in the Median of I-81 and the Rift Water Treatment Plant Replacement Project is complete. Mr. Moulton reported that the design engineer is currently reviewing the concerns of the heat trace tape that was installed on the waterline by D.C. Building Systems, Inc. for the International Rift Water Treatment Plant Replacement Project. Mr. Moulton reported that Industrial Electrical Contractors Brockville Ltd. is on site and will be repairing the concrete and drainage in toll lanes 2 & 3 on the Canadian side for the Canadian Toll Plaza Rehabilitation Project – Phase 2. Mr. Moulton reported that a site visit took place recently with representatives from TIBA, Federal Bridge Corporation Limited (FBCL), WSP Canada, Inc. and the Development Authority of the North Country (DANC) regarding the Fiber Optic Installation Project. Mr. Moulton reported that FBCL has hired WSP Canada, Inc. to do a feasibility study and progress meetings will take place bi-weekly.

Safety, Security & Wellness

Mr. Labiendo reported no new injuries the past month with two (2) open claims. Mr. Labiendo reported that staff have been diligent in making sure that the COVID-19 employee self-assessment form is completed upon arrival to work and that all visitor self-assessment forms are completed. Mr. Labiendo reported that he has been participating in weekly webinars hosted by Bond, Schoeneck & King, PLLC, Attorneys at Law, regarding current COVID-19 New York State and Federal regulations. Mr. Labiendo reported that he has sent in his renewal for his security clearance for Canada which will expire in September 2020. Mr. Labiendo reported that he would be meeting with the tour boat operators in September 2020 to update their Declaration of Security documents that will cover them through the end of the Boldt Castle operating season.

Other Facilities and Programs

Boldt Facilities

Ms. Jobson reported that some of the seasonal staff have returned to college and school which has resulted in staff being moved around to work in different areas of the Boldt Facilities. Ms. Jobson reported that N. Scott Trimble of the Syracuse Post Standard was on site recently to take pictures which resulted in the creation of a video "You've never seen New York like this: Boldt Castle". Ms. Jobson reported that a representative from PBS WXXI out of Rochester, NY, was on site and interviewed Ms. Wakefield and got footage for a program called "Fantastic New York". Ms. Jobson reported that the website and social media platform have been updated to reflect the hours of operation through Labor Day 2020 as well as the local Chamber of Commerce's and boat lines have been notified. Ms. Jobson reported that there were eighteen (18) weddings scheduled for the 2020 season with ten (10) being cancelled due to the COVID-19 pandemic and additional wedding requests with no advance notice have taken place without no difficulties.

Mr. Salisbury reported that the weekend visitations have been strong. Mr. Salisbury reported that the food concession, hot dog stand and gift shop have been well received on the weekends. Mr. Salisbury reported that the Wastewater Treatment Plant Replacement Project is near completion and waiting for the delivery of the cabinets and countertops for the control building and the intake and the exhaust louvers for the pump station at Boldt Castle. The fence is near completion, access control system and door lock cores will be installed and the concrete anchors for the underwater force main pipe have been placed. Mr. Salisbury reported that the decommissioning of the old plant will take place in the fall of 2020. Mr. Salisbury reported that the maintenance staff have been making dock and electrical repairs at the Boldt Landing Marina and dock repairs and cleat replacement at Boldt Castle as well as working on routine maintenance. Mr. Storms

thanked Mr. Salisbury for organizing his visit with friends to the Boldt Facilities and noted that they had a nice time. Mr. Sturick thanked the Boldt Facilities staff for their hard work during the current COVID -19 pandemic and making sure that visitors receive a good experience while at the Boldt Facilities.

OTHER

Line of Credit – Watertown Savings Bank – Proposed Resolution No. 32: Mr. Walton read the following resolution which was moved by Patrick Simpson seconded by Micheline Dubé on and duly adopted.

SEE ATTACHMENT 2

Authorization to Execute Contract with NYS Department of Agriculture and Markets for Operation of the Welcome Center for Fiscal Year 2020-2021 – Proposed Resolution No. 33: Mr. Sturick read the following resolution which was moved by Robert J. Storms seconded by Jacques E. Pigeon and duly adopted.

SEE ATTACHMENT 3

Proposed Resolution to Enter into a Subcontract with Cornell Cooperative Extension of Jefferson County for Operation of the Taste of New York Store at the New York State Welcome Center for the Period July 1, 2020 through June 30, 2021 - Proposed Resolution No. 34: Mr. Sturick read the following resolution which was moved by Natalie Kinloch and seconded by Robert J. Storms and duly adopted. A discussion was held during which it was declared by Mr. Armstrong that based on his affiliation with Cornell Cooperative Extension of Jefferson County, he had a conflict of interest in participating in the discussion or voting on the issue. Upon call of the issue by the Chairman, those voting in favor were Mr. Simpson, Ms. Dubé, Ms. Kinloch, Mr. Pigeon and Mr. Storms. Those opposed: none. Those abstaining: Mr. Armstrong.

SEE ATTACHMENT 4

Mr. Sturick discussed the Boldt Facilities post Labor Day and proposed to the board members to close the Boldt Facilities two (2) weeks earlier which would be at the end of the business day October 4, 2020 and to reduce the hours and days of operation. A lengthy discussion took place amongst the board members. Ms. Kinloch proposed breaking the discussion into two parts and that a vote be taken for closing the Boldt Facilities at the end of the business day on October 4, 2020. All board members agreed unanimously to close two (2) weeks early at the end of the business day on October 4, 2020. Further discussion took place in regards to days and hours of operation. The board members agreed to keep the Castle open seven days per week and approved Mr. Sturick to use his own discretion when deciding hours of operation.

With no other business, a motion to adjourn the Meeting was made by Robert J. Storms and seconded by Jacques E. Pigeon and unanimously carried.

NEXT AUTHORITY MEETING

By unanimous consent, the time and place of the next Authority meeting were set for Friday, September 25, 2020, @ 10:30 am, in the American Administration Building.

Secretary

ATTACHMENT 1

RESOLUTION NO. 31

**RE: APPROVAL/RATIFICATION OF ROUTINE EXPENSE PAYMENTS
AND APPROVAL OF SPECIAL EXPENSE PAYMENTS**

The following resolution was moved by Robert J. Storms, seconded by Jacques E. Pigeon and duly adopted.

WHEREAS, the below listed requisitions and vouchers, together with invoices and other supporting documentation for routine and special expense payments made since the Authority meeting held on July 24, 2020, were available and reviewed by the Authority during the meeting held on August 21, 2020 (viz):

<u>Date</u>	<u>Requisition</u>	<u>Voucher Number</u>	<u>Amount</u>
07/28/20	3300	30590-30619 - US / C9418-C9429 - CD	\$ 193,760.21
08/04/20	3301	30620-30648 - US / C9430-C9432 - CD	62,606.59
08/11/20	3302	30649-30671 - US / C9433-C9437 - CD	247,735.34
08/18/20	3303	30672-30682 - US / C9438-C9445 - CD	<u>251,260.53</u>
			<u>\$ 755,362.67</u>

WHEREAS, in a similar manner, the below listed Special Expense Payments, together with invoices and other supporting documentation which require specific approval before payment is made, were available and reviewed by the Authority during the meeting held on August 21, 2020 (viz):

	<u>Amount</u>
Aubertine & Currier - Professional Services	
- Boldt Facilities Wastewater Treatment Plant Replacement Project	11,012.77
- International Rift Water Plant Project	11,137.84
Bond, Schoeneck & King, PLLC - Professional Services	1,209.00
Brady Systems - Weigh-in-Motion Scale Upgrade Project	9,129.74
Chalk's Marina & Boat Sales - Repair to Port Engine - Boldt Yacht House Shuttle	3,162.46
Crowley & Halloran CPA's P.C. - Professional Services	
- Fiscal 2019-2020 Audit	
- Deferred Compensation Plan Ending December 31, 2019	23,300.00
D.C. Building Systems, Inc.	
- Boldt Facilities Wastewater Treatment Plant Replacement Project	71,140.46
Development Authority of the North Country (DANC) - Operations & Maintenance Services - Boldt Castle Wastewater Treatment Facility - July 2020	5,240.00
Emerald Transformer Ohio - Pickup 4 Transformers for Scrap	4,073.72
Hyde-Stone Mechanical Contractors, Inc. - Repair to Water Pipe Supply Line - North Country Welcome Center (NCWC)	1,768.56

Koester Associates, Inc. - Filters, UV Lamps & UV Sleeves - Rift Water Treatment Plant	7,803.00	
Lubrite Technologies - Bridge Bearings	24,404.00	
NYS Department of Transportation - Airspace Lease - US Duty Free	3,000.00	
Parsons Transportation Group - Professional Services - Retainer & Overweight Permits - March 2020 - May 2020	17,657.25	
Rifenburg Construction Inc - Water Main Replacement in the Median of I-81 - Rift Water Treatment Plant Replacement Project	200,000.00	
The Whitmore Group - Property & Casualty Insurance	288,772.30	
Town of Alexandria - 2019-2020 PILOT Payment	18,405.88	
Wire Rope Works, Inc. - Replacement - Suspender Cable - Canadian Bridge	8,115.00	
Bridgeview Engineering and Service Technology - International Rift Water Plant Project	3,809.28	CD
	<u>3,809.28</u>	
	<u>\$713,141.26</u>	

WHEREAS, the Executive Director has recommended approval of all Routine and Special Expense Payments as proper obligations of this Authority.

RESOLVED, that the Authority as it's proper act and deed, hereby approves and ratifies in all respects the routine and special expense payments represented by Requisition No. 3300 through No. 3303 as set forth herein, totaling \$755,362.67, and

RESOLVED, that the Authority, as its proper act and deed, hereby approves for payment special expenses set forth herein, totaling \$713,141.26.

ATTACHMENT 2

RESOLUTION NO. 32

RE: LINE OF CREDIT – WATERTOWN SAVINGS BANK

The following resolution was moved by Patrick Simpson, seconded by Micheline Dubé and duly adopted.

WHEREAS, due to the current COVID-19 pandemic, border crossings at the Thousand Islands Bridge Crossing (the “Bridge”) have been restricted to essential traffic only resulting in a temporary reduction of Bridge crossings and revenue derived therefrom; and

WHEREAS, the Thousand Islands Bridge Authority (the “Authority”) previously secured a line of credit in the principal amount of One Million Five Hundred Thousand Dollars (\$1,500,000.00) for cash flow purposes in support of its general operations and commitments, and in an effort to maintain its reserves and investments to the maximum extent; and

WHEREAS, restricted border travel has continued longer than was originally anticipated, and consequently the Authority deems it prudent to secure an additional Five Million Dollars (\$5,000,000.00) pursuant to a new line of credit; and

WHEREAS, Watertown Savings Bank (“WSB”) by letter dated July 28, 2020, has agreed to provide the Authority with a Five Million Dollar line of credit pursuant to the terms set forth therein.

NOW THEREFORE BE IT

RESOLVED, that pursuant to the requirements of the New York Public Authorities Law, Title 4, Section 581 (7), that the Authority seek the consent of the Jefferson County Board of Legislators to borrow the additional sum of Five Million and 00/100 Dollars pursuant to a new line of credit; and it is further

RESOLVED, that upon approval from the Jefferson County Board of Legislators, the Authority shall enter into a new line of credit agreement with WSB to borrow up to the total maximum amount of Six Million Five Hundred Thousand and 00/100 Dollars (\$6,500,000.00) total between its existing and a new line of credit, whether such sum be borrowed in full from WSB or in combination with Carthage Federal Savings and Loan; and be it further

RESOLVED, that the Authority issue its note and a security agreement in favor of WSB for the full amount of the new loan and pledge its accounts receivable and equipment as security for the loan; and it is further

RESOLVED, that Timothy Sturick, in his capacity as Executive Director, is authorized and directed to execute any and all loan documents, including, but not limited to, a loan agreement, note and security agreement, which are necessary or convenient for the purpose of obtaining the new line of credit, and that the same be the proper act and deed of the Authority, binding the Authority to the terms thereof.

ATTACHMENT 3

RESOLUTION NO. 33

RE: AUTHORIZATION TO EXECUTE CONTRACT WITH NYS DEPARTMENT OF AGRICULTURE AND MARKETS FOR OPERATION OF THE WELCOME CENTER FOR FISCAL YEAR 2020-2021

The following resolution was moved by Robert J. Storms, seconded by Jacques E. Pigeon and duly adopted.

WHEREAS, the Thousand Islands Bridge Authority (the "Authority") previously leased to New York State property upon the Authority's campus for the building of a Welcome Center; and

WHEREAS, the New York State Department of Agriculture and Markets and the Authority have previously entered into one (1) year contracts for the Authority to operate and maintain the Welcome Center, the last said contract being for the fiscal year July 1, 2019 through June 30, 2020 (the "Contract"); and

WHEREAS, the Contract has now expired; and

WHEREAS, both the Department of Agriculture and Markets and the Authority are satisfied with the terms of the Contract as previously executed, with minor adjustments; and

WHEREAS, the contract for July 1, 2020 through June 30, 2021 (the "New Contract") is upon the same terms as the prior contract with funding in the amount of \$900,000.00; and

WHEREAS, the Department of Agriculture and Markets and the Authority wish to renew the Contract for the fiscal year July 1, 2020 through June 30, 2021, upon the terms set forth in the New Contract.

NOW THEREFORE BE IT

RESOLVED, that the Authority enter into the New Contract for operation of the Welcome Center for the period of July 1, 2020 through June 30, 2021 with the Department of Agriculture and Markets upon the terms and conditions set forth in the New Contract; and it is further

RESOLVED, that the Authority's Executive Director is hereby authorized and directed to execute the New Contract for operation of the Welcome Center on behalf of the Authority as the Authority's proper act and deed, binding the Authority to the terms thereof.

ATTACHMENT 4

RESOLUTION NO. 34

RE: PROPOSED RESOLUTION TO ENTER INTO A SUBCONTRACT WITH CORNELL COOPERATIVE EXTENSION OF JEFFERSON COUNTY FOR OPERATION OF THE TASTE OF NEW YORK STORE AT THE NEW YORK STATE WELCOME CENTER FOR THE PERIOD JULY 1, 2020 THROUGH JUNE 30, 2021

WHEREAS, the Thousand Islands Bridge Authority (the "Authority") has by resolution on this date resolved to enter into a contract (the "Master Contract") with the New York State Department of Agriculture and Markets to operate the New York State Welcome Center on Collins Landing Road in Alexandria Bay, New York, situated on the campus of the Authority, for the period of July 1, 2020 through June 30, 2021; and

WHEREAS, upon execution of the Master Contract, the Authority must await approval of the Master Contract by the various departments of the State required to ratify the Master Contract before its effective date; and

WHEREAS, the Master Contract requires the Authority to subcontract operation of the Taste New York Store (the "Market") with Cornell Cooperative Extension of Jefferson County ("CCE"), the subcontract being referred to herein as the "CCE Contract"; and

WHEREAS, the CCE Contract must be approved by the State of New York; and

WHEREAS, the Authority wishes to authorize Timothy Sturick, the Executive Director of the Authority, to enter into the CCE Contract upon the conditions precedent that the Master Contract is ratified and approved by the State, and that the CCE Contract is ratified and approved by the State.

NOW THEREFORE BE IT

RESOLVED, that the Executive Director is authorized and directed to execute the CCE Contract for operation of the Market for the period of July 1, 2020 through June 30, 2021 upon satisfaction of the conditions precedent set forth above; and it is further

RESOLVED, that the Executive Director may make changes to the proposed CCE Contract based on the comments of Cornell Cooperative Extension of Jefferson County and/or the State of New York, provided that the same do not materially change the duties and obligations therein; and it is further

RESOLVED, that the power and authority granted to the Executive Director herein shall be deemed to be the proper act and deed of the Authority, binding the Authority to the terms of the CCE Contract.

Dated: August 21, 2020

Introduced by: Natalie Kinloch

Seconded by: Robert J. Storms

Voting Aye: Micheline Dubé
Jacques E. Pigeon
Patrick Simpson

Voting Nay:

Abstained: Bruce Armstrong

Absent: