

Thousand Islands Bridge Authority
Friday, February 26, 2021 10:30 A.M.
American Administration Building

PRESENT Bruce Armstrong, Chairman
Micheline Dubé, Secretary-Treasurer
Jacques E. Pigeon, Assistant Secretary-Treasurer
Robert J. Storms, Assistant Secretary-Treasurer
Douglas D. Dier, Assistant Secretary-Treasurer
Peter Walton, Legal Counsel
Timothy Sturick, Executive Director
Bill Moulton, Director, Bridge Facilities Operations & Maintenance
Brian Salisbury, Director, Boldt Facilities Operations
& Maintenance/Construction
Bryan Olson, Manager, Finance & Administration
Keri Jobson, Boldt Facilities Operations Manager
Patrick Labiendo, Facilities Safety & Security Officer
Lohanne Messenger, Senior Accountant/Office Manager
Corey Fram, Director of Tourism

ALSO

MEDIA None in attendance.

MINUTES

The meeting was called to order by Bruce Armstrong, Chairman. Upon motion by Robert J. Storms and seconded by Micheline Dubé, the minutes of the meeting held on January 22, 2021, were unanimously approved.

COMMUNICATIONS

Mr. Sturick reported that Mr. Armstrong, Mr. Pigeon, Ms. Dubé, Mr. Dier, Mr. Storms and Mr. Fram were participating via conference call. Ms. Kinloch and Mr. Simpson asked to be excused for this month's meeting.

Memorial Resolution – Robert VR Barnard – Proposed Resolution No. 53: Mr. Sturick read the following resolution which upon motion by all those present unanimously carried, the resolution was duly adopted.

SEE ATTACHMENT 1

Memorial Resolution – Sheila A. Tremblay – Proposed Resolution No. 54: Mr. Sturick read the following resolution which upon motion by all present unanimously carried, the resolution was duly adopted.

SEE ATTACHMENT 2

Mr. Sturick reported to the Board Members and staff of William (Howard) Kelly's recent passing. Mr. Sturick reported that Mr. Kelly was the Director of the Capital Corridor at the time of his retirement in 2013.

FINANCIAL MATTER

Financial Statement: Mr. Olson, in reviewing the Financial Statement Balance Sheet (Exhibit A) for the month of January 31, 2021, reported that the Authority's directly held Cash and Investment Obligations, total to date of \$7,906,884 compared to \$10,478,211 for the prior fiscal year representing a decrease of \$2,571,327 or 24.54% below the previous period. Mr. Olson reported Total Facilities to date of \$66,189,938 compared to \$64,869,745, for the prior fiscal year representing an increase of \$1,320,193 or 2.04% above the previous period. Mr. Olson reported Total Assets to date of \$78,915,450 compared to \$78,761,227, for the prior fiscal year representing an increase of \$154,223 or 0.20% above the previous period. Mr. Olson reported Payables total to date of \$8,268,365 compared to \$7,240,959 for the prior fiscal year, representing an increase of \$1,027,406 or 14.19% above the previous period. Mr. Olson reported the Provision for Canadian Dollar Conversion total to date of \$224,316 compared to \$529,349 for the prior fiscal year representing a decrease of \$305,033 or 57.62% below the previous period. Mr. Olson reported Total Statutory Equity stands at

\$53,749,810, compared to \$49,550,390 for the previous fiscal year, representing an increase of \$4,199,420 or 8.48% above the previous period.

In reviewing Exhibit B Net Revenue (Loss) – Bridge, Other Facilities & Programs), Mr. Olson reported Toll Income at \$5,612,434 versus \$9,335,492 for the previous period representing a decrease of \$3,723,058 or 39.88% below the previous period. Mr. Olson reported total Cost of Operations for Bridge Facilities is recorded at \$6,829,516 versus \$7,473,268 for the previous period representing a decrease of \$643,752 or 8.61% below the previous year. Mr. Olson reported total Canadian Dollar Conversion is recorded at \$246,260 versus \$646,791 for the previous period representing a decrease of \$400,531 or 61.93% below the previous period. Mr. Olson reported total Net Revenue (Loss) is recorded at (\$1,463,342) versus \$1,215,433, for the previous period representing a decrease of \$2,678,775 or 220.40% below the previous year. Mr. Olson reported FBCL's Net Revenue (Loss) Share is recorded at (\$344,449) as compared to \$971,533 the previous period representing a decrease of \$1,315,982 or 135.45% below the previous period. Mr. Olson reported TIBA's Net Revenue (Loss) Share through January 31, 2021 is recorded at (\$1,160,342) as compared to \$152,098 for the previous period representing a decrease of \$1,312,440 or 862.89% below the previous period. Mr. Olson reported the Total Revenue from Other Facilities & Programs is recorded at \$2,950,850 compared to \$4,356,757 for the previous period representing a decrease of \$1,405,907 or 32.27% below the previous period. Mr. Olson reported the Cost of Operations from Other Facilities & Programs is recorded at \$2,241,334 compared to \$3,096,467 for the previous period representing a decrease of \$855,133 or 27.62% below the previous period. Mr. Olson reported Total Net Revenue from Other Facilities & Programs year-to-date of \$709,517 as compared to \$1,260,291 for the prior year, representing a decrease of \$550,774 or 43.70% below the previous year. Mr. Olson reported Net Revenue (Loss) from all operations (Bridge, Other Facilities & Programs),

through January 31, 2021 is (\$450,826) compared to \$1,412,389 for the prior fiscal year, representing a decrease of \$1,863,215 or 131.92% below the previous fiscal year.

With respect to Exhibit C (Statement of Source & Use of Funds), Mr. Olson reported that Net Revenue (Loss) plus the adjustment for non-cash cost of depreciation reflects total funds available of \$2,097,948 compared to \$3,108,152 the prior fiscal year, representing a decrease of \$1,010,204 or 32.50% below the previous fiscal year. Mr. Olson reported Bridge Facilities Use of Funds year-to-date total \$1,024,667, compared to \$4,316,362 for the previous year representing a decrease of \$3,291,695 or 76.26% below the previous fiscal year. Mr. Olson reported Other Facilities & Programs year-to-date total \$2,717,727 compared to \$5,505,739 representing a decrease of \$2,788,012 or 50.64% below the previous fiscal year. Mr. Olson reported Total Use of Funds year-to-date total \$3,742,393 compared to \$9,822,102 for the prior year, representing a decrease of \$6,079,709 or 61.90% below the previous year. In terms of Net Increase (Decrease) in Operating Cash and Other Net Current Assets, the current year-to-date amount stands at (\$1,644,445) compared to (\$6,713,950) for the prior fiscal year, representing an increase of \$5,069,505 or 75.51% above the previous year.

Mr. Olson reviewed Exhibit D (Shared Special Maintenance Project Expenses) for January 31, 2021, reported \$3,000 for the month and year to date expenses totaling \$7,147.

Financial Statements: Upon Mr. Olson's presentation of the financial statements for the month of January 31, 2021, a motion to accept the financial report was moved by Micheline Dubé, seconded by Jacques E. Pigeon, and duly accepted.

Capital Projects Obligation Report: Mr. Olson reviewed the report dated January 31, 2021 noting the Total TIBA•FBCL Projects Budget is \$80,000, with the obligated amount being \$11,295 and incurred to-date of \$11,295 and a balance due of \$3,000. Mr. Olson reported Total TIBA Projects Budget is \$271,000 with the obligated amount being \$27,146

and incurred to-date of \$27,146 and a balance due of zero. Mr. Olson reported Total Bridge Facilities Projects Budget is \$351,000, with the obligated amount being \$38,441, incurred to-date of \$38,441 and a balance due of \$3,000. Mr. Olson reported Total Boldt Facilities Projects budget is \$2,459,000 with the obligated amount being \$2,224,244 and incurred to-date of \$2,224,244 and a balance due of \$291,367. Mr. Olson reported Total Other Capital budget is \$451,000 with the obligated amount of \$463,617 and incurred to-date of \$463,617 and a balance due of \$7,130. Total appropriations for Capital Programs for Bridge and Other Facilities & Programs for FY 2020-2021 is \$3,261,000 with the current obligated amount being \$2,726,302 and incurred to-date of \$2,726,302 and a balance due of \$301,497.

Investment Report: Mr. Olson reviewed the Fund & Investment Report dated January 31, 2021 in detail noting investments totaling \$7,906,884 with an average rate of return of .19% versus .87% in 2020. Mr. Olson also reported pledged securities for each U.S. institution were in place and at levels equal to or more than the required minimum (100%).

Review, Approval/Ratification of Routine and Special Expense Payments

- Proposed Resolution No. 55: Mr. Sturick read the following resolution which was moved by Robert J. Storms and seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 3

Bridge Facility Vehicle Traffic & Revenue Comparison:

31 Days of January (2020-2021 compared to 2019-2020)

FY20-21	Total Vehicles	60,969	-	(51,525)	-	(45.8%)
	Total Revenue	\$483,383	-	(\$173,747)	-	(26.4%)

11 Months March/January (2020-2021 compared to 2019-2020)

FY20-21	Total Vehicles	905,006	-	(994,580)	-	(52.4%)
	Total Revenue	\$5,670,853	-	(\$3,716,697)	-	(39.6%)

14 Days February (2020-2021 compared to 2019-2020)

FY20-21	Total Vehicles	27,429	-	(22,532)	-	(45.1%)
	Total Revenue	\$203,606	-	(\$90,584)	-	(30.8%)

Mr. Sturick reviewed the Traffic Report for the Bridge and Tunnel Operators Association (BTOA) for YTD January 2021 and January 2020. Mr. Sturick reported total crossings for YTD January 2021 and January 2020 were 60,971 compared to 112,494 the previous period YTD representing a decrease of 51,523 or 45.8% below the previous period.

Budget Amendment – Proposed Resolution No. 56: Mr. Sturick read the following resolution which was moved by Robert J. Storms and seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 4

Property and Casualty Insurance Consulting Services Agreement – Proposed Resolution No. 57: Mr. Sturick read the following resolution which was moved by Micheline Dubé and seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 5

Bridge System Consulting Engineers Retainer & Services Agreement – Proposed Resolution No. 58: Mr. Sturick read the following resolution which was moved by Robert J. Storms and seconded by Jacques E. Pigeon and duly adopted.

SEE ATTACHMENT 6**PROJECT REPORTS****Bridge Facilities****Operations and Maintenance Activities**

Mr. Moulton reported that the staff have been working on maintenance items such as snow removal and routine maintenance. Mr. Moulton reported that the 2021 bridge maintenance season will begin in a few weeks with the cleaning of the grounds, bridge road

deck repairs, removing the winter sand and washing down the bridges. Mr. Moulton reported a suspender cable on the Canadian bridge was removed and sent to Wirerope Works, Inc. in Williamsport, Pennsylvania, was tested on January 26, 2021 with representatives from Parsons Transportation Group onsite to observe and record the testing procedure of the suspender cable. Mr. Moulton reported that TIBA received a preliminary report of the testing procedure and findings from the Parsons Transportation Group with a final report to be completed. Mr. Moulton reported contractors have been onsite regarding the Fiber Infrastructure Installation Project which will include installation between the Canadian Toll Building and the CBSA Utilities and Services Building. Mr. Moulton reported that Syracuse Utilities of Syracuse, NY, the subcontractor for the Development Authority of the North Country (DANC) of Watertown, NY, is scheduled to complete the cross-border links between the Rift Water Treatment Plant and the CBSA Utilities and Services Building the week of March 1, 2021. Mr. Moulton reported that TIBA staff continue assisting FBCL staff and FBCL's consultant from Paladin Technologies of Ottawa, Ontario, with the Security System Infrastructure Upgrade Project. Mr. Moulton reported that TIBA continues to participate with FBCL staff and representatives from Stantec regarding the Thousand Islands Climate Change Project. Mr. Moulton reported that the two (2) surplus dump trucks from Blue Water Bridge can be registered in the U.S. and he is currently working on scheduling the delivery of the vehicles. Mr. Moulton reported that CBSA, Public Health Agency of Canada, and the Canadian Red Cross are setting up for a COVID-19 testing site facility for non-essential Canadian travelers returning from the United States on Hill Island, Ontario.

Safety, Security & Wellness

Mr. Labiendo reported no new injuries in the past month with one (1) open claim.

Mr. Labiendo reported that Governor Cuomo recently signed legislation that requires public

employers to develop and adopt a Health Emergency Plan. TIBA staff are currently reviewing and finalizing TIBA's Health Emergency Plan. Mr. Labiendo reported that the Health Emergency Plan would be available at the March 26, 2021 meeting for approval. Mr. Labiendo reported that a representative contacted him from Kinney Drugs advising him that Kinney Drugs will not be able to host a COVID-19 vaccine clinic at TIBA at this time.

Other Facilities and Programs

Boldt Facilities

Ms. Jobson reported that available positions are posted on the website as well as in the local newspapers and interviews are being scheduled. Ms. Jobson reported that the U.S. and Canadian boat line operators were sent updated dates and times of operations and current rates. Ms. Jobson reported that the ticketing software was recently updated. Ms. Jobson reported that Ms. Wakefield continues printing new signage and archiving TIBA and Boldt Facilities collections. Ms. Jobson reported that Ms. Bieber is currently performing inventory of new merchandise for the 2021 operating season. Ms. Jobson reported that there are currently twenty-six (26) weddings scheduled for the 2021 operating season.

Mr. Salisbury reported representatives from Koester Associates of Canastota, NY, will be onsite in April 2021 getting the new Wastewater Treatment Plant up and running. Mr. Salisbury reported staff poured the wall caps for the Heart Island Water Fountain Project. Mr. Salisbury reported that staff have been making repairs to the shuttle engine, roof at the Boldt Yacht House and walls in the Boldt Yacht House Study, restrooms, repairing and rebuilding benches, updating and replacing signage and building merchandise displays for the gift shop and a DC battery bench for display of glass batteries and a 36 volt DC generator from the early 1900's in the Power House.

Mr. Sturick and the Board Members discussed the draft letter being sent to the U.S. and Canadian boat tour operators regarding the current Commissions Policy revisions. Mr. Sturick reported that the commission rate will change from \$0.40 (\$0.25 commission plus \$0.15 to cover credit card processing fees) to \$0.50 (\$0.25 commission plus \$0.25 to cover credit card processing fees). Mr. Sturick reported that the boat tour operators will only receive commissions on the presale tickets for this operating season and going forward. Mr. Salisbury reported that presale ticket sales will result in a safer flow of visitors on the dock and social distancing. The Board Members approved the letter being sent out to the U.S. and Canadian boat tour operators and Mr. Sturick reported that he would keep them updated and hoped to have a resolution in place to revise the Commission Policy at the April 23, 2021 meeting.

Mr. Walton reported that a letter was sent to Joseph W. Kearney, Senior Vice President – Business Development of Duty Free Americas, Inc. on February 9, 2021, outlining the rent payments from Duty Free from April 1, 2020 – October 30, 2020. Mr. Walton reported that it was agreed that they pay all expenses and twenty-one percent of gross revenues to TIBA toward the basic rent obligation with the remainder of the rent to be paid over the remaining term of the lease. Mr. Walton reported that TIBA has accepted the continued payments since November 1, 2020 at twenty-one percent of gross revenues. A lengthy discussion took place, and it was decided that TIBA continue receiving Duty Free's twenty-one percent of gross revenues and all expenses until the Border opens. Mr. Sturick reported that TIBA will at that time renegotiate with Duty Free Americas, Inc.

A lengthy discussion took place among the Board Members regarding the commuter pass issues.

With no other business, a motion to adjourn the meeting was made by Jacques E. Pigeon and seconded by Micheline Dubé and unanimously carried.

NEXT AUTHORITY MEETING

By unanimous consent, the time and place of the next Authority meeting were set for Friday, March 26, 2021, @ 10:30 am, in the American Administration Building.

Secretary

ATTACHMENT 1

RESOLUTION NO. 53

RE: MEMORIAL RESOLUTION - ROBERT VR BARNARD

Upon motion by all those present and unanimously carried, the following resolution was duly adopted:

WHEREAS, the late Robert VR Barnard, who passed away on August 27, 2020, was for forty years, a member of this Authority from his appointment in 1980 having served in the capacity as Assistant Secretary-Treasurer, Secretary-Treasurer, Authority Vice-Chairman and Chairman, and

WHEREAS, the Authority enjoyed the benefits of his devoted service, his integrity and his business acumen during a time of unprecedented growth, which saw among other things, increased bridge system utilization, completion of major reconstruction and re-decking projects on the bridge structures, consummation of five (5) Bridge Facilities Operations Agreements with the Saint Lawrence Seaway Authority of Canada and the Federal Bridge Corporation Ltd. of Canada over a fifty (50) year period and continued development by the Authority of the Boldt Castle • Heart Island and Boldt Yacht House facilities, which has become the 1000 Islands International Region's premier attraction.

NOW THEREFORE BE IT

RESOLVED, that this Authority hereby records on its permanent records its deep sense of loss felt at the passing of Robert VR Barnard, on August 27, 2020; its gratitude for his years of devoted service to this Authority and to the people of Jefferson County, and

BE IT FURTHER

RESOLVED, that the Executive Director prepare, certify and forward a copy of this memorial resolution to the family of Robert VR Barnard.

ATTACHMENT 2

RESOLUTION NO. 54

RE: MEMORIAL RESOLUTION - SHEILA A. TREMBLAY

Upon motion by all those present and unanimously carried, the following resolution was duly adopted:

WHEREAS, the late Sheila A. Tremblay, who passed away on November 13, 2020, was for thirteen years, a member of this Authority from her appointment in 1998 having served in the capacity as Assistant Secretary-Treasurer and was the first female board member of the Authority, and

WHEREAS, the Authority enjoyed the benefits of her devoted service, her integrity and her business acumen during a time of unprecedented growth, which saw among other things, increased annual bridge system utilization, completion of major reconstruction projects on the bridge structures, consummation of the Bridge Facilities Operations Agreement with the Federal Bridge Corporation Ltd. of Canada and continued development by the Authority of the Boldt Castle•Heart Island and Boldt Yacht House facilities which has become the International Region's premier attraction.

NOW THEREFORE BE IT

RESOLVED, that this Authority hereby records on its permanent records its deep sense of loss felt at the passing of Sheila A. Tremblay, on November 13, 2020; its gratitude for her years of devoted service to this Authority and to the people of Jefferson County, and

BE IT FURTHER

RESOLVED, that the Executive Director prepare, certify and forward a copy of this memorial resolution to the family of Sheila A. Tremblay.

ATTACHMENT 3

RESOLUTION NO. 55

**RE: APPROVAL/RATIFICATION OF ROUTINE EXPENSE PAYMENTS
AND APPROVAL OF SPECIAL EXPENSE PAYMENTS**

The following resolution was moved by Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the below listed requisitions and vouchers, together with invoices and other supporting documentation for routine and special expense payments made since the Authority meeting held on January 22, 2021, were available and reviewed by the Authority during the meeting held on February 26, 2021 (viz):

<u>Date</u>	<u>Requisition</u>	<u>Voucher Number</u>	<u>Amount</u>
01/26/21	3326	31147-31161 - US / C9607-C9614 - CD	\$ 104,851.56
02/02/21	3327	31162-31189 - US / C9615-C9620 - CD	233,012.61
02/09/21	3328	31190-31207 - US / C9621-C9627 - CD	52,950.48
02/16/21	3329	31208-31228 - US / C9628-C9638 - CD	88,557.81
02/23/21	3330	31229-31248 - US / C9639-C9645 - CD	88,811.01
			<u>\$ 568,183.47</u>

WHEREAS, in a similar manner, the below listed Special Expense Payments, together with invoices and other supporting documentation which require specific approval before payment is made, were available and reviewed by the Authority during the meeting held on February 26, 2021 (viz):

	<u>Amount</u>
Advanced Business Systems, Inc. - Administration Copier Contract - Main Station #2	\$ 1,098.00
Bond, Schoeneck & King, PLLC - Professional Services	1,988.50
Community Bank, N. A. - Annual Fee - TIBA Employees' Retirement Trust	1,800.00
Cornell Cooperative Extension of Jefferson County - Taste of New York Store (Market) - July 1, 2020 - September 2020 Reimbursement	37,800.81
DRCS LLC - TIBA & Boldt Castle - Annual Renewal for Adobe Acrobat Pro	1,084.20
- Zix Protect Premium License - Email Spam - Virus Software	3,528.00
Pomerville's Septic Services, Inc. - Sludge Removal - AMMEX	1,320.00
Parsons Transportation Group - Professional Services - 2016 Underwater Cleaning & Inspection of Pier 17	5,976.52
- Detailed Inspection Canadian Crossing, Underwater Inspection of Pier 17 & Follow-up Inspection U.S. Crossing	53,410.50
- Retainer & Overweight Permits - September 2020 - November 2020	20,154.75
Verdek LLC - EV Charging Station Annual Renewal - North Country Welcome Center	1,199.00
Wirerope Works, Inc. - Modulus & Break Test of Suspender Cable - Canadian Bridge	3,000.00

HTS Engineering, Ltd. - Canada Border Services Agency (CBSA)	
- HVAC Preventative Maintenance - December 2020 - March 2021	10,438.28 CD
Industrial Electrical Contractors Brockville, Ltd.	
- Upgrade Canadian Toll Plaza - Toll System Collection Upgrade	
Payment #11	1,130.00 CD
REL Controls - Service Agreement - Canada Border Services Agency (CBSA)	
-10/20/2020 - 01/20/2021	5,791.25 CD
WSP Canada, Inc. - Professional Services - Toll System Upgrade	
& Rehabilitation Project - Progress Payment - 11/29/20 - 12/31/20	<u>5,650.00 CD</u>
	<u>\$ 155,369.81</u>

WHEREAS, the Executive Director has recommended approval of all Routine and Special Expense Payments as proper obligations of this Authority.

RESOLVED, that the Authority as it's proper act and deed, hereby approves and ratifies in all respects the routine and special expense payments represented by Requisition No. 3326 through No. 3330 as set forth herein, totaling \$568,183.47, and

RESOLVED, that the Authority, as its proper act and deed, hereby approves for payment special expenses set forth herein, totaling \$155,369.81.

ATTACHMENT 4

RESOLUTION NO. 56

RE: BUDGET AMENDMENT

The following resolution was moved by Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the Authority adopted budgets for fiscal 2020-2021 did not reflect the purchase of two (2) surplus commercial vehicles and the costs to transport and import them into the United States that the Authority purchased from the Blue Water Bridge in the amount of \$30,000 (CDN), and

WHEREAS, the Authority's construction of the new Boldt Castle Waste Water Treatment Plant is substantially complete and change orders incurred during the project above the original contracted price in the amount of \$300,000 were not budgeted, and

WHEREAS, the Authority's construction of the new International Rift Water Treatment Plant to serve the U.S. Duty Free Store, U.S. and Canada Customs is complete and change orders incurred during the project above the original contracted price in the amount of \$135,000 were not budgeted, and

WHEREAS, the Canadian Toll Rehabilitation Project to facilitate the installation of the new toll collection system is complete and change orders incurred during the project above the original contracted price in the amount of \$121,000 (CDN) were not budgeted.

NOW THEREFORE BE IT

RESOLVED, the Authority hereby approves and amends the current adopted budget for fiscal 2020-2021 in the amount of \$586,000 for the purchase of two (2) surplus commercial vehicles and change orders above the original contract price for the Boldt Castle Waste Water Treatment Plant, International Rift Water Treatment Plant and Canadian Toll Rehabilitation Project.

ATTACHMENT 5

RESOLUTION NO. 57

**RE: PROPERTY & CASUALTY INSURANCE CONSULTING
SERVICES AGREEMENT**

The following resolution was moved by Micheline Dubé, seconded by Douglas D. Dier and duly adopted.

RESOLVED, that the Property & Casualty Insurance Consulting Services Agreement between this Authority and Commercial Insurance Consultants, Inc. as last amended by Resolution No. 43, adopted at the regular meeting held on February 28, 2020, to be effective March 1, 2020, be extended with the following conditions (viz):

- 1) The term of the agreement shall be from 3/1/21 through 2/28/22.
- 2) The annual fee is set at \$4,500 to facilitate the review and recommendation of the renewal of the Property and Casualty Insurance Program in 2021.
- 3) If market conditions are such that the Consultant recommends, and the Authority agrees to a full Request for Proposal would materially improve the Authority costs of the general insurance proposal, the additional fee for such services would be \$5,000.

FURTHER BE IT

RESOLVED, that the Executive Director, as the proper act and deed of the Authority, is hereby authorized, empowered and directed to execute the Insurance Consulting Services Agreement with Commercial Insurance Consultants, Inc. of Buffalo, New York, in the form presented at this meeting on behalf of the Authority.

ATTACHMENT 6

RESOLUTION NO. 58

RE: BRIDGE SYSTEM CONSULTING ENGINEERS RETAINER & SERVICES AGREEMENT

The following resolution was moved by Robert J. Storms, seconded by Jacques E. Pigeon and duly adopted.

RESOLVED, that the Consulting Engineers Retainer and Services Agreement between this Authority and the Parsons Transportation Group of New York, Inc., as last amended by Resolution 44, at the regular Authority meeting held on February 28, 2020, to be effective March 1, 2020, be extended with the following conditions (viz):

- 1) The term of the Agreement shall be from 3/1/21 through 2/28/22.
- 2) The Annual Retainer Fee shall be \$12,928.
- 3) The services for overweight commercial vehicle review, issuance of special crossing permits or denial shall be at \$47.50 per inquiry.
- 4) The agreement "multiplier" for additional services, which may be required by the Authority, shall be 2.7. Such additional services must be specifically approved by the Authority, and

FURTHER BE IT

RESOLVED, that the Executive Director, as the proper act and deed of the Authority, is hereby authorized, empowered and directed to execute the agreement for professional services with the Parsons Transportation Group of New York, Inc. New York, in the form presented at this meeting on behalf of the Authority.