

Thousand Islands Bridge Authority
Friday, March 26, 2021 10:30 A.M.
American Administration Building

PRESENT Bruce Armstrong, Chairman
Patrick Simpson, Vice Chairman
Micheline Dubé, Secretary-Treasurer
Natalie Kinloch, Assistant Secretary-Treasurer
Jacques E. Pigeon, Assistant Secretary-Treasurer
Douglas D. Dier, Assistant Secretary-Treasurer
Peter Walton, Legal Counsel
Timothy Sturick, Executive Director
Bill Moulton, Director, Bridge Facilities Operations & Maintenance
Brian Salisbury, Director, Boldt Facilities Operations
& Maintenance/Construction
Bryan Olson, Manager, Finance & Administration
Patrick Labiendo, Facilities Safety & Security Officer

ALSO

MEDIA None in Attendance.

MINUTES

The meeting was called to order by Bruce Armstrong, Chairman. Upon motion by Jacques E. Pigeon and seconded by Micheline Dubé, the minutes of the meeting held on February 26, 2021, were unanimously approved.

COMMUNICATIONS

Mr. Sturick reported that Mr. Simpson, Mr. Pigeon, Ms. Dubé, Mr. Dier and Ms. Kinloch were participating via conference call. Mr. Storms asked to be excused for this month's meeting.

FINANCIAL MATTER

Financial Statement: Mr. Olson, in reviewing the Financial Statement Balance Sheet (Exhibit A) for the month of February 28, 2021, reported that the Authority's directly held Cash and Investment Obligations, total to date of \$7,715,943 compared to \$9,703,259 for

the prior fiscal year representing a decrease of \$1,987,316 or 20.48% below the previous period. Mr. Olson reported Total Facilities to date of \$66,175,032 compared to \$66,851,968, for the prior fiscal year representing a decrease of \$676,936 or 1.01% below the previous period. Mr. Olson reported Total Assets to date of \$78,624,869 compared to \$80,157,573, for the prior fiscal year representing a decrease of \$1,532,704 or 1.91% below the previous period. Mr. Olson reported Payables total to date of \$8,663,185 compared to \$8,920,965 for the prior fiscal year, representing a decrease of \$257,780 or 2.89% below the previous period. Mr. Olson reported the Provision for Canadian Dollar Conversion total to date of \$183,434 compared to \$421,776 for the prior fiscal year representing a decrease of \$238,342 or 56.51% below the previous period. Mr. Olson reported Total Statutory Equity stands at \$53,105,290, compared to \$49,374,304 for the previous fiscal year, representing an increase of \$3,730,986 or 7.56% above the previous period.

In reviewing Exhibit B Net Revenue (Loss) – Bridge, Other Facilities & Programs), Mr. Olson reported Toll Income at \$5,921,841 versus \$9,832,497 for the previous period representing a decrease of \$3,910,656 or 39.77% below the previous period. Mr. Olson reported total Cost of Operations for Bridge Facilities is recorded at \$7,512,401 versus \$8,372,186 for the previous period representing a decrease of \$859,785 or 10.27% below the previous year. Mr. Olson reported total Canadian Dollar Conversion is recorded at \$205,379 versus \$539,218 for the previous period representing a decrease of \$333,839 or 61.91% below the previous period. Mr. Olson reported total Net Revenue (Loss) is recorded at (\$1,795,938) versus \$921,094, for the previous period representing a decrease of \$2,717,032 or 294.98% below the previous year. Mr. Olson reported FBCL's Net Revenue (Loss) Share is recorded at (\$510,747) as compared to \$824,363 the previous period representing a decrease of \$1,335,110 or 161.96% below the previous period. Mr. Olson reported TIBA's Net Revenue (Loss) Share through February 28, 2021 is recorded at (\$1,384,140) as compared to

\$4,928 for the previous period representing a decrease of \$1,389,068 or 28185.10% below the previous period. Mr. Olson reported the Total Revenue from Other Facilities & Programs is recorded at \$3,102,347 compared to \$4,549,538 for the previous period representing a decrease of \$1,447,191 or 31.81% below the previous period. Mr. Olson reported the Cost of Operations from Other Facilities & Programs is recorded at \$2,813,551 compared to \$3,318,164 for the previous period representing a decrease of \$504,613 or 15.21% below the previous period. Mr. Olson reported Total Net Revenue from Other Facilities & Programs year-to-date of \$288,796 as compared to \$1,231,374 for the prior year, representing a decrease of \$942,578 or 76.55% below the previous year. Mr. Olson reported Net Revenue (Loss) from all operations (Bridge, Other Facilities & Programs), through February 28, 2021 is (\$1,095,345) compared to \$1,236,302 for the prior fiscal year, representing a decrease of \$2,331,647 or 188.60% below the previous fiscal year.

With respect to Exhibit C (Statement of Source & Use of Funds), Mr. Olson reported that Net Revenue (Loss) plus the adjustment for non-cash cost of depreciation reflects total funds available of \$1,685,136 compared to \$3,088,643 the prior fiscal year, representing a decrease of \$1,403,507 or 45.44% below the previous fiscal year. Mr. Olson reported Bridge Facilities Use of Funds year-to-date total \$1,051,447, compared to \$4,354,990 for the previous year representing a decrease of \$3,303,543 or 75.86% below the previous fiscal year. Mr. Olson reported Other Facilities & Programs year-to-date total \$2,750,373 compared to \$6,181,696 representing a decrease of \$3,431,323 or 55.51% below the previous fiscal year. Mr. Olson reported Total Use of Funds year-to-date total \$3,801,820 compared to \$10,536,685 for the prior year, representing a decrease of \$6,734,865 or 63.92% below the previous year. In terms of Net Increase (Decrease) in Operating Cash and Other Net Current Assets, the current year-to-date amount stands at (\$2,116,684) compared to

(\$7,448,042) for the prior fiscal year, representing an increase of \$5,331,358 or 71.58% above the previous year.

Mr. Olson reviewed Exhibit D (Shared Special Maintenance Project Expenses) for February 28, 2021, reported zero for the month and year to date expenses totaling \$7,147.

Financial Statements: Upon Mr. Olson's presentation of the financial statements for the month of February 28, 2021, a motion to accept the financial report was moved by Patrick Simpson, seconded by Natalie Kinloch, and duly accepted.

Capital Projects Obligation Report: Mr. Olson reviewed the report dated February 28, 2021 noting the Total TIBA•FBCL Projects Budget is \$80,000, with the obligated amount being \$11,295 and incurred to-date of \$11,295 and a balance due of zero. Mr. Olson reported Total TIBA Projects Budget is \$301,000 with the obligated amount being \$47,146 and incurred to-date of \$47,146 and a balance due of \$20,000. Mr. Olson reported Total Bridge Facilities Projects Budget is \$381,000, with the obligated amount being \$58,441, incurred to-date of \$58,441 and a balance due of \$20,000. Mr. Olson reported Total Boldt Facilities Projects budget is \$2,759,000 with the obligated amount being \$2,287,673 and incurred to-date of \$2,287,673 and a balance due of \$136,042. Mr. Olson reported Total Other Capital budget is \$586,000 with the obligated amount of \$463,617 and incurred to-date of \$463,617 and a balance due of \$7,130. Total appropriations for Capital Programs for Bridge and Other Facilities & Programs for FY 2020-2021 is \$3,726,000 with the current obligated amount being \$2,809,731 and incurred to-date of \$2,809,731 and a balance due of \$163,172.

Investment Report: Mr. Olson reviewed the Fund & Investment Report dated February 28, 2021 in detail noting investments totaling \$7,715,943 with an average rate of return of .11% versus .87% in 2020. Mr. Olson also reported pledged securities for each U.S. institution were in place and at levels equal to or more than the required minimum (100%).

Review, Approval/Ratification of Routine and Special Expense Payments

– Proposed Resolution No. 1: Mr. Sturick read the following resolution which was moved by Micheline Dubé and seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 1

State Environmental Quality Review Act Determination for Proposed Amendments to 21 NYCRR Part 5500, Part 5502 and Part 5503 – Proposed Resolution

No. 2: Mr. Walton read the following resolution which was moved by Jacques E. Pigeon and seconded by Patrick Simpson and duly adopted with the revision of 6 NYCRR 617.5 (20) and (27) to 6 NYCRR 617.5 (c) (26) and (33).

SEE ATTACHMENT 2

Amendments to Some of the Rules and Regulations of the Thousand Islands Bridge Authority as Published in 21 NYCRR Part 5500, Part 5502 and Part 5503 –

Proposed Resolution No. 3: Mr. Walton reported that there were no emails received from the public regarding the toll rate increase and no one from the public was in attendance at the current meeting. Mr. Walton read the following resolution which was moved by Micheline Dubé and seconded by Natalie Kinloch and duly adopted.

SEE ATTACHMENT 3

Bridge Facility Vehicle Traffic & Revenue Comparison:

28 Days of February (2020-2021 compared to 2019-2020)

FY20-21	Total Vehicles	54,996	-	(54,323)	-	(49.7%)
	Total Revenue	\$410,053	-	(\$215,390)	-	(34.4%)

12 Months March/February (2020-2021 compared to 2019-2020)

FY20-21	Total Vehicles	960,002	-	(1,048,903)	-	(52.2%)
	Total Revenue	\$6,080,906	-	(\$3,932,087)	-	(39.3%)

14 Days March (2021-2022 compared to 2020-2021)

FY20-21	Total Vehicles	30,036	-	(28,061)	-	(48.3%)
	Total Revenue	\$226,846	-	(\$109,260)	-	(32.5%)

Mr. Sturick reported that February 2021 had 28 days compared to 29 days in 2020.

Mr. Sturick reviewed the Traffic Report for the Bridge and Tunnel Operators Association (BTOA) for YTD February 2021 and February 2020. Mr. Sturick reported total crossings for YTD February 2021 and February 2020 were 115,967 compared to 221,815 the previous period YTD representing a decrease of 105,848 or 47.7% below the previous period.

PROJECT REPORTS**Bridge Facilities****Operations and Maintenance Activities**

Mr. Moulton reported that the staff have been working on maintenance items such as snow removal and routine maintenance. Mr. Moulton reported that the 2021 summer bridge maintenance season will commence on May 3, 2021 with repairs to the bridge road deck, below road deck inspections, removing the winter sand and washing down the bridges. Mr. Moulton reported that two (2) additional bridge maintenance staff will be hired for both the U.S. Bridge and the Canadian Bridge and one (1) additional maintenance staff hired for grounds maintenance on the Canadian side. Mr. Moulton reported that the maintenance staff have been working on the grounds. Mr. Moulton reported a suspender cable on the Canadian bridge that was removed and sent to Wirerope Works, Inc. in Williamsport, Pennsylvania, was tested on January 26, 2021 with representatives from Parsons Transportation Group onsite to observe and record the testing procedure of the suspender cable. Mr. Moulton reported that TIBA received a draft report of the testing procedure and findings from the Parsons Transportation Group with a final report to be

completed. Mr. Moulton reported that another suspender cable on the Canadian bridge will also be scheduled to be replaced. Mr. Moulton reported that FBCL asked Parsons Transportation Group of Markham, Ontario, to develop the design and pathway for the Fiber Infrastructure Installation Project. Mr. Moulton reported that Syracuse Utilities of Syracuse, NY, the subcontractor for the Development Authority of the North Country (DANC) of Watertown, NY, completed the cross-border links between the Rift Water Treatment Plant and the CBSA Utilities and Services Building the week of March 8, 2021. Mr. Moulton reported that the Security System Infrastructure Upgrade Project will begin the week of March 29, 2021. Mr. Moulton reported that he is working on a date to pick up the two (2) surplus dump trucks purchased from Blue Water Bridge.

Safety, Security & Wellness

Mr. Labiendo reported no new injuries in the past month with one (1) open claim. Mr. Labiendo reported that he recently participated in a virtual meeting with representatives from the Public Employer Risk Management Association, Inc. (PERMA) which is the carrier for the U.S. Employees Workers' Compensation Insurance Program. Mr. Labiendo reported during the meeting, TIBA's Yearly Member Report for FY 2020-2021 was reviewed. Mr. Labiendo reported that TIBA had six (6) medical claims and two (2) indemnity claims in FY 2020-2021 which is fewer claims compared to FY 2019-2020. Mr. Labiendo reported he would be providing additional slips, trips and falls training to staff. Mr. Labiendo reported that the experience modification factor for FY 2020-2021 is 1.04 compared to .91 in 2019-2020. Mr. Labiendo reported that the U.S. staff have been scheduling their COVID -19 vaccinations and the Canadian staff are waiting until the vaccination becomes available. Mr. Labiendo reported that Ms. Mowers, Mr. Sturick, Mr. Moulton, Mr. Olson and himself met with Peter Owen from the U.S. Department of Homeland Security Cybersecurity and Infrastructure Security Agency on March 23, 2021.

Mr. Labiendo reported that Mr. Owen presented a presentation on the services available from his Agency. Mr. Labiendo reported that he recently updated the TIBA/FBCL Security Plan with Mr. Moulton's assistance and the updated report has been forwarded to Marc Moreau, Corporate Security Manager I, of the Federal Bridge Corporation Ltd. for his review and mailing of the approved updated TIBA/FBCL Security Report to the Ministry of Transportation (MTO). Mr. Labiendo reported that the final draft for the TIBA Health Emergency Plan is complete and is on the agenda for approval.

Thousand Islands Bridge Authority Health Emergency Plan – Proposed Resolution

No. 4: Mr. Sturick read the following resolution which was moved by Patrick Simpson and seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 4

Other Facilities and Programs

Boldt Facilities

Mr. Salisbury reported that they continue to interview for positions at the Boldt Facilities. Mr. Salisbury reported that they are getting the shuttle ready for the annual U.S. Coast Guard inspection. Mr. Salisbury reported that the Boldt Facilities staff orientation is scheduled for Tuesday, May 4, 2021. Mr. Salisbury reported that the new handheld ticket scanner will help with safety of the visitors by scanning their tickets and moving them along faster off the dock. Mr. Salisbury reported that Ms. Bieber continues performing inventory of new merchandise and packing up the merchandise to be delivered to the Boldt Castle gift shop for the 2021 operating season. Mr. Salisbury reported the he and Ms. Bieber have been meeting with food & beverage vendors. Mr. Salisbury reported that AAA of the Northeast contacted him regarding participating in a Travel Event Series and he has scheduled a meeting to meet with them. Mr. Salisbury reported that there are currently twenty-eight (28) weddings scheduled for the 2021 operating season.

Mr. Salisbury reported that technicians from Xylem, Inc. are scheduled to be onsite the week of April 19, 2021 to test the equipment for the new Wastewater Treatment Plant and representatives from Koester Associates and DANC will also be available. Mr. Salisbury reported that the exterior of the new U.S. Customs & Border Protection Service building is complete with the interior work to be completed at a later date. Mr. Salisbury reported that staff have been making plaster repairs at the Boldt Yacht House and Boldt Castle, rebuilding the double heart flowerbed, dock repairs at the Boldt Landing Marina and getting the Boldt Facilities ready for the 2021 operating season. Mr. Salisbury reported that 3D Tree Service of Redwood, N. Y., recently trimmed trees on Heart Island. Mr. Salisbury reported that he received a letter from the Alexandria Bay Chamber of Commerce asking TIBA to host the July 4, 2021 fireworks on Heart Island.

With no other business, a motion to adjourn the meeting was made by Jacques E. Pigeon and seconded by Natalie Kinloch and unanimously carried.

NEXT AUTHORITY MEETING

By unanimous consent, the time and place of the next Authority meeting were set for Friday, April 23, 2021, @ 10:30 am, in the American Administration Building.

Secretary

ATTACHMENT 1

RESOLUTION NO. 1

**RE: APPROVAL/RATIFICATION OF ROUTINE EXPENSE PAYMENTS
AND APPROVAL OF SPECIAL EXPENSE PAYMENTS**

The following resolution was moved by Micheline Dubé, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the below listed requisitions and vouchers, together with invoices and other supporting documentation for routine and special expense payments made since the Authority meeting held on February 26, 2021, were available and reviewed by the Authority during the meeting held on March 26, 2021 (viz):

<u>Date</u>	<u>Requisition</u>	<u>Voucher Number</u>	<u>Amount</u>
03/02/21	3331	31249-31263 - US / C9646-C9652 - CD	\$ 140,845.39
03/09/21	3332	31264-31277 - US / C9653-C9657 - CD	34,033.71
03/16/21	3333	31278-31292 - US / C9658-C9667 - CD	117,541.47
03/23/21	3334	31293-31317 - US / C9668-C9679 - CD	105,231.44
			<u>\$ 397,652.01</u>

WHEREAS, in a similar manner, the below listed Special Expense Payments, together with invoices and other supporting documentation which require specific approval before payment is made, were available and reviewed by the Authority during the meeting held on March 26, 2021 (viz):

	<u>Amount</u>
Anderson Transportation Systems - 2020-2021 Commercial Rebate	\$ 5,491.75
Anderson Transportation Systems - 2020-2021 Commercial Rebate	37,650.95 CD
Bay Brokerage - 2020-2021 Commercial Rebate	435.86
Bay Brokerage - 2020-2021 Commercial Rebate	584.24 CD
Challenger Motor Freight - 2020-2021 Commercial Rebate	1,106.35
Challenger Motor Freight - 2020-2021 Commercial Rebate	1,597.35 CD
Gypsum Express Ltd. - 2020-2021 Commercial Rebate	625.31
Gypsum Express Ltd. - 2020-2021 Commercial Rebate	818.94 CD
Kairon Transport (6097391) - 2020-2021 Commercial Rebate	351.36
Kairon Transport (6097391) - 2020-2021 Commercial Rebate	460.83 CD
KBD Transportation (10673773 Ontario, Inc.) - 2020-2021 Commercial Rebate	1,160.74
KBD Transportation (10673773 Ontario, Inc.) - 2020-2021 Commercial Rebate	1,606.15 CD
Kriska Holdings Ltd. - 2020-2021 Commercial Rebate	744.24
Kriska Holdings Ltd. - 2020-2021 Commercial Rebate	4,866.33 CD
Shandex Truck, Inc. - 2020-2021 Commercial Rebate	270.76
Shandex Truck, Inc. - 2020-2021 Commercial Rebate	491.85 CD
Transport Herve Lemieux 1975 Inc. - 2020-2021 Commercial Rebate	614.01
Transport Herve Lemieux 1975 Inc. - 2020-2021 Commercial Rebate	838.86 CD

Transport Robert (1973), LTEE - 2020-2021 Commercial Rebate	569.49	
Transport Robert (1973), LTEE - 2020-2021 Commercial Rebate	837.21	CD
XTL Transport, Inc. - 2020-2021 Commercial Rebate	1,150.03	
XTL Transport, Inc. - 2020-2021 Commercial Rebate	2,311.40	CD
Cornell Cooperative Extension of Jefferson County - Taste of New York Store (Market) - October 2020 - January 2021 Reimbursement	59,272.91	
DRCS LLC - Annual Renewal for Office 365 - TIBA & Boldt Castle	4,310.00	
E-Z Pass Interagency Group IAG - Membership & Dues	25,000.00	
Gateway Ticketing Systems - Handheld Scanner - Boldt Castle	1,970.00	
Gilco Auto & Truck Service Center - Repair - Truck #2	5,891.13	
Griffin Greenhouse - Planting Supplies - Greenhouse	2,953.08	
International Bridge, Tunnel & Turnpike Association (IBTTA) - Annual Dues 2021	9,592.00	
LaFargeville Central School District - 2020-2021 PILOT	32,802.10	
New York State Thruway Authority - Quarterly Support Billing	4,573.79	
S. Systems Company - Annual Contract - Currency Counter & Coin Packager - US & Canadian Toll	2,250.00	
Stadium International Trucks - Repair - Truck # 1 - Plow Truck	6,088.42	
Town of Alexandria - 2020-2021 PILOT Payment	18,624.01	
Viking Cives, Inc. - Plow Frame - Plow Truck	1,552.93	
Village of Alexandria Bay - 2020-2021 PILOT Payment	12,381.91	
Fast Response Fire Systems, Inc. - Service Preventative Inspection - Canada Border Services Agency (CBSA)	2,919.10	CD
Schindler Elevator Corporation - Quarterly Billing/Contract - 03/1/21 - 05/31/21 - Canada Border Services Agency (CBSA)	4,184.85	CD
The Federal Bridge Corporation Ltd. - Two (2) Commercial Surplus Vehicles	20,000.00	CD
- Insurance Premiums - 2/1/21 - 1/31/22	24,381.90	CD
	<u>24,381.90</u>	
	<u>\$ 303,332.14</u>	

WHEREAS, the Executive Director has recommended approval of all Routine and Special Expense Payments as proper obligations of this Authority.

RESOLVED, that the Authority as it's proper act and deed, hereby approves and ratifies in all respects the routine and special expense payments represented by Requisition No. 3331 through No. 3334 as set forth herein, totaling \$397,652.01, and

RESOLVED, that the Authority, as its proper act and deed, hereby approves for payment special expenses set forth herein, totaling \$303,332.14.

ATTACHMENT 2

RESOLUTION NO. 2

**RE: STATE ENVIRONMENTAL QUALITY REVIEW ACT DETERMINATION
FOR PROPOSED AMENDMENTS TO 21 NYCRR PART 5500, PART 5502 and
PART 5503**

The following resolution was moved by Jacques E. Pigeon seconded by Patrick Simpson and duly adopted.

WHEREAS, the Thousand Islands Bridge Authority (the “Authority”) must review all actions under its consideration prior to acting thereon under the State Environmental Quality Review Act (“SEQR”) and the regulations promulgated thereunder, and

WHEREAS, the Authority is considering amending its regulations concerning the amount of tolls it charges and collects for using its Bridge System, as well as various other rules and regulations of the Authority.

NOW, THEREFORE, BE IT RESOLVED THAT: The adoption of the proposed Amendments to 21 NYCRR Part 5500, Part 5502 and Part 5503 is a “Type II Action” under SEQR pursuant to 6 NYCRR 617.5 (c) (26) and (33) and no further environmental review under SEQR is required or will be undertaken in relationship to said adoption of the proposed Amendments to the Authority’s rules and regulations.

ATTACHMENT 3

RESOLUTION NO. 3

AMENDMENTS TO SOME OF THE RULES AND REGULATIONS OF THE THOUSAND ISLANDS BRIDGE AUTHORITY AS PUBLISHED IN 21 NYCRR PART 5500, PART 5502 AND PART 5503

The following resolution was moved by Micheline Dubé seconded by Natalie Kinloch and duly adopted.

WHEREAS, in accordance with Sections 3 and 4 of the Operations Agreement by and between the Federal Bridge Corporation Limited and the Thousand Islands Bridge Authority (“Authority”), effective as of July 1, 2020, the parties have mutually agreed to certain revisions in the Rules and Regulations of the Authority, and

WHEREAS, the Federal Bridge Corporation Limited, pursuant to a letter dated January 27, 2021, has consented with the Authority, to the revisions to the toll classification and rate schedule as set forth herein, as well as the other provisions herein, and

WHEREAS, the Authority desires to update and amend certain of its Rules and Regulations;

NOW, THEREFORE, BE IT

RESOLVED, the Authority hereby amends, in part, its Rules and Regulations, as published in 21 NYCRR Part 5500, Part 5502 and Part 5503 as follows:

1) Section 5500.3 (b), **Penalties**, shall be amended to read as follows:

(b) Violation of any rule or regulation governing or regulating traffic on or over any part of the facilities located in the Province of Ontario, Canada, shall be deemed to be a violation of a comparable provision of the Highway Traffic Act of the Province of Ontario, Canada.

2) Section 5502.1 (c) and (d), **Tolls**, shall be amended to read as follows:

c. Schedule of Tolls. Effective April 1, 2021, the toll rates for the respective classes

are as follows:

Category I

Subcategory 1A

Vehicles under 10,000 lbs. (4,536 kgs.) gross weight, for the first two (2) axles on any vehicle:

	Rate U. S. Dollar
From U. S. Toll Plaza Northbound	\$3.25
From Canadian Toll Plaza Southbound	\$3.25

Subcategory 1B

Vehicles over 10,000 lbs. (4,536 kgs.) gross weight for the following special vehicles: trucks transporting freight over one channel span only for delivery to Wellesley Island, New York or Hill Island, Ontario businesses or residents, excluding dump trucks, concrete trucks or any similar type commercial vehicle, whether loaded or unloaded; motor homes of all classes and types; transport trucks towing self-contained travel trailers; and school buses, all of which for the first two (2) axles on any vehicle:

	Rate U. S. Dollar
From U. S. Toll Plaza Northbound	\$6.00
From Canadian Toll Plaza Southbound	\$6.00

Category II

Vehicles 10,000 lbs. (4,536 kgs.) or over gross weight, not included in Category I, transporting freight for passage over any span including any vehicle, passenger bus, tractor trailer unit and any vehicle transporting commercial goods, for first two (2) axles on any vehicle:

	Rate U. S. Dollar
From U. S. Toll Plaza Northbound	\$8.00*
From Canadian Toll Plaza Southbound	\$8.00*

Category III

Additional axles for any axles in excess of two (2) on any vehicle, including trailers each:

	Rate U. S. Dollar
From U. S. Toll Plaza Northbound	\$2.00*
From Canadian Toll Plaza Southbound	\$2.00*

*For Bestpass account users whose accounts are current and in good standing for each month during any fiscal year (i.e. March 1st through February 28th or 29th), the following schedule of fiscal year volume discounts shall apply for Category II and III tolls only; and such discount, if applicable, shall be reimbursed to the user in the same currency as applied to such toll charges, or pro rata if both U.S. and Canadian currencies were involved, within 60 days after the completion of the fiscal year in which the same was earned.

Fiscal Year Volume	Discount
\$24,000 - \$50,000	3%
\$50,001 - \$75,000	5%
\$75,001 - \$100,000	7%
\$100,001 – and over	10%

- d. Commutation trip tags, subject to the special conditions set forth in section 5502.2 of this Part, are available at the following rates:

Commutation Trip Tags	Rate U. S. Dollar
16-Trip Tag	\$26.00
72-Trip Tag	\$38.00

3) Section 5502.2, **Commutation debit card regulations**, shall be amended, and as amended shall read as follows:

§ 5502.2 Commutation trip tag regulations

In the use of commutation trip tags, the following special conditions are hereby established in addition to those relative to the operation of a vehicle:

- (a) The tag is valid for two years from date of purchase.
- (b) The tag must be presented to the toll collector.
- (c) The commutation trip tag is not redeemable.
- (d) Trip tag regulations. In the use of commutation trip tags, the following special conditions are hereby established in addition to those relative to the operation of a vehicle:
 - (1) The commutation trip tag is only valid for Category I vehicles, as described in section 5502.1(c) of this Part, which is under 10,000 lbs. (4,536 kgs.) gross weight or school buses on regularly scheduled student pickup and delivery routes, for the first two axles on any such vehicle or school bus.
- (e) The commutation trip tag must be surrendered to the toll collector upon expiration.
- (f) A commutation trip tag which is lost will not be replaced with a substitute by the authority.

4) Section 5503.2, **Types of vehicles excluded**, shall be amended, and as amended shall read as follows:

Vehicles loaded in such a manner or with such materials or so constructed or equipped as possibly to endanger persons or property, or likely to render the use of the facilities unsafe, shall be excluded from use of the facilities, and the transportation of any such vehicle is hereby prohibited. Without limiting the foregoing, the following types of vehicles come within the meaning of this section and shall be denied use of the facilities:

- (a) vehicles with persons standing on the outside thereof or sitting on the rear with feet dangling;
- (b) vehicles having flat tires;
- (c) non-gas-propelled bicycles which are being ridden on the bridges;
- (d) construction vehicles with metal tires, tracks or solid rubber tires;

- (e) pushcarts, wheelbarrows, bicycles and similar vehicles. Bicycles may be walked, not ridden, on the bridge sidewalks only;
- (f) vehicles loaded with garbage, papers, loose hay, straw, or loose materials not effectively covered and/or secured;
- (g) vehicles loaded with animals or poultry not properly confined;
- (h) vehicles overloaded to such an extent that the means of propulsion are insufficient;
- (i) vehicles with inadequate brakes;
- (j) vehicles which are towing another vehicle with other than a steel tow-bar device connecting same (e.g., ropes and/or chains);
- (k) buses with passengers standing between the driver and the front entrance door, or so located as to obstruct the view of the driver to the front sides;
- (l) vehicles emitting excess smoke or gas;
- (m) vehicles which would be excluded from passage without a special permit or escort, under section 5503.3 of this Part, and for which no such permit has been issued or no such escort provided; and
- (n) vehicles determined to be unsafe by an authority employee under section 5503.1 of this Part.

5) Section 5503.3, **Vehicles requiring special permits or escorts**, is amended, and as amended, shall read as follows:

- (a) No vehicle falling within any of the following categories shall be permitted to use the facilities unless a special permit is issued by the Authority employee in charge and, if required as a condition of such permit, a special escort is provided and fees therefore paid as set forth herein:
 - 1) Vehicles having a gross weight in excess of 45 tons (40,823 kgs.).
 - 2) Vehicles having a height in excess of 14 feet (4.2672 meters).
 - 3) Vehicles having a width in excess of 8 feet 6 inches (2.5908 meters).
 - 4) Vehicles which require a special permit under the laws of the State

of New York or the Province of Ontario, Canada, as the case may be, because of their length.

- 5) Vehicles transporting explosives, radioactive materials or dangerous commodities.
 - 6) Vehicles which have recently carried explosives, radioactive materials or other dangerous commodities and show any evidence of residue of such materials or commodities.
- (b) In determining whether or not such special permit should be issued or, if issued, what conditions should apply thereto, such Authority employee in charge may confer with the Authority's consulting engineers, counsel and/or whatever other specialists or regulatory agencies they may consider appropriate in the circumstances, but such determination in any given situation shall be the sole and exclusive judgment of such Authority employee in charge and final and binding upon all persons.
- (c) Special permit and escort fees shall be as follows, effective April 1, 2021:

Description	Rate U. S. Dollars
From U. S. Toll Plaza Northbound	\$150.00
From Canadian Toll Plaza Southbound	\$150.00

BE IT FURTHER RESOLVED that the provisions of the foregoing resolution are to be effective April 1, 2021; and be it further

RESOLVED that the Chairman and Executive Director are hereby directed and authorized to file the foregoing Amendments to the Authority's Rules and Regulations, as required by law with the New York State Secretary of State and file, post or publish any other notice or documents as may be required under the laws and regulations of the United States of America, Canada, Province of Ontario or New York State.

ATTACHMENT 4

RESOLUTION NO. 4

**RE: THOUSAND ISLANDS BRIDGE AUTHORITY HEALTH
EMERGENCY PLAN**

The following resolution was moved by Patrick Simpson, seconded by Douglas Dier and duly adopted.

WHEREAS, on September 7, 2020, the Governor of the State of New York signed legislation requiring all public employers to create a health emergency plan (hereinafter "Plan") to adequately protect employees in the event of a future emergency involving a communicable disease, and

WHEREAS, the Authority is a bi-national organization with operations in both the United States and Canada and recognizes the Plan is critical to supporting the essential operations of the Authority, and

WHEREAS, the Plan has been developed in accordance with New York State legislation, Public Health Canada and Canadian Labour Regulations as applicable to address emergency planning requirements in both countries, and

WHEREAS, the Executive Director recommends to the Authority as its proper act and deed the establishment and acceptance of this Plan on or before April 1, 2021 to be in compliance with the legislation.

NOW THEREFORE BE IT

RESOLVED, the Authority accepts the Plan as presented and hereby directs and empowers the Executive Director to execute the Plan on behalf of the Authority as its proper act and deed executed by the Thousand Islands Bridge Authority.