

Thousand Islands Bridge Authority  
Friday, April 23, 2021 10:30 A.M.  
American Administration Building

**PRESENT** Bruce Armstrong, Chairman  
Patrick Simpson, Vice Chairman  
Micheline Dubé, Secretary-Treasurer  
Natalie Kinloch, Assistant Secretary-Treasurer  
Jacques E. Pigeon, Assistant Secretary-Treasurer  
Douglas D. Dier, Assistant Secretary-Treasurer  
Robert J. Storms, Assistant Secretary-Treasurer  
Peter Walton, Legal Counsel  
Timothy Sturick, Executive Director  
Bill Moulton, Director, Bridge Facilities Operations & Maintenance  
Brian Salisbury, Director, Boldt Facilities Operations  
& Maintenance/Construction  
Patrick Labiendo, Facilities Safety & Security Officer  
Keri Jobson, Boldt Facilities Operations Manager  
Corey Fram, Director of Tourism

**ALSO**

**MEDIA** 1

**MINUTES**

The meeting was called to order by Bruce Armstrong, Chairman. Upon motion by Micheline Dubé and seconded by Douglas D. Dier, the minutes of the meeting held on March 26, 2021, were unanimously approved.

**COMMUNICATIONS**

Mr. Sturick reported that Mr. Simpson, Mr. Pigeon, Ms. Dubé, Ms. Kinloch and Mr. Fram were participating via conference call.

**FINANCIAL MATTER**

Financial Statement: Mr. Sturick, in reviewing the Financial Statement Balance Sheet (Exhibit A) for the month of March 31, 2021, reported that the Authority's directly held Cash and Investment Obligations, total to date of \$7,685,563 compared to \$9,651,554 for the prior fiscal year representing a decrease of \$1,965,991 or 20.37% below the previous period. Mr.

Sturick reported Total Facilities to date of \$65,429,494 compared to \$66,091,181, for the prior fiscal year representing a decrease of \$661,687 or 1.00% below the previous period. Mr. Sturick reported Total Assets to date of \$77,944,758 compared to \$79,366,809, for the prior fiscal year representing a decrease of \$1,422,051 or 1.79% below the previous period. Mr. Sturick reported Payables total to date of \$8,465,029 compared to \$7,681,394 for the prior fiscal year, representing an increase of \$783,635 or 10.20% above the previous period. Mr. Sturick reported the Provision for Canadian Dollar Conversion total to date of \$149,369 compared to \$466,692 for the prior fiscal year representing a decrease of \$317,323 or 67.99% below the previous period. Mr. Sturick reported Total Statutory Equity stands at \$53,273,286, compared to \$49,778,195 for the previous fiscal year, representing an increase of \$3,495,090 or 7.02% above the previous period.

In reviewing Exhibit B Net Revenue (Loss) – Bridge, Other Facilities & Programs), Mr. Sturick reported Toll Income at \$526,316 versus \$718,061 for the previous period representing a decrease of \$191,745 or 26.70% below the previous period. Mr. Sturick reported total Cost of Operations for Bridge Facilities is recorded at \$512,719 versus \$668,804 for the previous period representing a decrease of \$156,085 or 23.34% below the previous year. Mr. Sturick reported total Canadian Dollar Conversion is recorded at (\$34,065) versus \$44,915 for the previous period representing a decrease of \$78,980 or 175.84% below the previous period. Mr. Sturick reported total Net Revenue is recorded at \$47,662 versus \$4,342, for the previous period representing an increase of \$43,320 or 997.74% above the previous year. Mr. Sturick reported FBCL's Net Revenue Share is recorded at \$23,831 as compared to \$2,171 the previous period representing an increase of \$21,660 or 997.70% above the previous period. Mr. Sturick reported TIBA's Net Revenue (Loss) Share through March 31, 2021 is recorded at (\$135,574) as compared to (\$30,631) for the previous period representing a decrease of \$104,943 or 342.60% below the previous period. Mr. Sturick

reported the Total Revenue from Other Facilities & Programs is recorded at \$81,193 compared to \$180,009 for the previous period representing a decrease of \$98,816 or 54.90% below the previous period. Mr. Sturick reported the Cost of Operations from Other Facilities & Programs is recorded at \$190,304 compared to \$158,429 for the previous period representing an increase of \$31,875 or 20.12% above the previous period. Mr. Sturick reported Total Net Revenue (Loss) from Other Facilities & Programs year-to-date of (\$109,111) as compared to \$21,580 for the prior year, representing a decrease of \$130,691 or 605.62% below the previous year. Mr. Sturick reported Net Revenue (Loss) from all operations (Bridge, Other Facilities & Programs), through March 31, 2021 is (\$244,686) compared to (\$9,052) for the prior fiscal year, representing a decrease of \$235,634 or 2603.26% below the previous fiscal year.

With respect to Exhibit C (Statement of Source & Use of Funds), Mr. Sturick reported that Net Revenue (Loss) plus the adjustment for non-cash cost of depreciation reflects total funds available of \$21,291 compared to \$147,527 the prior fiscal year, representing a decrease of \$126,236 or 85.57% below the previous fiscal year. Mr. Sturick reported Bridge Facilities Use of Funds year-to-date total of zero, compared to \$4,179 for the previous year representing a decrease of \$4,179 or 100.00% below the previous fiscal year. Mr. Sturick reported Other Facilities & Programs year-to-date total \$28,171 compared to \$856,555 representing a decrease of \$828,384 or 96.71% below the previous fiscal year. Mr. Sturick reported Total Use of Funds year-to-date total \$28,171 compared to \$860,734 for the prior year, representing a decrease of \$832,563 or 96.73% below the previous year. In terms of Net Increase (Decrease) in Operating Cash and Other Net Current Assets, the current year-to-date amount stands at (\$6,880) compared to (\$713,208) for the prior fiscal year, representing an increase of \$706,328 or 99.04% above the previous year.

Mr. Sturick reviewed Exhibit D (Shared Special Maintenance Project Expenses) for March 31, 2021, reported zero for the month and year to date expenses totaling zero.

Financial Statements: Upon Mr. Sturick's presentation of the financial statements for the month of March 31, 2021, a motion to accept the financial report was moved by Robert J. Storms, seconded by Patrick Simpson, and duly accepted.

Capital Projects Obligation Report: Mr. Sturick reviewed the report dated March 31, 2021 noting the Total TIBA•FBCL Projects Budget is \$85,000, with the obligated amount being zero and incurred to-date of zero and a balance due of zero. Mr. Sturick reported Total TIBA Projects Budget is \$190,000 with the obligated amount being zero and incurred to-date of zero and a balance due of zero. Mr. Sturick reported Total Bridge Facilities Projects Budget is \$275,000, with the obligated amount being zero, incurred to-date of zero and a balance due of zero. Mr. Sturick reported Total Boldt Facilities Projects budget is \$517,000 with the obligated amount being \$28,171 and incurred to-date of \$28,171 and a balance due of zero. Total appropriations for Capital Programs for Bridge and Other Facilities & Programs for FY 2021-2022 is \$792,000 with the current obligated amount being \$28,171 and incurred to-date of \$28,171 and a balance due of zero.

Investment Report: Mr. Sturick reviewed the Fund & Investment Report dated March 31, 2021 in detail noting investments totaling \$7,685,563 with an average rate of return of .10% versus.49% in 2020. Mr. Sturick also reported pledged securities for each U.S. institution were in place and at levels equal to or more than the required minimum (100%).

Mr. Sturick thanked Ms. Kinloch and her staff at the Federal Bridge Corporation Ltd. for providing another advancement of \$625,000 Canadian Funds which will be applied against the year-end TIBA/FBCL calculation as per the TIBA/FBCL Agreement July 1, 2020.

**Review, Approval/Ratification of Routine and Special Expense Payments**

**– Proposed Resolution No. 5:** Mr. Sturick read the following resolution which was moved by Jacques E. Pigeon and seconded by Natalie Kinloch and duly adopted.

**SEE ATTACHMENT 1**

**Bridge Facility Vehicle Traffic & Revenue Comparison:**

**31 Days of March (2021-2022 compared to 2020-2021)**

FY21-22	Total Vehicles	68,707	-	(49,579)	-	(41.9%)
	Total Revenue	\$512,482	-	(\$205,797)	-	(28.7%)

**1 Month March (2021-2022 compared to 2020-2021)**

FY21-22	Total Vehicles	68,707	-	(49,579)	-	(41.9%)
	Total Revenue	\$512,482	-	(\$205,797)	-	(28.7%)

**14 Days April (2021-2022 compared to 2020-2021)**

FY21-22	Total Vehicles	32,301	-	7,960	-	32.7%
	Total Revenue	\$263,331	-	\$81,352	-	44.7%

Mr. Sturick reviewed the Traffic Report for the Bridge and Tunnel Operators Association (BTOA) for YTD March 2021 and March 2020. Mr. Sturick reported total crossings for YTD March 2021 and March 2020 were 184,674 compared to 340,101 the previous period YTD representing a decrease of 155,427 or 45.7% below the previous period.

**PROJECT REPORTS**

**Bridge Facilities**

**Operations and Maintenance Activities**

Mr. Moulton reported that the staff have been working on maintenance items such as snow removal and routine maintenance. Mr. Moulton reported that staff have been raking, mowing and washing down parking lots. Mr. Moulton reported that the U. S. and Canadian maintenance staff have returned to their normal shifts and are no longer working split

shifts. Mr. Moulton reported that beginning the week of May 3, 2021, the U.S. and Canadian maintenance staff will be running one-way traffic to make repairs to the bridge road deck, below road deck inspections, removing the winter sand and washing down the bridges. Mr. Moulton reported a suspender cable on the Canadian bridge that was removed and sent to Wirerope Works, Inc. in Williamsport, Pennsylvania, was tested on January 26, 2021 with representatives from Parsons Transportation Group onsite to observe and record the testing procedure of the suspender cable. Mr. Moulton reported that TIBA received the final report of the testing procedure and findings from the Parsons Transportation Group. Mr. Moulton reported that another suspender cable on the Canadian bridge is planned to be replaced. Mr. Moulton reported that the 2021 Follow-Up Inspection of the Canadian Crossing and the Detailed Inspections of the U.S. Crossing, Rift Bridges and the Boldt Yacht House Bridges are scheduled to take place in July 2021. Mr. Moulton reported that the Fiber Infrastructure Installation Project is underway with the cross-border links between the Rift Water Treatment Plant and the CBSA Utilities and Services Building have been installed and the contractor is currently waiting for the equipment to arrive on site to install the fiber. Mr. Moulton reported that the Security System Infrastructure Upgrade Project is going well. Mr. Moulton reported that the two (2) surplus dump trucks purchased from Blue Water Bridge have been transported and are currently located on the Canadian side and that he is working on the importing documents.

#### Safety, Security & Wellness

Mr. Labiendo reported no new injuries in the past month with one (1) open claim. Mr. Labiendo reported that Mr. Sturick, Mr. Moulton and he attended the Winter Weather After Action Meeting on April 21, 2021 in Adams, New York, hosted by the NYS Police which was also attended by the Emergency Management agencies, Sheriff's offices of Jefferson, Lewis and Oswego Counties and the NYS Department of Transportation. Mr. Labiendo reported

that he would be meeting with the U. S. tour boat operators regarding the Declaration of Security. Mr. Labiendo reported that he would be providing the required medical testing/safety programs for the seasonal and full-time bridge maintenance staff on May 5<sup>th</sup> and May 6<sup>th</sup>, 2021. The safety programs include, working at heights, flagger training, security awareness and Workplace Hazardous Material Identification Training (WHMIS). Mr. Labiendo reported that representatives from the River Hospital of Alexandria Bay, New York, will be performing the medical testing for the U.S. and Canadian bridge maintenance staff. Mr. Labiendo reported that he would be attending the Boldt Castle orientation on Tuesday, May 4, 2021 to talk about TIBA's policies, procedures and security awareness.

### **Other Facilities and Programs**

#### Boldt Facilities

Ms. Jobson reported that they have a few positions available at the Boldt Facilities and they continue scheduling interviews. Ms. Jobson reported that on Tuesday, April 20, 2021 the marine radios were inspected and the shuttle is scheduled for the annual U.S. Coast Guard inspection on Tuesday, April 27, 2021. Ms. Jobson reported that the Boldt Facilities staff orientation is scheduled for Tuesday, May 4, 2021. Ms. Jobson reported that some of the students from Alexandria Central School have been filming Beauty and the Beast at Boldt Castle. Ms. Jobson reported that they have been working on the grounds, cleaning and helping with getting the Boldt Castle gift store inventory moved and on the shelves. Ms. Jobson reported that the Boldt Castle staff will be returning a week prior to opening to help get the Boldt Facilities ready for opening on Saturday, May 8, 2021. Ms. Jobson reported thirty (30) weddings scheduled for the 2021 operating season and four (4) reservations have been taken for the 2022 operating season.

Mr. Salisbury reported that the startup process has begun at the new Wastewater Treatment Plant and representatives from DC Building Systems, Inc., Hyde Stone and JR

Electric were on site to finish up some minor items. Mr. Salisbury reported that the fiber cable has been installed between Boldt Castle, Boldt Yacht House and the new lab building at the Boldt Castle Wastewater Treatment Plant. Mr. Salisbury reported that the Boldt Castle water plant is up and running. Mr. Salisbury reported that the water test will take place soon. Mr. Salisbury reported that the Boldt Yacht House fire suppression is up and running and has been tested. Mr. Salisbury reported that staff rebuilt the double heart flowerbed, are making plaster repairs, painting, cleaning lawns, mowing and getting the Boldt Facilities ready for the 2021 operating season.

**Boldt Castle • Heart Island & Boldt Yacht House Facilities Boat Tour Operator Commission Policy – Proposed Resolution No. 6:** Mr. Sturick read the following resolution which was moved by Robert J. Storms and seconded by Douglas D. Dier and duly adopted.

**SEE ATTACHMENT 2**

Mr. Walton reported that he would be reviewing the Thousand Islands Bridge Authority's U.S. and Canadian Trademarks for the Boldt Yacht House and Boldt Castle to confirm that the renewals for the Trademarks are current.

With no other business, a motion to adjourn the meeting was made by Natalie Kinloch and seconded by Micheline Dubé and unanimously carried.

**NEXT AUTHORITY MEETING**

By unanimous consent, the time and place of the next Authority meeting were set for Friday, May 21, 2021, @ 10:30 am, in the American Administration Building.

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Secretary



**ATTACHMENT 1**

**RESOLUTION NO. 5**  
**RE: APPROVAL/RATIFICATION OF ROUTINE EXPENSE PAYMENTS**  
**AND APPROVAL OF SPECIAL EXPENSE PAYMENTS**

The following resolution was moved by Jacques E. Pigeon, seconded by Natalie Kinloch and duly adopted.

WHEREAS, the below listed requisitions and vouchers, together with invoices and other supporting documentation for routine and special expense payments made since the Authority meeting held on March 26, 2021, were available and reviewed by the Authority during the meeting held on April 23, 2021 (viz):

<u>Date</u>	<u>Requisition</u>	<u>Voucher Number</u>	<u>Amount</u>
03/30/21	3335	31318-31339 - US / C9680-C9685 - CD	\$ 60,049.06
04/06/21	3336	31340-31358 - US / C9686-C9687 - CD	40,864.61
04/13/21	3337	31359-31378 - US / C9688-C9700 - CD	80,540.37
04/20/21	3338	31379-31389 - US / C9701-C9712 - CD	102,095.81
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			<u>\$ 283,549.85</u>

WHEREAS, in a similar manner, the below listed Special Expense Payments, together with invoices and other supporting documentation which require specific approval before payment is made, were available and reviewed by the Authority during the meeting held on April 23, 2021 (viz):

	<u>Amount</u>
Bowers & Company CPA's PLLC - Professional Services - Internal Audit - Progress Payment	\$ 8,100.00
Brady Systems - Repair & Calibrate U.S. Scales - U.S Toll Plaza	3,273.28
DM Shaver, Inc. - Generator Service - Boldt Castle	1,190.00
Gilco Auto & Truck Service Center - Repair - Truck #1 - Snow Plow	1,705.45
Grainger - Custodial Supplies - Bridge & Boldt Castle	2,209.92
Grays Wholesale - Custodial Supplies - Bridge & Boldt Castle	1,198.99
Griffin Greenhouse - Planting Supplies - Greenhouse	1,245.20
Home Depot - Trash Bags - Bridge & Boldt Castle	1,768.50
Kelly Sales Corporation - Repair to Folding Grille Gate - Taste of NY - North Country Welcome Center	2,400.00
Koester Associates, Inc. - Supplies - Rift Water Treatment Plant	1,483.00
McQuade & Bannigan, Inc. - Supplies - Bridge Painting Program	16,588.72
Net Tech - Fiber Installation - Wastewater Treatment Plant - Boldt Castle	9,240.00
Parsons Transportation Group - Professional Services - Retainer & Overweight Permits - December 2020 - February 2021	12,523.50
Spider Staging/Division of Safeworks - Spider Repairs - Bridge Painting Program	9,572.21
Stadium International - Repair - Truck #1- Plow Truck	3,526.20

Taylor Concrete Products, Inc. - Supplies - Boldt Castle Double Heart Garden	1,665.28	
1000 Islands International Tourism Council - 2021 Summer Marketing Campaign - Boldt Castle	2,500.00	
W.S. Darley & Co. - Fire Hose - Bridge Maintenance Supplies	1,793.30	
Calgah.com - Phones, Polycom, Communication License & Remote Support - CBSA	2,173.69	CD
Canadian Crane - Inspection of Travel Platforms - Bridge Painting Program - Canadian Bridge	2,935.74	CD
Industrial Electrical Contractors Brockville Ltd. - Replaced Generator Breaker - Canadian Shop	2,014.23	CD
KIMCO Steel Sales Ltd. - Structural Angles - Canadian Bridge	1,548.10	CD
MNP LLP - Professional Services	4,935.00	CD
REL Controls - Replaced Actuator Valves in Primary Inspection Booths #5 & #8 - CBSA	2,110.84	CD
The Sherwin Williams Company - Paint - Curbs & Bollards - CBSA	1,496.69	CD
	<u>99,197.84</u>	
	<u>\$ 99,197.84</u>	

WHEREAS, the Executive Director has recommended approval of all Routine and Special Expense Payments as proper obligations of this Authority.

RESOLVED, that the Authority as it's proper act and deed, hereby approves and ratifies in all respects the routine and special expense payments represented by Requisition No. 3335 through No. 3338 as set forth herein, totaling \$283,549.85, and

RESOLVED, that the Authority, as its proper act and deed, hereby approves for payment special expenses set forth herein, totaling \$99,197.84.

## ATTACHMENT 2

### **RESOLUTION NO. 6** **FACILITIES BOAT TOUR OPERATOR COMMISSION POLICY**

The following resolution was moved by Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

WHEREAS, since 1977 when ownership and operation of the Boldt Facilities (hereinafter "Facility") began as a tourist attraction by the Thousand Islands Bridge Authority (hereinafter "Authority"), the Authority established a policy of providing commissions to area U.S. & Canadian Boat Tour Operators (hereinafter "Operator(s)") as those Operators transported the vast majority of admission paying patrons, and

WHEREAS, the Authority completed an in-depth review of the commission policy (hereinafter "Policy") during fiscal 1995-1996 which provided several enhancements benefiting both parties, and

WHEREAS, the Facility has experienced significant growth since that time due in part to the significant financial investment and improvements to the Facility by the Authority making it the premier tourist attraction in the Thousand Islands International Region and benefited the entire region during the 2020 operating season immensely due to the COVID-19 pandemic, and

WHEREAS, the Authority began selling presale tickets to the Operators in 2017 which has proven to be a great success in providing a safer and more enjoyable experience for patrons coming to visit the Facility as it alleviates crowding and allows for movement through the ticket booth much more efficiently, and

WHEREAS, the Operators were notified by a letter dated March 1, 2021 of the Authority's intent to modify the current Policy to only pay commissions on presale tickets to incentivize the Operators to grow presale ticket purchases, and

WHEREAS, the following revisions to the Policy which will be effective April 23, 2021 and include the following (viz):

- Commissions payable on presale tickets purchased directly from the Authority at a discount equal to the commission plus an additional allowance to cover credit card processing fees.
- The commission will remain unchanged at twenty-five cents (\$0.25) on each presale adult/child (excluding infant) patrons only.
- An additional allowance on each presale adult/child (excluding infant) of twenty-five cents (\$0.25) to cover credit card processing fees for the 2021 operating season and to be determined at the sole discretion of the Authority from one year to the next.
- No commissions will be paid on admissions purchased at the Boldt Castle • Heart Island ticket booth, Boldt Yacht House ticket booth or through the Boldt Castle webstore.

NOW THEREFORE BE IT

RESOLVED, the Authority hereby approves the Policy in the form presented at this meeting to be effective April 23, 2021.

THOUSAND ISLANDS BRIDGE AUTHORITY  
BOLDT CASTLE • HEART ISLAND AND BOLDT YACHT HOUSE FACILITIES  
BOAT TOUR OPERATOR COMMISSION POLICY

1. **Commissions & Allowances.** The Thousand Islands Bridge Authority (hereinafter "Authority") will provide to the Boat Tour Operator (hereinafter "Operator") a commission plus an allowance to cover credit card fees for patrons who purchase presale admissions to Boldt Castle • Heart Island directly from the Operator. Presale admission is the purchase of any regular or group admission ticket purchased directly from the Operator prior to arrival at Boldt Castle • Heart Island. Commissions will not be paid for admissions purchased at the Boldt Castle • Heart Island ticket booth or through the Boldt Castle webstore.

The Operator will purchase discounted presale tickets directly from the Authority at a discount equal to the commission plus the allowance to cover credit card fees as noted below. The Operator shall sell these discounted presale tickets to their patrons at the posted rate as stated at the Boldt Castle ticket booth. The commission and allowance to be paid shall be on the following basis, to wit:

- a) Twenty-five cents (\$0.25) commission on all adult/child (excluding infant) patrons of the Operator's boat line who pay the Authority's posted regular and group rates for presale admission to Boldt Castle • Heart Island.
- b) An allowance will be paid on all adult/child (excluding infants) patrons of the Operator who pay the Authority's posted regular and group rates for presale admission to Boldt Castle • Heart Island to cover credit card fees incurred by the Operator selling those presale tickets. This additional allowance will be determined at the sole discretion of the Authority and may change from one year to the next.
- c) The Authority reserves the right to negotiate with the Operators, special rates outside the posted/regular group rate schedule associated with large group special events that may be held at Boldt Castle • Heart Island for which no commissions shall be paid.
- d) No commissions shall be paid on adult/child patrons of the Operator who pay the Authority's posted rates for admission to Boldt Yacht House.

2. **Schedule of Operations.** The Authority shall solely determine the schedule of operations for the Boldt Castle • Heart Island and Boldt Yacht House facilities and notify the Operator of the dates and times such facilities shall be open to public visitation. The Operator shall solely determine its boat tour schedules, however in so doing, the Operator will make every reasonable effort to post and maintain such schedules in a manner which affords its boat tour patrons the opportunity to visit Boldt Castle • Heart Island during all periods such facilities are open to public visitation.

3. **Rules and Regulations.** The Authority may make such rules and regulations for the use of its docks and other facilities on Boldt Castle • Heart Island as it shall deem appropriate and shall supply the Operator with a copy thereof and notice of changes thereto, and the Operator shall see that its agents and employees (and to the extent practicable, its patrons and invitees) shall observe and comply with the same.

4. **Docking: Care and Liability.** The Operator shall use all reasonable means to cooperate with the Authority and with other Operators and boat owners or other members of the public using the dock facilities on Heart Island, including: using care and caution in approaching and leaving the same in a slow and safe manner so as not to inconvenience or create any hazard for other boats or passengers embarking or disembarking therefrom, and so as not to damage the dock; limiting stay thereat to the time reasonably required therefor; laying off while awaiting return of passengers where practicable (particularly for single deck and smaller boats), allowing patrons to stay over and use later scheduled boats where practicable, etc., and shall be liable for damage done to such dock facilities through negligence in the operation of any tour boat belonging to the Operator.

5. **Liability for Damage: Reimbursement for Repair: Right of Offset Against Commissions.** In the event that any damage is done to the dock or other facilities of the Authority on Heart Island by any of the Operator's equipment or personnel, the Operator shall reimburse the Authority for the reasonable cost of the repair of such damage within ten (10) days after receipt of a bill therefore, failing which the Operator shall be deemed to be in default hereunder and the Authority, in addition to any and all of its other legal rights and remedies and not in lieu thereof, may withhold all commissions due or to become due to the Operator hereunder until such reimbursement is effected by offset against such commissions.

6. **Advertising and Promotion.** The Operator shall include the tour of Boldt Castle • Heart Island in all its advertising and promotion campaigns and actively encourage all its patrons to visit such facility and to make such visits as convenient as practicable in its scheduling. The Operator shall see that all patrons expressing a desire to visit Boldt Castle • Heart Island have a reasonable opportunity to do so via transportation provided by the Operator. The Authority in its advertising and promotion campaigns shall continue the practice of promoting the primary means of patron transportation to Boldt Castle • Heart Island to be that provided by the Operator.

7. **Effective Date of Policy & Right of Amendment.** The Operator commission policy shall be effective April 23, 2021, subject to the Authority's sole right to amend or modify any condition thereof upon forty-five (45) days prior written notice to the Operators.