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Thousand Islands Bridge Authority  
Friday, October 22, 2021, 10:30 A.M.  
American Administration Building

**PRESENT** Bruce Armstrong, Chairman  
Patrick Simpson, Vice Chairman  
Micheline Dubé, Secretary-Treasurer  
Natalie Kinloch, Assistant Secretary-Treasurer  
Jacques E. Pigeon, Assistant Secretary-Treasurer  
Robert J. Storms, Assistant Secretary-Treasurer  
Douglas D. Dier, Assistant Secretary-Treasurer  
Peter Walton, Legal Counsel  
Timothy Sturick, Executive Director  
Bill Moulton, Director, Bridge Facilities Operations & Maintenance  
Bryan Olson, Manager, Finance & Administration  
Brian Salisbury, Director, Boldt Facilities Operations  
& Maintenance/Construction  
Lohanne Messenger, Senior Accountant/Office Manager

**ALSO** Russell Wilcox  
Rande Richardson, Executive Director, NNY Community Foundation  
Ronald Thomson

**MEDIA** None in attendance.

**MINUTES**

The meeting was called to order by Bruce Armstrong, Chairman. Upon motion by Robert J. Storms and seconded by Douglas D. Dier, the minutes of the meeting held on September 17, 2021, were unanimously approved

**COMMUNICATIONS**

Mr. Sturick reported that Mr. Simpson, Mr. Pigeon, Ms. Dubé and Ms. Kinloch were participating via conference call. Mr. Labiendo and Ms. Jobson asked to be excused from the meeting.

Mr. Sturick introduced Russell Wilcox, past TIBA, Executive Director and Rande Richardson, Executive Director of the Northern New York Community Foundation, (NNYCF). Mr. Wilcox and Mr. Richardson presented the Russell I. Wilcox Thousand Islands Bridge

Authority Scholarship, a component of the "Family Fund" endowed through the NNYCF to support TIBA present and future full-time employees, retirees and their family members education. Mr. Wilcox noted that the scholarship will include their children and grandchildren. Mr. Richardson said that it has been a pleasure working with Mr. Wilcox and his legacy. Mr. Richardson said that he will work with Mr. Sturick on providing information to the present employees and retirees. Mr. Richardson said that the applications will begin being accepted in November with the scholarship being awarded in the spring on a regular basis. Mr. Armstrong thanked Mr. Wilcox and noted that the board members find it a pleasure to work with such a loyal and dedicated staff. Ms. Kinloch noted that the TIBA staff was most deserving to receive the scholarship opportunity for their children and grandchildren and thanked Mr. Wilcox. Mr. Dier asked if Mr. Wilcox could provide a short presentation regarding the scholarship at the next scheduled employee recognition dinner. Mr. Wilcox noted that if he is available to attend that he would present a presentation. Mr. Wilcox noted that he would not be participating in the applicant decision and the decision will be made entirely by the NNYCF.

### **FINANCIAL MATTER**

Financial Statement: Mr. Olson, in reviewing the Financial Statement Balance Sheet (Exhibit A) for the month of September 30, 2021, reported that the Authority's directly held Cash and Investment Obligations, total to date of \$8,973,853 compared to \$8,154,771 for the prior fiscal year representing an increase of \$819,082 or 10.04% above the previous period. Mr. Olson reported Total Facilities to date of \$64,235,465 compared to \$65,583,870, for the prior fiscal year representing a decrease of \$1,348,405 or 2.06% below the previous period. Mr. Olson reported Total Assets to date of \$79,905,900 compared to \$78,924,999, for the prior fiscal year representing an increase of \$980,901 or 1.24% above the previous period. Mr. Olson reported Payables total to date of \$10,820,675 compared to \$7,685,770

for the prior fiscal year, representing an increase of \$3,134,905 or 40.79% above the previous period. Mr. Olson reported the Provision for Canadian Dollar Conversion total to date of \$150,682 compared to \$236,769 for the prior fiscal year representing a decrease of \$86,087 or 36.36% below the previous period. Mr. Olson reported Total Statutory Equity stands at \$55,604,021, compared to \$54,329,501 for the previous fiscal year, representing an increase of \$1,274,520 or 2.35% above the previous period.

In reviewing Exhibit B Net Revenue (Loss) – Bridge, Other Facilities & Programs), Mr. Olson reported Toll Income at \$4,367,731 versus \$3,655,662 for the previous period representing an increase of \$712,069 or 19.48% above the previous period. Mr. Olson reported total Cost of Operations for Bridge Facilities is recorded at \$3,546,703 versus \$4,311,405 for the previous period representing a decrease of \$764,702 or 17.74% below the previous year. Mr. Olson reported total Canadian Dollar Conversion is recorded at \$4,513 versus \$143,751 for the previous period representing a decrease of \$139,238 or 96.86% below the previous period. Mr. Olson reported total Net Revenue (Loss) is recorded at \$816,515 versus (\$799,495), for the previous period representing an increase of \$1,616,010 or 202.13% above the previous year. Mr. Olson reported FBCL's Net Revenue (Loss) Share is recorded at \$393,290 as compared to (\$390,634) the previous period representing an increase of \$783,924 or 200.68% above the previous period. Mr. Olson reported TIBA's Net Revenue (Loss) Share through September 30, 2021, is recorded at (\$499,355) as compared to (\$451,457) for the previous period representing a decrease of \$47,898 or 10.61% below the previous period. Mr. Olson reported the Total Revenue from Other Facilities & Programs is recorded at \$2,920,591 compared to \$2,256,576 for the previous period representing an increase of \$664,015 or 29.43% above the previous period. Mr. Olson reported the Cost of Operations from Other Facilities & Programs is recorded at \$2,412,450 compared to \$1,676,254 for the previous period representing an increase of \$736,196 or 43.92% above

the previous period. Mr. Olson reported Total Net Revenue (Loss) from Other Facilities & Programs year-to-date of \$508,141 as compared to \$580,322 for the prior year, representing a decrease of \$72,181 or 12.44% decrease the previous year. Mr. Olson reported Net Revenue (Loss) from all operations (Bridge, Other Facilities & Programs), through September 30, 2021 is \$8,786 compared to \$128,865 for the prior fiscal year, representing a decrease of \$120,079 or 93.18% below the previous fiscal year.

With respect to Exhibit C (Statement of Source & Use of Funds), Mr. Olson reported that Net Revenue (Loss) plus the adjustment for non-cash cost of depreciation reflects total funds available of \$1,758,338 compared to \$1,750,812 the prior fiscal year, representing an increase of \$7,526 or 0.43% above the previous fiscal year. Mr. Olson reported Bridge Facilities Use of Funds year-to-date total of \$22,385, compared to \$45,788 for the previous year representing a decrease of \$23,403 or 51.11% below the previous fiscal year. Mr. Olson reported Other Facilities & Programs year-to-date total \$236,494 compared to \$2,167,238 representing a decrease of \$1,930,744 or 89.09% below the previous fiscal year. Mr. Olson reported Total Use of Funds year-to-date total \$258,879 compared to \$2,213,026 for the prior year, representing a decrease of \$1,954,147 or 88.30% below the previous year. In terms of Net Increase (Decrease) in Operating Cash and Other Net Current Assets, the current year-to-date amount stands at \$1,499,459 compared to (\$462,213) for the prior fiscal year, representing an increase of \$1,961,672 or 424.41% above the previous year.

Mr. Olson reviewed Exhibit D (Shared Special Maintenance Project Expenses) for September 30, 2021, reported zero for the month and year to date expenses totaling \$12,556.

Financial Statements: Upon Mr. Olson's presentation of the financial statements for the month of September 30, 2021, a motion to accept the financial report was moved by Micheline Dubé, seconded by Jacques E. Pigeon, and duly accepted.

Capital Projects Obligation Report: Mr. Olson reviewed the report dated September 30, 2021 noting the Total TIBA•FBCL Projects Budget is \$85,000, with the obligated amount being \$12,556 and incurred to-date of \$12,556 and a balance due of zero. Mr. Olson reported Total TIBA Projects Budget is \$190,000 with the obligated amount being \$11,032 and incurred to-date of \$11,032 and a balance due of zero. Mr. Olson reported Total Bridge Facilities Projects Budget is \$275,000, with the obligated amount being \$23,588, incurred to-date of \$23,588 and a balance due of zero. Mr. Olson reported Total Boldt Facilities Projects budget is \$517,000 with the obligated amount being \$193,255 and incurred to-date of \$193,255 and a balance due of zero. Total appropriations for Capital Programs for Bridge and Other Facilities & Programs for FY 2021-2022 is \$792,000 with the current obligated amount being \$216,843 and incurred to-date of \$216,843 and a balance due of zero.

Investment Report: Mr. Olson reviewed the Fund & Investment Report dated September 30, 2021 in detail noting investments totaling \$8,973,853 with an average rate of return of .08% versus .21% in 2020. Mr. Olson also reported pledged securities for each U.S. institution were in place and at levels equal to or more than the required minimum (100%).

**Review, Approval/Ratification of Routine and Special Expense Payments**

**– Proposed Resolution No. 17:** Mr. Sturick read the following resolution which was moved by Robert J. Storms and seconded by Natalie Kinloch and duly adopted.

**SEE ATTACHMENT 1**

**Bridge Facility Vehicle Traffic & Revenue Comparison:**

**30 Days of September (2021-2022 compared to 2020-2021)**

FY21-22	Total Vehicles	109,234	-	15,775	-	16.9%
	Total Revenue	\$657,311	-	\$88,531	-	15.6%

7 Months March/September (2021-2022 compared to 2020-2021)

FY21-22	Total Vehicles	696,208	-	56,147	-	8.8%
	Total Revenue	\$4,402,554	-	\$712,426	-	19.3%

14 Days October (2021-2022 compared to 2020-2021)

FY21-22	Total Vehicles	46,992	-	7,571	-	19.2%
	Total Revenue	\$290,799	-	\$34,555	-	13.5%

Mr. Sturick reported total vehicles and total revenue for September 2019 and the totals for the seven (7) months of fiscal year 2019/2020 indicating that fiscal year 2021/2022 vehicles and revenues continue to be considerably lower than fiscal year 2019/2020. Mr. Sturick reported that the U.S. Border is scheduled to reopen to vaccinated non-essential travelers from Canada on November 8, 2021. Mr. Sturick reported that U.S. Customs & Border Protection plan on having five (5) lanes open starting November 8, 2021. Mr. Sturick reported that he anticipates a fair number of travelers during the upcoming holidays as well as traveling South for the winter. Mr. Sturick reported that U.S. Customs & Border Protection will have more information available in the upcoming weeks pertaining to what will be required from those traveling from Canada into the United States. Mr. Sturick reported that U.S. travelers are currently required to provide proof of vaccination and proof of a negative COVID-19 test within the past seventy-two (72) hours for travel to Canada from the United States via the land border

Mr. Sturick reviewed the Traffic Report for the Bridge and Tunnel Operators Association (BTOA) for YTD September 2021 and September 2020. Mr. Sturick reported total crossings for YTD September 2021 and September 2020 were 812,600 compared to 861,810 the previous period YTD representing a decrease of 49,210 or 5.71% below the previous period.

Boldt Facilities Admissions and Revenue Comparison

Mr. Sturick reported that the Boldt Facilities Admissions and Revenue Comparison for fiscal 2021/2022 is compared to fiscal 2020/2021. Due to the Boldt Facilities closure for part of fiscal year 2020/2021, due to the COVID-19 pandemic. Mr. Sturick reported that this was not a good comparison. Mr. Sturick noted that fiscal 2019/2020 was also included on the report for comparison and represented a better comparison for purposes of evaluating the Boldt Facilities.

1 Month September (FY 21-22 compared to FY19-20)

Total Admissions	22,134	-	(11,753)	-	(34.7%)
Total Revenue	\$203,781	-	(\$117,531)	-	(36.6%)

5 Months May/September (FY 21-22 compared to FY19-20)

Total Admissions	148,563	-	(42,423)	-	(22.2%)
Total Revenue	\$1,380,482	-	(\$390,859)	-	(22.1%)

14 Days of October (FY 21-22 compared to FY 19-20)

Total Admissions	7,704	-	(2,798)	-	(26.6%)
Total Revenue	\$64,970	-	\$2,574	-	4.1%

Food Concession/Revenue Reports:

1 Month September (FY 21-22 compared to FY 19-20)

Total Revenue	\$25,112	-	(\$12,954)	-	(34.0%)
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5 Months May/September (FY 21-22 compared to FY 19-20)

Total Revenue	\$221,319	-	(\$61,231)	-	(21.7%)
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14 days of October (FY 21-22 compared to FY19-20)

Total Revenue	\$5,980	-	(\$3,337)	-	(35.8%)
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Gift Concession/Revenue Reports:

1 Month September (FY 21-22 compared to FY19-20)

Total Revenue	\$85,111	-	(\$7,707)	-	(8.3%)
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5 Months May/September (FY 21-22 compared to FY19-20)

Total Revenue	\$663,575	-	\$68,998	-	11.6%
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14 Days of October (FY 21-22 compared to FY19-20)

Total Revenue	\$23,953	-	(\$4,949)	-	(17.1%)
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**Fiscal 2021-2022 General Salary Increase– Proposed Resolution No. 18:** Mr.

Sturick read the following resolution which was moved by Douglas D. Dier and seconded by Jacques E. Pigeon and duly adopted.

**SEE ATTACHMENT 2****PROJECT REPORTS****Bridge Facilities**Operations and Maintenance Activities

Mr. Moulton reported that the Bridge staff reinforced the vertical lances, replaced gusset plates and diaphragms, concrete deck and asphalt repairs and concrete repairs in Lane 1 of U.S. Toll. Mr. Moulton reported removal of trees on the U.S. and Canadian side. Mr. Moulton reported that the modified shifts that were in effect last year will soon be in place for the U. S. and Canadian maintenance staff which includes staff working with two (2) separate crews on split shifts working twelve (12) hours per day and seven (7) days per week as well as being on call. Mr. Moulton reported that representatives from Parsons Transportation Group completed the bridge inspections in July 2021. Mr. Moulton reported that the draft reports for the Follow-Up Inspection of the Canadian Crossing, the Detailed Inspection of the U.S. Crossing, Rift Bridges and the Boldt Yacht House Bridges have been received with the final reports finalized by the end of the calendar year.



### Safety, Security & Wellness

Mr. Sturick reported one new injury in the past month with two (2) open claims. Mr. Sturick reported representatives from the local U.S. pharmacy, Kinney Drugs, were on site for the annual flu shot clinic on October 7, 2021, with nineteen (19) employees participating. Mr. Sturick reported that Mr. Labiendo continues working with the pharmacy in Lansdowne, Ontario, regarding flu shots for the Canadian staff when it becomes available. Mr. Sturick reported that Mr. Labiendo and Mr. Moulton attended a meeting on October 7, 2021, which was hosted by the NYS Police regarding the preparedness of winter weather which was also attended by Emergency Management agencies and the NYS Department of Transportation at the Adams Fire Department. Mr. Sturick reported that he, Mr. Labiendo and Mr. Moulton have met and determined which signs on both sides of the border need clarification or replacement and also identified NYSDOT signs. Mr. Sturick reported that Mr. Labiendo had the opportunity at the October 7, 2021, meeting to discuss the NYSDOT deteriorating signage on I-81 near the U.S. Bridge with representatives from the NYSDOT. NYSDOT will be sending a representative to look at signage and update any that need repairs. Mr. Sturick reported that Mr. Labiendo and Ms. Mowers have been emailing cyber security safety information to staff pertaining to work and personal information. Mr. Sturick reported that Mr. Labiendo continues to wait for his annual security clearance for Canada to be processed.

### **Other Facilities and Programs**

#### Boldt Facilities

Mr. Salisbury reported the last three (3) days of the 2021 operating season, the Boldt Facilities visitation at Boldt Castle was 3,151 visitors, Boldt Yacht House was 598 visitors and three (3) weddings performed. Mr. Salisbury reported the total visitation for the 2021 season is 133,396 visitors at Boldt Castle and 22,871 visitors at the Boldt Yacht House.

Mr. Salisbury reported that Ms. Jobson is currently working on the 2022 operating season schedule for approval. Mr. Salisbury reported that he and Ms. Jobson have contacted some of the local schools regarding the talented young classical musicians from the region performing at Boldt Castle. Mr. Salisbury reported that he and Ms. Jobson would be working on this idea during the winter months once the Boldt Facilities are winterized for the season. Mr. Salisbury reported that the gift shop sales in 2016 were the highest on record with 2021 gift shop sales not far behind the record in 2016. Mr. Salisbury reported thirty-nine (39) weddings were performed during the 2021 operating season with twenty (20) weddings scheduled for the 2022 operating season. Mr. Salisbury reported that he recently received a donation of two (2) vintage cabbage slicers which one (1) has been displayed in the Boldt Castle kitchen and once the Alster Tower Café Restoration Project is complete, the other vintage cabbage slicer will be displayed.

Mr. Salisbury reported that DANC has completed the required sampling and testing of the Boldt Castle Wastewater Treatment Plant and is waiting for the results. Mr. Salisbury reported that the two (2) items that need to be completed to finalize the Boldt Castle Wastewater Treatment Plant Project include the as-built drawings and the replacement of a thermal air conditioning unit. Mr. Salisbury reported that staff continue refinishing the exterior doors and windows on the 2<sup>nd</sup> floor Boldt Castle veranda outside the Boldt suites, pressure washing the roofs, cleaning the grounds, boat maintenance, removing the exterior signs and winterizing the Boldt Facilities for the winter season. Mr. Salisbury reported that a tree contractor will be on site to take five (5) trees down and trim ten (10) additional trees.

**OTHER MATTERS**

**Authorization to Executive Contract with NYS Department of Agriculture and Markets for Operation of the Welcome Center for Fiscal Year 2021-2022- Proposed**

**Resolution No. 19:** Mr. Walton read the following resolution which was moved by Robert J. Storms and seconded by Micheline Dubé and duly adopted.

**SEE ATTACHMENT 3**

With no other business, a motion to adjourn the meeting was made by Douglas D. Dier and seconded by Micheline Dubé and unanimously carried.

**NEXT AUTHORITY MEETING**

By unanimous consent, the time and place of the next Authority meeting were set for Friday, November 19, 2021, @ 10:30 am, in the American Administration Building.

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Secretary

ATTACHMENT 1

**RESOLUTION NO. 17**  
**RE: APPROVAL/RATIFICATION OF ROUTINE EXPENSE PAYMENTS**  
**AND APPROVAL OF SPECIAL EXPENSE PAYMENTS**

The following resolution was moved by Robert J. Storms, seconded by Natalie Kinloch and duly adopted.

WHEREAS, the below listed requisitions and vouchers, together with invoices and other supporting documentation for routine and special expense payments made since the Authority meeting held on September 17, 2021, were available and reviewed by the Authority during the meeting held on October 22, 2021 (viz):

<u>Date</u>	<u>Requisition</u>	<u>Voucher Number</u>	<u>Amount</u>
09/21/21	3360	31943-31964 - US / C9866-C9872 - CD	\$ 124,037.19
09/28/21	3361	31965-31990 - US / C9873-C9877 - CD	35,609.31
10/05/21	3362	31991-32015 - US / C9878-C9882 - CD	65,043.37
10/12/21	3363	32016-32051 - US / C9883-C9894 - CD	125,720.62
10/19/21	3364	32052-32074 - US / C9895-C9903 - CD	<u>66,148.86</u>
			<u>\$ 416,559.35</u>

WHEREAS, in a similar manner, the below listed Special Expense Payments, together with invoices and other supporting documentation which require specific approval before payment is made, were available and reviewed by the Authority during the meeting held on October 22, 2021 (viz):

	<u>Amount</u>
Aubertine & Currier - Professional Services	
- Boldt Castle Wastewater Treatment Facility Replacement	\$ 1,307.46
Blair Supply Corporation - Plow Blades	1,053.00
Bond, Schoeneck & King, PLLC - Professional Services	3,212.69
C & S Operations, Inc. - Software Annual Renewal - NCWC	1,835.00
Cornell Cooperative Extension of Jefferson County - Taste of New York Store (Market) - June 2021 Reimbursement	71,338.34
D.C. Building Systems, Inc. - Boldt Facilities Wastewater Treatment Plant Replacement Project - Final Payment	129,744.52
Development Authority of the North Country (DANC) - Operations & Maintenance Services - Boldt Castle Wastewater Treatment Facility - September 2021 & Setup Composite Samplers	4,965.40
DRCS LLC - Computer - Administration	1,429.52
Hanes Supply, Inc. - MG Krete - U.S. Bridge	1,960.00

Hyde-Stone Mechanical Contractors		
- Rift Water Treatment Plant - Fall Maintenance	1,055.00	
- Service Heating System - NCWC	1,537.55	
Imperial Door Controls, Inc. - Door Repair - AMMEX	1,197.20	
Koester Associates, Inc. - Sensor Assembly - UV System - AMMEX	2,143.43	
Northland Associates Ready Mix Division - Concrete - Lane One		
- U.S. Toll Project	1,668.50	
SWK - 2021 Sage Update	3,040.00	
Thousand Islands Tourism Council - Information Aides - Wages & Benefits - May 2021- October 2021	8,952.00	
Transcore - Replacement Parts - Canadian Toll & Canadian (HST) Sales Tax - Toll Project	48,696.35	
D & D Promotions - Rebooted Signs - CBSA Primary	1,271.25	CD
Fast Response Fire Systems, Inc. - Inspection of Sprinkler System, Fire Alarm, Extinguishers & Emergency Lighting - CBSA	3,258.10	CD
GAL Power Systems Ottawa Ltd. - Preventative Maintenance - Generators, USB & Canadian Shop	15,222.07	CD
	<u>304,887.38</u>	
	<u>\$ 304,887.38</u>	

WHEREAS, the Executive Director has recommended approval of all Routine and Special Expense Payments as proper obligations of this Authority.

RESOLVED, that the Authority as it's proper act and deed, hereby approves and ratifies in all respects the routine and special expense payments represented by Requisition No. 3360 through No. 3364 as set forth herein, totaling \$416,559.35, and

RESOLVED, that the Authority, as its proper act and deed, hereby approves for payment special expenses set forth herein, totaling \$304,887.38.

**ATTACHMENT 2**

**RESOLUTION NO. 18**

**RE: FISCAL 2021-2022 GENERAL SALARY INCREASE**

The following resolution was moved by Douglas D. Dier, seconded by Jacques E. Pigeon and duly adopted.

WHEREAS, the Authority adopted the fiscal year 2021-2022 budget at the regular meeting held on December 18, 2020, by Resolution No. 44, to be effective March 1, 2021, and

WHEREAS, the Authority at that meeting also approved the Salary and Wage Schedule for fiscal year 2021-2022 to be effective March 1, 2021, which included an appropriation of \$3,747,060 or an overall increase of 2.6% over the prior fiscal period by Resolution No. 44; however, if border restrictions were still in effect at March 1, 2021, such salary and wage schedule would be delayed and become effective on a date thereafter when border restrictions were lifted and the Authority saw a meaningful increase in traffic and revenue, and

WHEREAS, during fiscal year 2021-2022, the Authority has seen traffic and revenues stabilize, although at a much lower level as compared to pre-COVID-19 and border restrictions being in effect, and

WHEREAS, at the September 17, 2021 regular board meeting, the Authority deemed that a 1.5% general increase for all full-time employees was reasonable and prudent based on the current market conditions, to be effective October 3, 2021.

NOW THEREFORE BE IT

RESOLVED, that the Authority hereby approves a 1.5% general salary increase for all full-time employees to be effective as of October 3, 2021.

ATTACHMENT 3

**RESOLUTION NO. 19**

**RE: AUTHORIZATION TO EXECUTE CONTRACT WITH NYS DEPARTMENT OF AGRICULTURE AND MARKETS FOR OPERATION OF THE WELCOME CENTER FOR FISCAL YEAR 2021-2022**

The following resolution was moved by Robert J. Storms, seconded by Micheline Dubé and duly adopted.

WHEREAS, the Thousand Islands Bridge Authority (the “Authority”) previously leased to New York State property upon the Authority’s campus for the building of a Welcome Center; and

WHEREAS, the New York State Department of Agriculture and Markets and the Authority have previously entered into one (1) year contracts for the Authority to operate and maintain the Welcome Center, the last said contract being for the fiscal year July 1, 2020 through June 30, 2021 (the “Contract”); and

WHEREAS, the Contract has now expired; and

WHEREAS, both the Department of Agriculture and Markets and the Authority are satisfied with the terms of the Contract as previously executed, with minor adjustments; and

WHEREAS, the contract for July 1, 2021 through June 30, 2022 (the “New Contract”) is upon the same terms as the prior contract with funding in the amount of \$850,000.00; and

WHEREAS, the Department of Agriculture and Markets and the Authority wish to renew the Contract for the fiscal year July 1, 2021 through June 30, 2022, upon the terms set forth in the New Contract.

NOW, THEREFORE, upon due consideration, be it

RESOLVED, that the Authority enter into the New Contract for operation of the Welcome Center for the period of July 1, 2021 through June 30, 2022 with the Department of Agriculture and Markets upon the terms and conditions set forth in the New Contract; and it is further

RESOLVED that the Authority’s Executive Director is hereby authorized and directed to execute the New Contract for operation of the Welcome Center on behalf of the Authority as the Authority’s proper act and deed, binding the Authority to the terms thereof.