

Thousand Islands Bridge Authority
Friday, November 19, 2021, 10:30 A.M.
American Administration Building

PRESENT Bruce Armstrong, Chairman
Micheline Dubé, Secretary-Treasurer
Natalie Kinloch, Assistant Secretary-Treasurer
Jacques E. Pigeon, Assistant Secretary-Treasurer
Robert J. Storms, Assistant Secretary-Treasurer
Douglas D. Dier, Assistant Secretary-Treasurer
Peter Walton, Legal Counsel
Timothy Sturick, Executive Director
Bill Moulton, Director, Bridge Facilities Operations & Maintenance
Bryan Olson, Manager, Finance & Administration
Keri Jobson, Boldt Facilities Operations Manager
Patrick Labiando, Facilities Safety & Security Officer
Corey Fram, Director of Tourism

ALSO

MEDIA 1

MINUTES

The meeting was called to order by Bruce Armstrong, Chairman. Upon motion by Robert J. Storms and seconded by Micheline Dubé, the minutes of the meeting held on October 22, 2021, were unanimously approved.

COMMUNICATIONS

Mr. Sturick reported that Mr. Pigeon and Ms. Dubé were participating via conference call. Mr. Simpson asked to be excused from the meeting.

FINANCIAL MATTER

Financial Statement: Mr. Olson, in reviewing the Financial Statement Balance Sheet (Exhibit A) for the month of October 31, 2021, reported that the Authority's directly held Cash and Investment Obligations, total to date of \$9,234,703 compared to \$7,931,529 for the prior fiscal year representing an increase of \$1,303,174 or 16.43% above the previous

period. Mr. Olson reported Total Facilities to date of \$64,152,013 compared to \$65,565,510, for the prior fiscal year representing a decrease of \$1,413,497 or 2.16% below the previous period. Mr. Olson reported Total Assets to date of \$79,897,318 compared to \$78,565,205, for the prior fiscal year representing an increase of \$1,332,113 or 1.70% above the previous period. Mr. Olson reported Payables total to date of \$11,059,244 compared to \$7,778,197 for the prior fiscal year, representing an increase of \$3,281,047 or 42.18% above the previous period. Mr. Olson reported the Provision for Canadian Dollar Conversion total to date of \$117,072 compared to \$209,226 for the prior fiscal year representing a decrease of \$92,154 or 44.05% below the previous period. Mr. Olson reported Total Statutory Equity stands at \$55,390,480, compared to \$53,904,822 for the previous fiscal year, representing an increase of \$1,485,658 or 2.76% above the previous period.

In reviewing Exhibit B Net Revenue (Loss) – Bridge, Other Facilities & Programs), Mr. Olson reported Toll Income at \$4,979,136 versus \$4,195,650 for the previous period representing an increase of \$783,486 or 18.67% above the previous period. Mr. Olson reported total Cost of Operations for Bridge Facilities is recorded at \$4,022,241 versus \$5,025,160 for the previous period representing a decrease of \$1,002,919 or 19.96% below the previous year. Mr. Olson reported total Canadian Dollar Conversion is recorded at (\$81,066) versus \$231,578 for the previous period representing a decrease of \$312,644 or 135.01% below the previous period. Mr. Olson reported total Net Revenue (Loss) is recorded at \$1,037,961 versus (\$1,061,088), for the previous period representing an increase of \$2,099,049 or 197.82% above the previous year. Mr. Olson reported FBCL's Net Revenue (Loss) Share is recorded at \$566,981 as compared to (\$141,822) the previous period representing an increase of \$708,803 or 499.78% above the previous period. Mr. Olson reported TIBA's Net Revenue (Loss) Share through October 31, 2021, is recorded at

(\$577,249) as compared to (\$957,715) for the previous period representing an increase of \$380,466 or 39.73% above the previous period. Mr. Olson reported the Total Revenue from Other Facilities & Programs is recorded at \$3,006,230 compared to \$2,453,640 for the previous period representing an increase of \$552,590 or 21.52% above the previous period. Mr. Olson reported the Cost of Operations from Other Facilities & Programs is recorded at \$2,576,235 compared to \$1,791,738 for the previous period representing an increase of \$784,497 or 43.78% above the previous period. Mr. Olson reported Total Net Revenue (Loss) from Other Facilities & Programs year-to-date of \$429,995 as compared to \$661,903 for the prior year, representing a decrease of \$231,908 or 34.04% below the previous year. Mr. Olson reported Net Revenue (Loss) from all operations (Bridge, Other Facilities & Programs), through October 31, 2021 is (\$147,254) compared to (\$295,813) for the prior fiscal year, representing an increase of \$148,559 or 50.22% above the previous fiscal year.

With respect to Exhibit C (Statement of Source & Use of Funds), Mr. Olson reported that Net Revenue (Loss) plus the adjustment for non-cash cost of depreciation reflects total funds available of \$1,852,234 compared to \$1,557,841 the prior fiscal year, representing an increase of \$294,393 or 18.90% above the previous fiscal year. Mr. Olson reported Bridge Facilities Use of Funds year-to-date total of \$22,385, compared to \$27,146 for the previous year representing a decrease of \$4,761 or 17.54% below the previous fiscal year. Mr. Olson reported Other Facilities & Programs year-to-date total \$392,110 compared to \$2,395,121 representing a decrease of \$2,003,011 or 83.63% below the previous fiscal year. Mr. Olson reported Total Use of Funds year-to-date total \$414,495 compared to \$2,422,267 for the prior year, representing a decrease of \$2,007,772 or 82.89% below the previous year. In terms of Net Increase (Decrease) in Operating Cash and Other Net Current Assets, the current year-to-date amount stands at \$1,437,739 compared to (\$864,426) for the prior fiscal year, representing an increase of \$2,302,165 or 266.32% above the previous year.

Mr. Olson reviewed Exhibit D (Shared Special Maintenance Project Expenses) for October 31, 2021, reported \$4,000 for the month and year to date expenses totaling \$10,107.

Financial Statements: Upon Mr. Olson's presentation of the financial statements for the month of October 31, 2021, a motion to accept the financial report was moved by Jacques E Pigeon, seconded by Robert J. Storms, and duly accepted.

Capital Projects Obligation Report: Mr. Olson reviewed the report dated October 31, 2021 noting the Total TIBA•FBCL Projects Budget is \$85,000, with the obligated amount being \$16,556 and incurred to-date of \$16,556 and a balance due of zero. Mr. Olson reported Total TIBA Projects Budget is \$190,000 with the obligated amount being \$11,032 and incurred to-date of \$11,032 and a balance due of zero. Mr. Olson reported Total Bridge Facilities Projects Budget is \$275,000, with the obligated amount being \$27,588, incurred to-date of \$27,588 and a balance due of zero. Mr. Olson reported Total Boldt Facilities Projects budget is \$517,000 with the obligated amount being \$217,819 and incurred to-date of \$217,819 and a balance due of zero. Total appropriations for Capital Programs for Bridge and Other Facilities & Programs for FY 2021-2022 is \$792,000 with the current obligated amount being \$245,407 and incurred to-date of \$245,407 and a balance due of zero.

Investment Report: Mr. Olson reviewed the Fund & Investment Report dated October 31, 2021 in detail noting investments totaling \$9,234,703 with an average rate of return of .08% versus .21% in 2020. Mr. Olson also reported pledged securities for each U.S. institution were in place and at levels equal to or more than the required minimum (100%).

Review, Approval/Ratification of Routine and Special Expense Payments

- Proposed Resolution No. 20: Mr. Sturick read the following resolution which was moved by Douglas D. Dier and seconded by Natalie Kinloch and duly adopted.

SEE ATTACHMENT 1

Bridge Facility Vehicle Traffic & Revenue Comparison:

31 Days of October (2021-2022 compared to 2020-2021)

| | | | | | | |
|---------|----------------|-----------|---|----------|---|-------|
| FY21-22 | Total Vehicles | 92,248 | - | 12,826 | - | 16.1% |
| | Total Revenue | \$612,266 | - | \$72,418 | - | 13.4% |

8 Months March/October (2021-2022 compared to 2020-2021)

| | | | | | | |
|---------|----------------|-------------|---|-----------|---|-------|
| FY21-22 | Total Vehicles | 788,456 | - | 68,973 | - | 9.6% |
| | Total Revenue | \$5,014,820 | - | \$784,844 | - | 18.6% |

14 Days November (2021-2022 compared to 2020-2021)

| | | | | | | |
|---------|----------------|-----------|---|----------|---|-------|
| FY21-22 | Total Vehicles | 41,572 | - | 9,184 | - | 28.4% |
| | Total Revenue | \$298,006 | - | \$45,867 | - | 18.2% |

Mr. Sturick reported total vehicles and total revenue for October 2019 and the totals for the eight (8) months of fiscal year 2019/2020 indicating that fiscal year 2021/2022 vehicles and revenues continue to be lower than fiscal year 2019/2020. Mr. Sturick reported that the U.S. Border reopened to vaccinated non-essential travelers from Canada on November 8, 2021, which is part of the fourteen (14) days reported for November 2021. Mr. Sturick reported that traffic is up for the first fourteen (14) days of November compared to fiscal year 2020/2021, but still showing a significant decrease compared to fiscal year 2019/2020. Mr. Sturick reported that traffic backups were experienced the first day the U.S. Border opened and will likely continue at times until the construction of the U.S. Customs & Border Protection facility is complete with additional lanes opened.

Mr. Sturick reviewed the Bridge and Tunnel Operators Association (BTOA) Traffic Report for YTD October 2021 and October 2020. Mr. Sturick reported total crossings for YTD October 2021 and October 2020 were 904,848 compared to 941,232 the previous period YTD representing a decrease of 36,384 or 3.87% below the previous period.

U.S. Employees and Retirees Health Insurance Program - Proposed Resolution No.

21: Mr. Olson read the following resolution which was moved by Robert J. Storms and seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 2**PROJECT REPORTS****Bridge Facilities****Operations and Maintenance Activities**

Mr. Moulton reported that the staff completed the structural steel repairs on both bridges. Mr. Moulton reported that he and TIBA staff are working with the consulting engineers, Parsons Transportation Group on developing a repair plan for a project that will include removing a section of sidewalk and replacing existing steel angle bracing brackets on the Canadian bridge during the 2022 Bridge Maintenance Program. Mr. Moulton reported that the draft report is under TIBA staff review for the Detailed Inspection of the U.S. Crossing and will be sent back to Parsons Transportation Group with the final reports finalized by the end of the calendar year. Mr. Moulton reported travelers going southbound on November 8, 2021, arrived the day before the U.S. Border was scheduled to open and there were some delays experienced at the U.S. Border on November 8, 2021. Mr. Moulton reported that TIBA staff were on site for traffic operations and continue to monitor the traffic flow. Mr. Moulton reported that the southbound traffic has slowed down since the U.S. Border opened on November 8, 2021.

Safety, Security & Wellness

Mr. Labiendo reported one (1) new injury in the past month with three (3) open claims. Mr. Labiendo reported that his Canadian security clearance renewal has been approved. Mr. Labiendo reported that he continues emailing staff the Department of Homeland Security bulletins. Mr. Labiendo reported that he, Mr. Sturick and Mr. Moulton

participated in a virtual security meeting on November 10, 2021, with representatives from the Seaway International Bridge, Blue Water Bridge and Sault Ste. Marie International Bridge hosted by Marc Moreau, FBCL, Manager of Security. Mr. Labiendo reported that he continues updating the TIBA Emergency Response Plan which will be available to board members and staff after the new year.

Other Facilities and Programs

Boldt Facilities

Ms. Jobson reported that the Boldt Facilities website has been updated with the 2022 operating dates, hours of operation and rates. Ms. Jobson reported the total visitation for the 2021 season is 133,396 visitors at Boldt Castle and 22,871 visitors at the Boldt Yacht House. Ms. Jobson reported that the pre-sale tickets were well received by the tour boat operators. Ms. Jobson reported that 58% of the visitors from the Uncle Sam Boat Tour had already purchased their tickets and 97% had already purchased pre-sale tickets from Clayton Island Tours. Ms. Jobson reported that a representative from Gananoque Boat Lines contacted her advising that the boat would be stopping once a day with a larger boat during the 2022 operating season. Ms. Jobson reported that Rockport Boat Lines schedule will remain the same as in the past. Ms. Jobson reported that she would be working on the possibility of talented young classical musicians from the region performing at Boldt Castle once the Boldt Facilities are winterized for the season. Ms. Jobson reported that Ms. Bieber has completed the gift shop merchandise inventory and is currently working on new merchandise for the 2022 operating season. Ms. Jobson reported twenty-five (25) weddings scheduled for the 2022 operating season. Ms. Jobson reported that Hyde-Stone Mechanical Contractors have installed the new packaged thermal air conditioner in the Boldt Facilities Wastewater Treatment Plant and re-plumbed the eye wash line in the lab. Ms. Jobson reported that the as-built drawings are complete and have been forwarded to Aubertine &

Currier for review. Ms. Jobson reported that DANC has shut down and winterized the Boldt Caste Water Plant and Wastewater Treatment Plant. Ms. Jobson reported that staff continue winterizing the Boldt Facilities.

OTHER MATTERS

Proposed Resolution to Enter into a Subcontract with Cornell Cooperative Extension of Jefferson County for Operation of the Taste of New York Store at the North Country Welcome Center for the period July 1, 2021 through June 30, 2022 -

Proposed Resolution No. 22: Mr. Walton read the following resolution which was moved by Natalie Kinloch and seconded by Robert J. Storms and duly adopted. Mr. Armstrong reported that based on his affiliation with Cornell Cooperative Extension of Jefferson County, he had a conflict of interest in participating in the discussion or voting on the issue. Upon call of the issue by the Chairman, those voting in favor were Ms. Dubé, Ms. Kinloch, Mr. Pigeon, Mr. Dier and Mr. Storms. Those opposed: none. Those abstaining: Mr. Armstrong.

SEE ATTACHMENT 3

Approval of Subcontract regarding Tourism Services and Agribusiness

Promotion at the North Country Welcome Center between the Thousand Islands

Bridge Authority and the Thousand Islands Regional Tourism Development

Corporation – Proposed Resolution No. 23: Mr. Walton read the following resolution which was moved by Douglas D. Dier and seconded by Micheline Dubé and duly adopted. Mr. Pigeon reported that based on his affiliation with the Thousand Islands Regional Tourism Development Corporation, he had a conflict of interest in participating in the discussion or voting on the issue. Upon call of the issue by the Chairman, those voting in favor were Mr. Armstrong, Ms. Dubé, Ms. Kinloch, Mr. Storms and Mr. Dier. Those opposed: none. Those abstaining: Mr. Pigeon

SEE ATTACHMENT 4

With no other business, a motion to adjourn the meeting was made by Robert J. Storms and seconded by Douglas D. Dier and unanimously carried.

NEXT AUTHORITY MEETING

By unanimous consent, the time and place of the next Authority meeting were set for Friday, December 17, 2021, @ 10:30 am, in the American Administration Building.

Secretary

ATTACHMENT 1

RESOLUTION NO. 20
RE: APPROVAL/RATIFICATION OF ROUTINE EXPENSE PAYMENTS
AND APPROVAL OF SPECIAL EXPENSE PAYMENTS

The following resolution was moved by Douglas D. Dier, seconded by Natalie Kinloch and duly adopted.

WHEREAS, the below listed requisitions and vouchers, together with invoices and other supporting documentation for routine and special expense payments made since the Authority meeting held on October 22, 2021, were available and reviewed by the Authority during the meeting held on November 19, 2021 (viz):

| <u>Date</u> | <u>Requisition</u> | <u>Voucher Number</u> | <u>Amount</u> |
|-------------|--------------------|-------------------------------------|----------------------|
| 10/26/21 | 3365 | 32075-32093 - US / C9904-C9909 - CD | \$ 106,488.80 |
| 11/02/21 | 3366 | 32094-32108 - US / C9910-C9917 - CD | 327,757.27 |
| 11/09/21 | 3367 | 32109-32131 - US / C9918-C9923 - CD | 80,028.43 |
| 11/16/21 | 3368 | 32132-32160 - US / C9924-C9934 - CD | 75,811.41 |
| | | | <u>\$ 590,085.91</u> |

NOTE: U.S. check #32103 was voided & replaced with check #32152. The original check amount was incorrect.

U.S. check #31886 was voided & replaced with check #32154. The original check was lost in the mail.

WHEREAS, in a similar manner, the below listed Special Expense Payments, together with invoices and other supporting documentation which require specific approval before payment is made, were available and reviewed by the Authority during the meeting held on November 19, 2021 (viz):

| | <u>Amount</u> |
|--|---------------|
| American Crane & Equipment Corporation - Parts to Repair Travelers | \$ 14,797.44 |
| Barton & Loguidice, D.P.C. - Professional Services | 3,960.00 |
| Bowers & Company CPAs PLLC - Professional Services | 4,150.00 |
| Custom Truck One Source - Repair to Manlift - U.S. Maintenance | 11,873.99 |
| Davis Tree Service - Cut Down 5 Trees & 9 Trees Trimmed - Boldt Castle | 4,775.00 |
| DRCS LLC - Computer - Administration | 1,856.00 |
| Global Industrial - Transformer - U.S. Bridge | 1,256.00 |
| Hanes Supply, Inc. - MG Krete - U.S. Bridge | 1,960.00 |
| Hyde-Stone Mechanical Contractors - Heating Systems Maintenance | 4,365.85 |
| Pomerville's Septic Service - Pumped Septic - Boldt Facilities | 2,882.50 |
| White Cap, L.P. - Full Face Mask Respirators (10) | 1,259.90 |

| | | |
|---|---------------------|----|
| D&D Tree Service - Cut and Removed 6 Trees - Canadian Shop Area | 6,780.00 | CD |
| HTS Engineering, Ltd. - HVAC Preventative Maintenance | | |
| - August 1, 2021 - July 31, 2022 - CBSA | 5,350.27 | CD |
| REL Controls - Actuator Replacements - Heating System - CBSA | 3,019.36 | CD |
| Russell Metals, Inc. - Steel For Column Repair - Warehouse - CBSA | 1,240.74 | CD |
| | <u>\$ 69,527.05</u> | |

WHEREAS, the Executive Director has recommended approval of all Routine and Special Expense Payments as proper obligations of this Authority.

RESOLVED, that the Authority as it's proper act and deed, hereby approves and ratifies in all respects the routine and special expense payments represented by Requisition No. 3365 through No. 3368 as set forth herein, totaling \$590,085.91, and

RESOLVED, that the Authority, as its proper act and deed, hereby approves for payment special expenses set forth herein, totaling \$69,527.05.

ATTACHMENT 2

RESOLUTION NO. 21

RE: U.S. EMPLOYEES AND RETIREES HEALTH INSURANCE PROGRAM

The following resolution was moved by Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the Authority on November 20, 2020, approved by Resolution No. 42, authorizing the placement of the U.S. Employees and Retirees Health Insurance Program ("Program") with Simply Blue Plus Bronze 4, HRA, administered by Benefit Services Group Inc., Watertown, NY, the plan year January 1, 2021 – December 31, 2021, and

WHEREAS, the Executive Director completed a thorough review of the Authority's health insurance program not limited to benefits, premiums, deductibles, impact of the self insurance portion and cost sharing formulas. The Executive Director recommends to the Authority that it adopt the same Simply Blue Plus Bronze 4, HDHP, HRA insurance plan, by Excellus BC/BS, Utica Region as administered by Benefit Services Group of Watertown, New York.

NOW THEREFORE BE IT

RESOLVED, the Authority hereby accepts and approves the recommendations of the Executive Director for the U.S. Employees/Retirees Health Insurance Program as presented at this meeting (viz):

1. The U.S. Employees and Retirees Health Insurance Program shall be contracted with Excellus BC/BS, Utica Region utilizing the Simply Blue Plus Bronze 4 HRA Plan and at the following monthly premiums for one (1) year period, effective January 1, 2022.

| <u>COVERAGE CLASSIFICATION</u> | <u>MONTHLY PREMIUM</u> |
|---|-----------------------------------|
| Individual | \$ 571.91 |
| Two (2) Person | \$1,201.03 |
| Family | \$1,429.80 |
| Medicare (Supplemental) | \$ 420.68 |

2. The employee/Authority cost sharing of plan premiums, deductibles, and co-insurance shall remain as established by Authority Resolution No. 3, adopted on March 16, 1995 (viz):
 - a) Employee premium contribution – 10% if employed prior to 3/1/93 and 20% if employed thereafter.

3. The retiree/Authority cost sharing of the Plan premium, deductibles and co-insurance shall remain as established by Authority Resolution No. 15 adopted on July 15, 1999 (viz):

a) The retiree premium contribution:

| <u>YEARS OF SERVICE</u> | <u>RETIREE PREMIUM SHARE</u> |
|---------------------------------|------------------------------|
| 10 Years but Less Than 15 Years | 75% |
| 16 Years but Less Than 20 Years | 65% |
| 20 Years or More | 50% |

b) Retiree is responsible for 100% of program deductibles and co-insurance payments.

c) Retiree who meets eligibility, premium, deductibles and co-insurance requirements are afforded full benefits under the Plan.

and

FURTHER BE IT

RESOLVED, the Authority directs the Executive Director as Plan Administrator to execute said contract with Excellus BC/BS, Utica Region on behalf of the Authority as its proper act and deed, and to notify the participating U.S. employees/retirees of said contract, benefits, deductibles and premium sharing, and

FURTHER BE IT

RESOLVED, that nothing in the foregoing shall limit the Authority's right or authority to modify or terminate this Plan at anytime in the future and nothing in the Plan is intended to create vested or contractual rights for an employee or retiree of this Authority, and

FURTHER BE IT

RESOLVED, that as additionally recommended by the Executive Director, during fiscal 2022-2023 and prior to the renewal date of the current program, a survey of health insurance programs will be completed which will include but not be limited to benefits, premiums, deductibles and employer/employee cost sharing formulas and a report together with recommendations submitted to the Authority.

ATTACHMENT 3

RESOLUTION NO. 22

RE: PROPOSED RESOLUTION TO ENTER INTO A SUBCONTRACT WITH CORNELL COOPERATIVE EXTENSION OF JEFFERSON COUNTY FOR OPERATION OF THE TASTE OF NEW YORK STORE AT THE NORTH COUNTRY WELCOME CENTER FOR THE PERIOD JULY 1, 2021 THROUGH JUNE 30, 2022

WHEREAS, the Thousand Islands Bridge Authority (the “Authority”) has resolved to enter into a contract (the “Master Contract”) with the New York State Department of Agriculture and Markets to operate the North Country Welcome Center on Collins Landing Road in Alexandria Bay, New York, situate on the campus of the Authority, for the period of July 1, 2021 through June 30, 2022; and

WHEREAS, upon execution of the Master Contract, the Authority must await approval of the Master Contract by the various departments of the State required to ratify the Master Contract before its effective date; and

WHEREAS, the Master Contract requires the Authority to subcontract operation of the Taste New York Store (the “Market”) with Cornell Cooperative Extension of Jefferson County (“CCE”), the subcontract being referred to herein as the “CCE Contract”; and

WHEREAS, the CCE Contract must be approved by the State of New York; and

WHEREAS, the Authority wishes to authorize Timothy Sturick, the Executive Director of the Authority, to enter into the CCE Contract upon the conditions precedent that the Master Contract is ratified and approved by the State, and that the CCE Contract is ratified and approved by the State.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, that the Executive Director is authorized and directed to execute the CCE Contract for operation of the Market for the period of July 1, 2021 through June 30, 2022 upon satisfaction of the conditions precedent set forth above; and it is further

RESOLVED, that the Executive Director may make changes to the proposed CCE Contract based on the comments of Cornell Cooperative Extension of Jefferson County and/or the State of New York, provided that the same do not materially change the duties and obligations therein; and it is further

RESOLVED, that the power and authority granted to the Executive Director herein shall be deemed to be the proper act and deed of the Authority, binding the Authority to the terms of the CCE Contract.

Dated: November 19, 2021

Introduced by: Natalie Kinloch

Seconded by: Robert J. Storms

Voting Aye: Micheline Dubé
Jacques E. Pigeon
Douglas D. Dier

Voting Nay:

Abstained: Bruce Armstrong

Absent: Patrick Simpson

ATTACHMENT 4

RESOLUTION NO. 23

RE: APPROVAL OF SUBCONTRACT REGARDING TOURISM SERVICES AND AGRIBUSINESS PROMOTION AT THE NORTH COUNTRY WELCOME CENTER BETWEEN THE THOUSAND ISLANDS BRIDGE AUTHORITY AND THE THOUSAND ISLANDS REGIONAL TOURISM DEVELOPMENT CORPORATION

WHEREAS, the Thousand Islands Bridge Authority (the "Authority") has approved and ratified a contract between the Authority and the New York State Department of Agriculture and Markets for the Authority to operate and maintain the New York State Welcome Center at the Thousand Islands Crossing for the fiscal year July 1, 2021 through June 30, 2022 (the "Master Contract"); and

WHEREAS, upon execution of the Master Contract, the Authority must await approval of the Master Contract by the various departments of the State required to ratify the Master Contract before its effective date; and

WHEREAS, the Master Contract requires the Authority to promote tourism and provide agribusiness information to visitors of the New York State Welcome Center; and

WHEREAS, the Authority wishes to subcontract such services to the Thousand Islands Regional Tourism Development Corporation (the "Tourism Council") pursuant to the terms of a proposed subcontract between the Authority and the Tourism Council (the "Subcontract"); and

WHEREAS, the Subcontract must be approved by the State of New York; and

WHEREAS, the Authority wishes to authorize Timothy Sturick, the Executive Director of the Authority, to enter into the Subcontract upon the conditions precedent that the Master Contract is ratified and approved by the State, and that the Subcontract is ratified and approved by the State.

NOW, THEREFORE, upon due consideration, be it

RESOLVED, that the Executive Director is authorized and directed to execute the Subcontract with the Tourism Council for the period of July 1, 2021 through June 30, 2022 upon satisfaction of the conditions precedent set forth above; and it is further

RESOLVED, that the Executive Director may make changes to the proposed Subcontract based on the comments of the Tourism Council and/or the State of New York, provided that the same do not materially change the duties and obligations therein; and it is further

RESOLVED, that the power and authority granted to the Executive Director herein shall be deemed to be the proper act and deed of the Authority, binding the Authority to the terms of the Subcontract.

Dated: November 19, 2021

Introduced by: Douglas D. Dier

Seconded by: Micheline Dubé

Voting Aye: Natalie Kinloch
Robert J. Storms
Bruce Armstrong

Voting Nay:

Abstained: Jacques E. Pigeon

Absent: Patrick Simpson