

Thousand Islands Bridge Authority
Friday, February 24, 2023, 10:30 A.M.
American Administration Building

PRESENT Bruce Armstrong, Chairman
Natalie Kinloch, Vice-Chairwoman
Robert J. Storms, Secretary-Treasurer
Thye Lee, Assistant Secretary-Treasurer
Richard Iglinski, Assistant Secretary-Treasurer
Douglas D. Dier, Assistant Secretary-Treasurer
Barry Ormsby, Assistant Secretary-Treasurer
Peter Walton, Legal Counsel
Timothy Sturick, Executive Director
Bryan Olson, Manager, Finance & Administration
Susan Mowers, Manager, Information Technology
Keri Jobson, Boldt Facilities Operations Manager

ALSO

MEDIA 1

MINUTES

The meeting was called to order by Bruce Armstrong, Chairman. Upon motion by Natalie Kinloch, seconded by Barry Ormsby, the minutes of the meeting held on January 27, 2023, were unanimously approved.

COMMUNICATIONS

Mr. Sturick reported that Ms. Dubé and Mr. Pigeon were unable to attend the meeting. Mr. Sturick reported that they are both available to attend the meeting on March 24, 2023. Mr. Sturick reported that Mr. Moulton and Mr. Labiendo asked to be excused.

FINANCIAL MATTER

Financial Statement: Mr. Olson, in reviewing the Financial Statement Balance Sheet (Exhibit A) for the month of January 31, 2023, reported that the Authority's directly held Cash and Investment Obligations, total to date of

\$10,462,086 compared to \$8,929,500 for the prior fiscal year representing an increase of \$1,532,586 or 17.16% above the previous period. Mr. Olson reported Total Facilities to date of \$60,914,302 compared to \$63,481,394 for the prior fiscal year, representing a decrease of \$2,567,092 or 4.04% below the previous period. Mr. Olson reported Total Assets to date of \$79,120,240, compared to \$78,749,318 for the prior fiscal year, representing an increase of \$370,922 or 0.47% above the previous period. Mr. Olson reported Payables total to date of \$10,885,508 compared to \$10,569,003 for the prior fiscal year, representing an increase of \$316,505 or 2.99% above the previous period. Mr. Olson reported that line item "Line of Credit" is zero. Mr. Olson reported the Provision for Canadian Dollar Conversion total to date of \$78,752 compared to \$161,911 for the prior fiscal year, representing a decrease of \$83,159 or 51.36% below the previous period. Mr. Olson reported Total Statutory Equity stands at \$55,679,895, compared to \$54,687,881 for the previous fiscal year, representing an increase of \$992,014 or 1.81% above the previous period.

In reviewing Exhibit B Net Revenue (Loss) – Bridge, Other Facilities & Programs), Mr. Olson reported Toll Income at \$8,751,871 versus \$6,671,611 for the previous period representing an increase of \$2,080,260 or 31.18% above the previous period. Mr. Olson reported total Cost of Operations for Bridge Facilities is recorded at \$6,263,519 versus \$5,581,453 for the previous period representing an increase of \$682,066 or 12.22% above the previous year. Mr. Olson reported total Canadian Dollar Conversion is recorded at \$8,107 versus (\$36,227) for the previous period representing an increase of \$44,334 or 122.38% above the previous period. Mr. Olson reported total Net Revenue is recorded at \$2,480,246 versus \$1,126,385, for the previous period

representing an increase of \$1,353,861 or 120.20% above the previous year. Mr. Olson reported FBCL's Net Revenue Share is recorded at \$1,234,421 as compared to \$603,610 the previous period representing an increase of \$630,811 or 104.51% above the previous period. Mr. Olson reported TIBA's Net Revenue (Loss) Share through January 31, 2023, is recorded at (\$153,712) as compared to (\$926,420) for the previous period representing an increase of \$772,708 or 83.41% above the previous period. Mr. Olson reported the Total Revenue from Other Facilities & Programs is recorded at \$4,415,967 compared to \$3,204,054 for the previous period representing an increase of \$1,211,913 or 37.82% above the previous period. Mr. Olson reported the Cost of Operations from Other Facilities & Programs is recorded at \$3,324,440 compared to \$3,127,488 for the previous period representing an increase of \$196,952 or 6.30% above the previous period. Mr. Olson reported Total Net Revenue (Loss) from Other Facilities & Programs year-to-date of \$1,091,527 as compared to \$76,566 for the prior year, representing an increase of \$1,014,961 or 1325.61% above the previous year. Mr. Olson reported Net Revenue (Loss) from all operations (Bridge, Other Facilities & Programs), through January 31, 2023, is \$937,815 compared to (\$849,854) for the prior fiscal year, representing an increase of \$1,787,669 or 210.35% above the previous fiscal year.

With respect to Exhibit C (Statement of Source & Use of Funds), Mr. Olson reported that Net Revenue (Loss) plus the adjustment for non-cash cost of depreciation reflects total funds available of \$3,577,056 compared to \$1,899,442 the prior fiscal year, representing an increase of \$1,677,614 or 88.32% above the previous fiscal year. Mr. Olson reported Bridge Facilities Use of Funds year-to-

date total of \$81,697, compared to \$22,385 for the previous year representing an increase of \$59,312 or 264.96% above the previous fiscal year. Mr. Olson reported Other Facilities & Programs year-to-date total \$272,917 compared to \$471,788 representing a decrease of \$198,871 or 42.15% below the previous fiscal year. Mr. Olson reported Total Use of Funds year-to-date total \$354,614 compared to \$494,173 for the prior year, representing a decrease of \$139,559 or 28.24% below the previous year. In terms of Net Increase (Decrease) in Operating Cash and Other Net Current Assets, the current year-to-date amount stands at \$3,222,442 compared to \$1,405,269 for the prior fiscal year, representing an increase of \$1,817,173 or 129.31% above the previous year.

Mr. Olson's reviewed Exhibit D (Shared Special Maintenance Project Expenses) for January 31, 2023, reported zero for the month and year to date expenses totaling \$16,641.

Financial Statements: Upon Mr. Olson's presentation of the financial statements for the month of January 31, 2023, a motion to accept the financial report was moved by Richard Iglinski, seconded by Douglas D. Dier and duly accepted.

Open Informational & Public Comment Meeting

Bruce Armstrong, Chairman called the Open Informational & Public Comment Meeting to order concerning the Proposed Amendments to some of the Rules and Regulations of the Thousand Islands Bridge Authority as published in 21 NYCRR Part 5500. The floor was opened for public comment for which there were none. Mr. Armstrong closed the Open Informational & Public Comment Meeting.

Amendments to some of the Rules and Regulations of the Thousand Islands Bridge Authority as published in 21 NYCRR Part 5500 - Proposed

Resolution No. 32: Mr. Walton read the following resolution which was moved by Robert J. Storms, seconded by Barry Ormsby and duly adopted.

SEE ATTACHMENT 1

Capital Projects Obligation Report: Mr. Olson reviewed the report dated January 31, 2023, noting the Total TIBA•FBCL Projects Budget is \$50,000, with the obligated amount being \$21,885 and incurred to-date of \$21,885 and a balance due of zero. Mr. Olson reported Total TIBA Projects Budget is \$598,000 as amended, with the obligated amount being \$81,697 and incurred to-date of \$81,697 and a balance due of \$11,915. Mr. Olson reported Total Bridge Facilities Projects Budget is \$648,000, with the obligated amount being \$103,582, incurred to-date of \$103,582 and a balance due of \$11,915. Mr. Olson reported Total Boldt Facilities Projects budget is \$510,000 with the obligated amount being \$272,917 and incurred to-date of \$272,917 and a balance due of zero. Total appropriations for Capital Programs for Bridge and Other Facilities & Programs for FY 2022-2023 is \$1,158,000 with the current obligated amount being \$376,499 and incurred to-date of \$376,499 and a balance due of \$11,915.

Investment Report: Mr. Olson reviewed the Investment & Fund Report dated January 31, 2023, in detail noting investments totaling \$10,462,086 with an average interest rate of 2.02% versus .08% in 2022. Mr. Olson also reported pledged securities for each U.S. institution were in place and at levels equal to or greater than the required minimum (100%).

Bridge Facility Vehicle Traffic & Revenue Comparison:31 Days of January (2022-2023 compared to 2021-2022)

		<u>FY2022/2023</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY22-23	Total Vehicles	102,972	-	35,325	-	52.2%
	Total Revenue	\$669,769	-	\$160,085	-	31.4%

11 Months March/January (2022-2023 compared to 2021-2022)

		<u>FY2022/2023</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY22-23	Total Vehicles	1,557,047	-	524,862	-	50.8%
	Total Revenue	\$8,832,995	-	\$2,093,192	-	31.1%

14 Days February (2022-2023 compared to 2021-2022)

		<u>FY2022/2023</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY22-23	Total Vehicles	45,329	-	12,461	-	37.9%
	Total Revenue	\$310,624	-	\$42,385	-	15.8%

Mr. Sturick reported total passenger traffic for January of fiscal year 2022/2023 is down 10.5% compared to total passenger traffic for January of fiscal year 2019/2020. Mr. Sturick reported that total passenger traffic for the first eleven (11) months of fiscal 2022/2023 is down 24.4% compared to the first eleven (11) months of fiscal 2019/2020. Mr. Sturick reported that the traffic trend is going in the right direction as we approach the spring and summer travel season.

Mr. Sturick reviewed the Bridge and Tunnel Operators Association (BTOA) Traffic Report for YTD January 2023 and January 2022. Mr. Sturick reported total crossings for YTD January 2023 and January 2022 were 102,972 compared to 67,647 the previous period YTD representing an increase of 35,325 or 52.2% above the previous period.

Approval/Ratification of Routine and Special Expense Payments –

Proposed Resolution No.33: Mr. Sturick read the following resolution which was moved Richard Iglinski, seconded by Thye Lee and duly adopted.

SEE ATTACHMENT 2

Appointment of Certified Public Accountant for Professional Services

- Proposed Resolution No. 34: Mr. Sturick read the following resolution which was moved by Natalie Kinloch, seconded by Douglas D. Dier and duly adopted. Mr. Ormsby abstained due to his son currently working for Bowers & Company CPA's as a manager in the tax department and is a CPA but not a partner.

SEE ATTACHMENT 3

PROJECT REPORTS

Bridge Facilities

Operations and Maintenance Activities

Mr. Sturick reported that he would be reporting on behalf of Mr. Moulton. Mr. Sturick reported that the staff have been working on maintenance items such as snow removal and equipment maintenance. Mr. Sturick reported that truck #21 needs a new transmission which will cost approximately \$10,000, truck #2 needs a fitting on the back of the engine and truck #1 has a coolant issue. Mr. Sturick reported that Mr. Moulton has received some responses back from last year's painters with some returning and others have decided not to return for the 2023 Bridge Painting Program. Mr. Sturick reported that advertising is in place on both the U.S. and Canadian sides for the seasonal positions and the interview process has commenced. Ms. Kinloch reported that the Canopy Growth Corporation of Smith Falls, Ontario, Canada, is closing and approximately eight hundred (800) employees are being laid off. Mr. Sturick

reported that TIBA advertises available positions in the Brockville, Ontario, area and would expect to get some interest from some of those that were laid off. Mr. Sturick reported TIBA staff continue working with Barton & Loguidice, D.P.C. regarding the U.S. maintenance shop fueling station replacement project installation at the north end of the U.S. maintenance shop which will include an above ground tank installation. Mr. Sturick reported that TIBA staff have decided on a dual chamber single tank that will better suit the existing site which has limited space and utilities underground in that area. Mr. Sturick reported Barton & Loguidice, D.P.C. are currently working on the contract documents and 75% of the design drawings have been received. Mr. Sturick reported that Mr. Walton is currently working on his review of the documents.

State Environmental Quality Review Act Determination for the U.S. Fuel Station Tank Replacement Project – Proposed Resolution No. 35: Mr. Walton read the following resolution which was moved by Barry Ormsby, seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 4

Safety, Security & Wellness

Mr. Sturick reported that he would be reporting on behalf of Mr. Labiendo. Mr. Sturick reported no new injuries in the past month with one (1) open claim. Mr. Sturick reported that Mr. Labiendo and he met with a representative from the Public Employer Risk Management Association (PERMA), which oversees TIBA's workers compensation insurance plan. Mr. Sturick reported that the meeting was very productive. Mr. Sturick reported on a couple of occasions staff planned for possible snowstorms with possible high winds. Mr. Sturick reported that when a possible snowstorm may happen over a weekend, the TIBA on-call

staff came in and monitored the conditions and was ready for snow removal and possible traffic restrictions. Mr. Sturick reported that the weather conditions didn't worsen that day and on-call staff ended up not being needed to implement restrictions or perform snow removal duties. Mr. Sturick reported that it's better to have the on-call staff ready for a snowstorm and be on-site due to the fact it takes time to arrive and get setup for the road conditions. Mr. Sturick reported that Mr. Labiendo is preparing for the required testing/safety programs for the 2023 Bridge Painting Program. Mr. Sturick reported that the 2022 required testing/safety programs training was done on both the U.S. and Canadian sides due to border restrictions in place at that time due to COVID-19. Mr. Sturick reported that Mr. Labiendo is planning to have the training on the U.S. side for all employees as it has been in the past prior to the pandemic. Mr. Sturick reported that Mr. Labiendo has completed the group staff training for review of the Emergency Response Plan, security awareness and the NYS mandatory sexual harassment training. Mr. Labiendo will continue this training on an as needed basis throughout the year whenever there are any new hires. Mr. Sturick reported that Mr. Labiendo thanked the board members who supplied him with a certificate indicating completion of the sexual harassment training. Mr. Sturick reported that a representative from Atlas Fence of Syracuse, NY, was on site to look at a mechanical vehicle gate located at the rift water treatment plant that wasn't working correctly and was able to fix the fence.

Other Facilities and Programs

Boldt Facilities

Ms. Jobson reported advertising is in place for the 2023 operating season to fill seasonal vacant positions and interviews have been taking place. Ms.

Jobson reported that Ms. Bieber has been receiving some merchandise for the 2023 operating season and has been processing the merchandise. Ms. Jobson reported forty-five (45) weddings are scheduled for the 2023 operating season and four (4) weddings are scheduled for the 2024 operating season. Ms. Jobson reported that the Boldt Facilities will open Saturday, May 13, 2023 for the 2023 operating season which is only 77 days away. Ms. Jobson reported staff are currently working on a new bench for the generator and battery display and finishing up the work on the batteries for display in the Power House. Staff have been building six (6) round windows for Boldt Castle, building a new door for the stone building mechanical room at the Boldt Yacht House and making repairs to Boldt benches on the main docks. Ms. Jobson reported that staff added an electric over hydraulic system to the dump trailer and put one (1) of the boats in the water inside of the Boldt Yacht House.

OTHER MATTERS

**Resolution to Extend the Facilities, Services and Human Resources
Cooperative Agreement and Addendum 1 with the Thousand Islands
Regional Tourism Development Corporation - Proposed Resolution No. 36:**

Mr. Sturick read the following resolution which was moved by Richard Iglinski, seconded by Thye Lee and duly adopted.

SEE ATTACHMENT 5

With no other business, a motion to adjourn the meeting was made Douglas D. Dier, seconded by Robert J. Storms and unanimously carried.

NEXT AUTHORITY MEETING

By unanimous consent, the time and place of the next Authority meeting were set for Friday, March 24, 2023, @ 10:30 am, in the American Administration Building.

Secretary

ATTACHMENT 1

RESOLUTION NO. 32

RE: AMENDMENTS TO SOME OF THE RULES AND REGULATIONS OF THE THOUSAND ISLANDS BRIDGE AUTHORITY AS PUBLISHED IN 21 NYCRR PART 5500

The following resolution was moved by Robert J. Storms, seconded by Barry Ormsby, and duly adopted.

WHEREAS, in accordance with Sections 4 and 20 of the Operations Agreement by and between the Federal Bridge Corporation Limited and the Thousand Islands Bridge Authority (“Authority”), effective as of July 1, 2020, the parties have mutually agreed to certain revisions in the Rules and Regulations of the Authority, and

WHEREAS, the Federal Bridge Corporation Limited, pursuant to a letter dated January 17, 2023, has consented with the Authority, to the revisions to the toll classification and rate schedule as amended herein, and

WHEREAS, the Authority desires to update certain of its Rules and Regulations;

NOW, THEREFORE, BE IT

RESOLVED, the Authority hereby amends, in part, its Rules and Regulations, as published in 21 NYCRR Part 5500 as follows:

Section 5502.1 (c) and (d), Tolls, shall be amended and as amended shall read as follows:

c. Schedule of Tolls.

Effective March 1, 2023, the toll rates for the respective classes are as follows:

Category I

Subcategory 1A

Vehicles under 10,000 lbs. (4,536 kgs.) gross weight, for the first two (2) axles:

Rate U. S. Dollar

From U. S. Toll Plaza Northbound	\$3.75
From Canadian Toll Plaza Southbound	\$3.75

Subcategory 1B

Vehicles over 10,000 lbs. (4,536 kgs.) gross weight for the following special vehicles: trucks transporting freight over one channel span only for delivery to Wellesley Island, New York or Hill Island, Ontario businesses or residents, excluding dump trucks, concrete trucks or any similar type commercial vehicle, whether loaded or unloaded; motor homes of all classes and types; transport trucks towing self-contained travel trailers; and school buses, all of which for the first two (2) axles on any vehicle:

Rate U. S. Dollar

From U. S. Toll Plaza Northbound	\$7.00
From Canadian Toll Plaza Southbound	\$7.00

Category II

Vehicles 10,000 lbs. (4,536 kgs.) or over gross weight, not included in Category I, transporting freight for passage over any span including any vehicle, passenger bus, tractor trailer unit and any vehicle transporting commercial goods, for first two (2) axles on any vehicle:

Rate U. S. Dollar

From U. S. Toll Plaza Northbound	\$10.00*
From Canadian Toll Plaza Southbound	\$10.00*

Category III

Additional axles for any axles in excess of two (2) on any vehicle, including trailers each:

	Rate U. S. Dollar
From U. S. Toll Plaza Northbound	\$2.25*
From Canadian Toll Plaza Southbound	\$2.25*

*For Bestpass account users whose accounts are current and in good standing for each month during any fiscal year (i.e. March 1st through February 28th or 29th), the following schedule of fiscal year volume discounts shall apply for Category II and III tolls only; and such discount, if applicable, shall be reimbursed to the user in the same currency as applied to such toll charges, or pro rata if both U.S. and Canadian currencies were involved, within 60 days after the completion of the fiscal year in which the same was earned.

Fiscal Year Volume	Discount
\$24,000 - \$50,000	3%
\$50,001 - \$75,000	5%
\$75,001 - \$100,000	7%
\$100,001 – and over	10%

- d. Commutation trip tags, subject to the special conditions set forth in section 5502.2 of this Part, are available at the following rates:

Commutation Trip Tags	Rate U. S. Dollar
16-Trip Tag	\$30.00
72-Trip Tag	\$45.00

Section 5503.3 (c), Vehicles requiring special permits or escorts, is amended, and as amended, shall read as follows:

(c) Special permit and escort fees shall be as follows, effective March 1, 2023:

Description	Rate U. S. Dollars
From U. S. Toll Plaza Northbound	\$175.00
From Canadian Toll Plaza Southbound	\$175.00

BE IT FURTHER RESOLVED that the provisions of the foregoing resolution are to be effective March 1, 2023; and be it further

RESOLVED that the Chairman and Executive Director are hereby directed and authorized to file the foregoing Amendments to the Authority's Rules and Regulations, as required by law with the New York State Secretary of State and file, post or publish any other notice or documents as may be required under the laws and regulations of the United States of America, Canada, Province of Ontario or New York State.

ATTACHMENT 2

RESOLUTION NO. 33
RE: APPROVAL/RATIFICATION OF ROUTINE EXPENSE PAYMENTS
AND APPROVAL OF SPECIAL EXPENSE PAYMENTS

The following resolution was moved by Richard Iglinski, seconded by Thye Lee and duly adopted.

WHEREAS, the below listed requisitions and vouchers, together with invoices and other supporting documentation for routine and special expense payments made since the Authority meeting held on January 27, 2023, were available and reviewed by the Authority during the meeting held on February 24, 2023 (viz):

<u>Date</u>	<u>Requisition</u>	<u>Voucher Number</u>	<u>Amount</u>
01/31/23	3431	33809-33835 - US / C10397-C10398 - CD	\$ 79,034.45
02/07/23	3432	33836-33851 - US / C10399-C10406 - CD	312,267.60
02/14/12	3433	33852-33872 - US / C10407-C10415 - CD	101,004.92
02/21/23	3434	33973-33902 - US / C10416-C10425 - CD	<u>222,682.20</u>
			<u>\$ 714,989.17</u>

NOTE: CDN check #10416 was voided & replaced with check #10425 due to an incorrect amount.

WHEREAS, in a similar manner, the below listed Special Expense Payments, together with invoices and other supporting documentation which require specific approval before payment is made, were available and reviewed by the Authority during the meeting held on February 24, 2023 (viz):

	<u>Amount</u>
County of Jefferson - 2022-2023 Annual PILOT Payment	\$ 50,000.00
CDW Government - Adobe Acrobat Subscription Renewal for Administration	1,520.00
DRCS IT Solution - Microsoft Office 365 Annual Renewal	4,584.13
Daktronics, Inc. - Repair of Sign in Lane 9 at CBSA	2,450.00
Koester Associates, Inc. - Supplies for Rift Water Treatment Plant	5,414.51
New York State Thruway Authority - E-ZPass Expenses for October 2022 - December 2022	8,421.54
Parsons Transportation Group - Professional Services	
- Detailed Inspection of Canadian Crossing & U.S. Crossing Follow-up	51,011.50
- Retainer & Overweight Permits for September 2022 - November 2022	7,587.50
Slack Chemical Company - Calcium Chloride Pellets for the NCWC	2,357.50
Suburban Propane - Propane Tank Repair at the NCWC	2,345.00
Technical Systems Group, Inc.	
- Annual Lenel Maintenance Renewal	1,639.30
- 2 Alarm Panels for Cabinets at SOC	4,329.90

Viking-Cives USA - Sander Chain for Canadian Truck #1	1,567.35	
W.O. Stinson & Son LTD - Propane Tank Installation at the Canadian Toll Office Building	1,053.48	
Fast Response Fire Systems, Inc. - Service Preventative Inspection at CBSA	2,919.10	CD
Gal Power - Preventative Maintenance Inspection at the Canadian Maintenance Shop	2,462.07	CD
GFL Environmental Services, Inc. - Disposal of Paint Chips & Oil at Canadian Shop	2,860.39	CD
Paladin Technologies - Briefcam & Milestone System Annual Renewal for SOC	<u>13,605.36</u>	CD
	<u>\$ 166,128.63</u>	

WHEREAS, the Executive Director has recommended approval of all Routine and Special Expense Payments as proper obligations of this Authority.

RESOLVED, that the Authority as it's proper act and deed, hereby approves and ratifies in all respects the routine and special expense payments represented by Requisition No. 3431 through No. 3434 as set forth herein, totaling \$714,989.17, and

RESOLVED, that the Authority, as its proper act and deed, hereby approves for payment special expenses set forth herein, totaling \$166,128.63.

ATTACHMENT 3

RESOLUTION NO. 34

RE: APPOINTMENT OF CERTIFIED PUBLIC ACCOUNTANT FOR PROFESSIONAL SERVICES

The following resolution was moved by Natalie Kinloch, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the Authority periodically evaluates the services provided by its certified public accountants for both internal and external audit services, and

WHEREAS, the Authority's current internal and external audit firms have been performing those services since approximately 2008, and

WHEREAS, given the advancement and qualifications of the Authority's internal accounting department, a determination has been made that the Authority is no longer in need of internal auditing services, and

WHEREAS, the Authority has over the past several years hired sperate firms to perform its internal and external auditing, and

WHEREAS, the Executive Director, in consultation with the Board of Directors, recommended that the Authority make a full request for proposals from qualified firms to provide auditing services to the Authority, and

WHEREAS, the Authority sent a total of four (4) requests for proposals to firms providing auditing services to cover an initial period of three (3) years beginning with the fiscal year-end audit for February 28, 2023, and in response thereto received two (2) proposals, and

WHEREAS, the Executive Director has conducted a review of the proposals and has recommended acceptance of the proposal received from Bowers and Company CPAs PLLC*, Watertown, New York, specifying the scope and methodology for professional services to be rendered at a fee not to exceed \$36,200 in 2023, \$38,050 in 2024 and \$39,950 in 2025, which services shall include the external audit, review of the shared revenues and expenses of the Federal Bridge Corporation Limited, and the 457 deferred compensation plan.

NOW THEREFORE BE IT

RESOLVED, that the Authority hereby accepts the proposal of Bowers and Company CPAs PLLC, Watertown, New York as more fully set forth above for external accounting services for the three (3) year period beginning with the year-end audit as of February 28, 2023, and

RESOLVED, that the Authority hereby directs and empowers the Executive Director to execute the engagement letter as provided by Bowers and Company in the form presented on behalf of the Authority as its proper act and deed, binding the authority to the terms thereof.

Firms

1. Bowers & Company CPAs PLLC*
2. Crowley & Halloran, CPAs, P.C.
3. The Bonadio Group (declined to submit a proposal)
4. D'Arcangelo & Co. LLP (no response)

ATTACHMENT 4

RESOLUTION NO. 35

**RE: STATE ENVIRONMENTAL QUALITY REVIEW ACT
DETERMINATION FOR THE U.S. FUEL STORAGE TANK
REPLACEMENT PROJECT**

The following resolution was moved by Barry Ormsby, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the Thousand Islands Bridge Authority (the "Authority") must review all actions under its consideration prior to acting thereon under the State Environmental Quality Review Act ("SEQR") and the regulations promulgated thereunder, and

WHEREAS, the Authority will undertake a Fuel Storage Tank Replacement Project at its Collins Landing campus on the U.S. side of the Border, and

WHEREAS, the replacement of the tank will be in the same location as the current tank to be removed; however, the new tank will be above ground, and

WHEREAS, the Compilation of Codes, Rules and Regulations of the State of New York, 6 NYCRR Section 617.5, sets forth certain actions identified as Type II actions which do not require review under SEQR, including the replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building, energy, or fire codes unless such action meets or exceeds any of the thresholds in section 617.4 of this Part.

NOW, THEREFORE, BE IT

RESOLVED, the Fuel Storage Tank Replacement Project is a "Type II Action" under SEQR pursuant to 6 NYCRR 617.5 (c) (2) and therefore no further environmental review under SEQR is required or will be undertaken with respect to the project.

ATTACHMENT 5

RESOLUTION NO. 36

RE: RESOLUTION TO EXTEND THE FACILITIES, SERVICES AND HUMAN RESOURCES COOPORATIVE AGREEMENT AND ADDENDUM I WITH THE THOUSAND ISLANDS REGIONAL TOURISM DEVELOPMENT CORPORATION

The following resolution was moved by Richard Iglinski, seconded by Thye Lee and duly adopted.

WHEREAS, the Thousand Islands Bridge Authority (the "Authority") entered into a Facilities, Services and Human Resources Cooperative Agreement (the "Staff and Services Agreement") with the Thousand Islands Regional Tourism Development Corporation (the "Tourism Corporation"), which agreement was effective as of March 1, 2022, and provides for the loaning of four (4) full time employees to the Tourism Corporation, and

WHEREAS, in conjunction with the Staff and Services Agreement, the Authority and Tourism Corporation also executed Addendum I (the "Addendum") to the Staff & Services Agreement whereby the Authority committed to provide additional support to the Tourism Corporation by the Confidential Secretary to the Executive Director of the Authority, as well as by the Manager, Finance & Administration of the Authority until such time as the four (4) full time employees loaned to the Tourism Corporation by the Authority were reorganized, and

WHEREAS, the term of the Staff and Services Agreement and Addendum will expire on February 28, 2023, unless extended by the parties, and

WHEREAS, the Executive Director of the Authority and the Director of the Tourism Corporation both agree that the Staff and Services Agreement serves the mutual best interests of the Authority and Tourism Corporation, and therefore the Executive Director of the Authority recommends a one (1) year extension of the Staff and Services Agreement, as well as the Addendum.

NOW, THEREFORE BE IT

RESOLVED, that the Authority hereby approves a one (1) year extension of the Staff and Services Agreement and Addendum, the term which shall commence March 1, 2023 and end February 29, 2024, and

FURTHER BE IT

RESOLVED, that the Executive Director of the Authority shall notify the Director of Tourism of the Tourism Corporation of this action.