

Thousand Islands Bridge Authority
Friday, July 28, 2023, 9:30 A.M.
American Administration Building

PRESENT Bruce Armstrong, Chairman
Natalie Kinloch, Vice-Chairwoman
Robert J. Storms, Secretary-Treasurer
Richard Iglinski, Assistant Secretary-Treasurer
Thye Lee, Assistant Secretary-Treasurer
Douglas D. Dier, Assistant Secretary-Treasurer
Barry Ormsby, Assistant Secretary-Treasurer
Peter Walton, Legal Counsel
Timothy Sturick, Executive Director
Bill Moulton, Director, Bridge Facilities Operations & Maintenance
Patrick Labiendo, Manager, Safety & Security
Bryan Olson, Manager, Finance & Administration
Susan Mowers, Manager, Information Technology
Brian Salisbury, Director, Boldt Facilities Operations, Maintenance
& Construction
Keri Jobson, Boldt Facilities Operations Manager
Lohanne Messenger, Senior Accountant & Office Manager

ALSO Rande Richardson, Executive Director, NNYCF
Mary Perrine, Coordinator of Partnerships, NNYCF
Kenneth Eysaman, Director of Communications, NNYCF
Jennifer Dean
Natalie Hunter
Mary Hunter
Ken Hunter
Tucker Rosbrook
Shane Sanford

MEDIA 1

MINUTES

The meeting was called to order by Bruce Armstrong, Chairman. Upon motion by Robert J. Storms, seconded by Natalie Kinloch, the minutes of the meeting held on June 16, 2023, were unanimously approved.

COMMUNICATIONS

Mr. Sturick welcomed everyone to the 2nd Annual Russell I. Wilcox Thousand Islands Bridge Authority Scholarship Presentation, a component of the “Family Fund” endowed through the Northern New York Community Foundation (NNYCF). Mr. Sturick welcomed Natalie Hunter, the third recipient of the Russell I. Wilcox Thousand Islands Bridge Authority Scholarship as well as her grandmother Mary Hunter, a retiree from TIBA and her uncle Kenneth Hunter, a current employee of TIBA. Mr. Sturick reported that Tucker Rosbrook is the fourth recipient of the Russell I. Wilcox Thousand Islands Bridge Authority Scholarship and is the grandson of the late James Bacon, a past employee of TIBA. Mr. Sturick introduced Rande Richardson, Executive Director, NNYCF. Mr. Richardson thanked the Board and staff for hosting the George C. Boldt Scholarship event on July 20, 2023, at Boldt Castle. Mr. Richardson reported that Mr. Wilcox was unable to attend. Mr. Richardson reported that the scholarship will go on forever and will be part of Mr. Wilcox’s and the Thousand Islands Bridge Authority’s legacy. Ms. Perrine, Coordinator of Partnerships, NNYCF, introduced Natalie Hunter, a graduate of General Brown Central School District and Ms. Hunter will be attending SUNY Brockport in the fall and majoring in nursing. Ms. Hunter thanked everyone for the scholarship. Ms. Perrine reported that Mr. Rosbrook was on his way and that he is a graduate from General Brown Central School District and would be attending SUNY Oswego and majoring in Finance. Mr. Sturick read an email from Mr. Wilcox congratulating the scholarship recipients Natalie Hunter and Tucker Rosbrook on behalf of the Thousand Islands Bridge Authority board members and staff.

Mr. Sturick introduced Laurie Podvin, CPA and Lyndi Hill, MBA of Bowers & Company, CPAs PLLC. Ms. Podvin and Ms. Hill presented the financial statements audit of the Thousand Islands Bridge Authority for fiscal years ending February 28, 2023 and February 28, 2022, respectively. Ms. Kinloch made a motion for TIBA to accept the certified public account report for fiscal years ending February 28, 2023 and February 28, 2022, seconded by Richard Iglinski and duly adopted.

FINANCIAL MATTER

Financial Statement: Mr. Olson, in reviewing the Financial Statement Balance Sheet (Exhibit A) for the month of June 30, 2023, reported that the Authority's directly held Cash and Investment Obligations, total to date of \$11,039,245 compared to \$8,736,293 for the prior fiscal year representing an increase of \$2,302,952 or 26.36% above the previous period. Mr. Olson reported Total Facilities to date of \$59,930,013 compared to \$62,369,293 for the prior fiscal year, representing a decrease of \$2,439,280 or 3.91% below the previous period. Mr. Olson reported Total Assets to date of \$86,805,812, compared to \$78,883,010 for the prior fiscal year, representing an increase of \$7,922,802 or 10.04% above the previous period. Mr. Olson reported Payables total to date of \$10,781,483 compared to \$11,638,122 for the prior fiscal year, representing a decrease of \$856,639 or 7.36% below the previous period. Mr. Olson reported the Provision for Canadian Dollar Conversion total to date of \$65,375 compared to \$110,912 for the prior fiscal year, representing a decrease of \$45,537 or 41.06% below the previous period. Mr. Olson reported Total Statutory Equity stands at \$58,692,672, compared to \$57,193,926 for the previous fiscal year, representing an increase of \$1,498,746 or 2.62% above the previous period.

In reviewing Exhibit B Net Revenue (Loss) – Bridge, Other Facilities & Programs), Mr. Olson reported Toll Income at \$4,004,295 versus \$3,128,973 for the previous period representing an increase of \$875,322 or 27.97% above the previous period. Mr. Olson reported total Cost of Operations for Bridge Facilities is recorded at \$2,476,143 versus \$2,405,396 for the previous period representing an increase of \$70,747 or 2.94% above the previous year. Mr. Olson reported total Canadian Dollar Conversion is recorded at (\$56,399) versus (\$81,615) for the previous period representing an increase of \$25,216 or 30.90% above the previous period. Mr. Olson reported total Net Revenue is recorded at \$1,584,551 versus \$805,192, for the previous period representing an increase of \$779,359 or 96.79% above the previous year. Mr. Olson reported FBCL's Net Revenue Share is recorded at \$769,222 as compared to \$402,512 the previous period representing an increase of \$366,710 or 91.11% above the previous period. Mr. Olson reported TIBA's Net Revenue (Loss) Share through June 30, 2023, is recorded at \$323,221 as compared to (\$78,672) for the previous period representing an increase of \$401,893 or 510.85% above the previous period. Mr. Olson reported the Total Revenue from Other Facilities & Programs is recorded at \$1,497,768 compared to \$1,071,601 for the previous period representing an increase of \$426,167 or 39.77% above the previous period. Mr. Olson reported the Cost of Operations from Other Facilities & Programs is recorded at \$1,285,903 compared to \$1,195,175 for the previous period representing an increase of \$90,728 or 7.59% above the previous period. Mr. Olson reported Total Net Revenue (Loss) from Other Facilities & Programs year-to-date of \$211,865 as compared to (\$123,574) for the prior year, representing an increase of \$335,439 or 271.45% above the previous year. Mr.

Olson reported Net Revenue (Loss) from all operations (Bridge, Other Facilities & Programs), through June 30, 2023, is \$535,086 compared to (\$202,246) for the prior fiscal year, representing an increase of \$737,332 or 364.57% above the previous fiscal year.

With respect to Exhibit C (Statement of Source & Use of Funds), Mr. Olson reported that Net Revenue (Loss) plus the adjustment for non-cash cost of depreciation reflects total funds available of \$1,461,066 compared to \$757,478 the prior fiscal year, representing an increase of \$703,588 or 92.89% above the previous fiscal year. Mr. Olson reported Bridge Facilities Use of Funds year-to-date total of \$81,894, compared to \$57,169 for the previous year representing an increase of \$24,725 or 43.25% above the previous fiscal year. Mr. Olson reported Other Facilities & Programs year-to-date total \$118,198 compared to \$95,530 representing an increase of \$22,668 or 23.73% above the previous fiscal year. Mr. Olson reported Total Use of Funds year-to-date total \$200,092 compared to \$152,699 for the prior year, representing an increase of \$47,393 or 31.04% above the previous year. In terms of Net Increase (Decrease) in Operating Cash and Other Net Current Assets, the current year-to-date amount stands at \$1,260,974 compared to \$604,779 for the prior fiscal year, representing an increase of \$656,195 or 108.50% above the previous year.

Mr. Olson's reviewed Exhibit D (Shared Special Maintenance Project Expenses) for June 30, 2023, reported \$18,160 for the month and year to date expenses totaling \$18,160.

Financial Statements: Upon Mr. Olson's presentation of the financial statements for the month of June 30, 2023, a motion to accept the financial

report was moved by Doug D. Dier, seconded by Barry Ormsby and duly accepted.

Capital Projects Obligation Report: Mr. Olson reviewed the report dated June 30, 2023, noting the Total TIBA•FBCL Projects Budget is \$295,000, with the obligated amount being \$18,160 and incurred to-date of \$18,160 and a balance due of \$18,160. Mr. Olson reported Total TIBA Projects Budget is \$1,878,000, with the obligated amount being \$81,894 and incurred to date of \$81,894 and a balance due of \$7,650. Mr. Olson reported Total Bridge Facilities Projects Budget is \$2,173,000, with the obligated amount being \$100,054, incurred to date of \$100,054 and a balance due of \$25,810. Mr. Olson reported Total Boldt Facilities Projects budget is \$611,000 with the obligated amount being \$118,198 and incurred to-date of \$118,198 and a balance due of zero. Mr. Olson reported Other Capital Budget is \$25,000, with the obligated amount being zero and incurred to date of zero and a balance due of zero. Total appropriations for Capital Programs for Bridge and Other Facilities & Programs for FY 2023-2024 is \$2,809,000 with the current obligated amount being \$218,252 and incurred to-date of \$218,252 and a balance due of \$25,810. Mr. Sturick reported that the rift bridge paving project will take place after Labor Day. Mr. Sturick reported that a proposal has been received from PTL Contracting Corporation of Theresa, NY, for the new roof on the white house and the rift camp and Mr. Walton is currently working on the agreement with work planned to commence after Labor Day. Mr. Sturick reported that the U.S. Bridge South Span Abutment project will cost approximately \$15,000 and will commence after Labor Day.

Investment Report: Mr. Olson reviewed the Investment & Fund Report dated June 30, 2023, in detail noting investments totaling \$11,039,245 with an average interest rate of 2.52% versus .50% in 2022. Mr. Olson also reported pledged securities for each U.S. institution were in place and at levels equal to or greater than the required minimum (100%). Mr. Olson reported that Mr. Sturick and he continue to review and revise the investment policy. Mr. Olson reported that \$2,500,000 was withdrawn from a Certificate of Deposit at Carthage Savings in July and deposited \$2,000,000 into the U.S. Dollar account at Bank of Montreal (BMO). Mr. Olson reported that the interest rate on the U.S. Dollar account at BMO is presently 5.25%. Mr. Olson reported that the Certificate of Deposit at Carthage Savings was taken without penalties. Mr. Sturick reported that the balance from the Certificate of Deposit of \$500,000 will be applied toward the cost of the U.S. maintenance shop fueling station replacement project.

Approval/Ratification of Routine and Special Expense Payments –

Proposed Resolution No. 7: Mr. Sturick read the following resolution which was moved Robert J. Storms, seconded by Barry Ormsby and duly adopted.

SEE ATTACHMENT 1

Bridge Facility Vehicle Traffic & Revenue Comparison:

30 Days of June (2023-2024 compared to 2022-2023)

		<u>FY2023/2024</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY23-24	Total Vehicles	182,056	-	24,434	-	15.5%
	Total Revenue	\$1,069,996	-	\$209,934	-	24.4%

4 Months March/June (2023-2024 compared to 2022-2023)

		<u>FY2023/2024</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY23-24	Total Vehicles	611,738	-	99,230	-	19.4%
	Total Revenue	\$4,019,507	-	\$879,028	-	28.0%

14 Days July (2023-2024 compared to 2022-2023)

		<u>FY2023/2024</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY23-24	Total Vehicles	108,438	-	15,676	-	16.9%
	Total Revenue	\$554,677	-	\$114,734	-	26.1%

Mr. Sturick reported total passenger traffic continues to be strong for June which is consistent with last month. Mr. Sturick reported total commercial traffic continues to be slightly down for the month of June. Mr. Sturick reported that total passenger traffic for the first four (4) months of fiscal 2023/2024 is up 27.5% compared to the first four (4) months of fiscal 2022/2023. Mr. Sturick reported total passenger traffic for the first four (4) months of fiscal 2023/2024 is down 8.3% compared to the first four (4) months of 2019/2020. Mr. Sturick reported total traffic for the first four (4) months of fiscal 2023/2024 is down 5.9% compared to the first four (4) months of 2019/2020.

Mr. Sturick reviewed the Bridge and Tunnel Operators Association (BTOA) Traffic Report for YTD June 2023 and June 2022. Mr. Sturick reported total crossings for YTD June 2023 and June 2022 were 812,540 compared to 650,963 the previous period YTD representing an increase of 161,577 or 24.8% above the previous period.

Boldt Facilities Admissions and Revenue Comparison30 Days of June (FY 23-24 compared to FY 22-23)

Total Admissions	30,077	-	2,642	-	9.6%
Total Revenue	\$281,671	-	\$46,495	-	19.8%

2 Months May/June (FY 23-24 compared to FY22-23)

Total Admissions	42,913	-	2,833	-	7.1%
Total Revenue	\$413,920	-	\$51,018	-	14.1%

14 Days of July (FY 23-24 compared to FY 22-23)

Total Admissions	25,179	-	2,742	-	12.2%
Total Revenue	\$255,741	-	\$23,253	-	10.0%

Food Concession/Revenue Reports:30 Days of June (FY 23-24 compared to FY 22-23)

Total Revenue	\$47,986	-	\$7,528	-	18.6%
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2 Months May/June (FY 23-24 compared to FY 22-23)

Total Revenue	\$68,136	-	\$11,693	-	20.7%
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14 days of July (FY 23-24 compared to FY 22-23)

Total Revenue	\$38,340	-	\$2,993	-	8.5%
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Gift Concession/Revenue Reports:30 Days of June (FY 23-24 compared to FY 22-23)

Total Revenue	\$154,565	-	\$19,013	-	14.0%
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2 Months May/June (FY 23-24 compared to FY 22-23)

Total Revenue	\$220,587	-	\$25,085	-	12.8%
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14 Days of July (FY 23-24 compared to FY 22-23)

Total Revenue	\$104,982	-	\$9,418	-	9.9%
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Mr. Sturick reported for June 2023 admissions and concessions are significantly ahead of fiscal year 2022/2023 and 2019/2020.

General Insurance Program Renewal (Property and Casualty) –

Proposed Resolution No. 8: Mr. Olson read the following resolution which was moved Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 2

PROJECT REPORTS

Bridge Facilities

Operations and Maintenance Activities

Mr. Moulton reported twenty-two (22) seasonal painter positions were filled between the U.S. and Canadian side. Mr. Moulton reported that the annual 2023 Bridge System Painting & Maintenance Program has been focused on the areas identified in the inspection reports. Mr. Moulton reported that the U.S. maintenance staff have been focusing on painting the steel bents, piers, on the north side of the bridge, the north cable bent and the south side span. Mr. Moulton reported that the Canadian maintenance staff have been focusing on under the north side of the main span, back splay on the south side and the main tower anchor bolts. Mr. Moulton reported that the province contractor has completed the roadway markings on the Canadian side and the roadway markings on the U.S. Side will be completed within a week. Mr. Moulton reported that the maintenance staff are working on another electrical issue on the U.S. Bridge and completed two (2) of the three (3) girder repairs. Mr. Moulton reported that the third girder repair will be completed after Labor Day due to the location being on the side of the pedestrian sidewalk which will have

to be closed while the girder is being repaired. Mr. Moulton reported that staff rebuilt the wind tongue bearing assembly located at the south end of the main span and north end of the side span on the U.S. Bridge which prevents excessive movement of the lateral deck. Mr. Moulton reported that the annual 2023 Bridge System Painting & Maintenance Program has been successful so far with good weather and the crews have been very productive. Mr. Moulton reported that the Detailed Inspection of the U.S. Crossing, Rift Bridges and the Boldt Yacht House Bridges and the Follow-Up Inspection of the Canadian Crossing will commence on August 21, 2023, for approximately two (2) weeks. Mr. Moulton reported that the landscape staff have been busy mowing, trimming flowerbeds and performing equipment and vehicle repairs. Mr. Moulton reported representatives from WireRope Works, Inc. of Williamsport, Pennsylvania have notified TIBA that the draft report for the two (2) tested suspender cables should arrive shortly. Mr. Moulton reported that a pre-construction meeting took place on July 13, 2023, with TIBA staff, design consultant from Barton & Loguidice, D.P.C. of Syracuse, NY, and a representative from Bach Environmental of Clayton, NY, regarding the U.S. maintenance shop fueling station replacement project. Mr. Moulton reported that a tentative project schedule has been received, temporary tanks have been installed, concrete is scheduled to be poured on September 14, 2023 and the new tank and pumps which will be installed in September 2023 with a completion date of November 1, 2023. Mr. Moulton reported that the advertisement was posted for the Rift Bridge Paving Project to replace the asphalt pavement on both the East and West International Rift Bridges. Mr. Moulton reported that Mr. Lee, FBCL, VP, Engineering & Construction, is overseeing the project with

the assistance of TIBA staff and the project is a shared project between FBCL and TIBA. Mr. Moulton reported that no one replied to the ad. Mr. Moulton reported that Mr. Lee is currently reviewing the project information.

Safety & Security

Mr. Labiendo reported one (1) new injury in the past month with one (1) open claim. Mr. Labiendo reported that representatives from the River Hospital were on site for mid-season blood tests and testing for bridge maintenance. Mr. Labiendo reported that he participated in a webinar presented by Lexipol entitled "Crisis Communications" on June 29, 2023. Mr. Labiendo reported that the webinar covered how important it is to focus on the importance of timely, accurate and consistent messaging from a company during a crisis. Mr. Labiendo reported that he is working with representatives from the local pharmacy, Kinney Drugs, regarding scheduling for the annual flu shot clinic on site for the U.S. staff which will take place early October 2023 with a date to be determined. Mr. Labiendo reported that he ordered two (2) cardiac science G-5 AEDs to replace the existing AED's which have been in use since TIBA started the AED program. Mr. Labiendo reported he has been following the media regarding the battery fire at a solar farm near Chaumont, N.Y.

Other Facilities and Programs

Boldt Facilities

Ms. Jobson reported that the Boldt Facilities operations continues to run smoothly since opening on May 13, 2023. Ms. Jobson reported that hiring seasonal staff is ongoing at Boldt Castle. Ms. Jobson reported that WPBS of Watertown, N.Y. will be hosting a murder mystery at Boldt Castle on September 30, 2023. Ms. Jobson reported that Ms. Bieber continues to bring

merchandise from the warehouse to replenish the gift shop due to the sales being strong since the 2023 opening. Ms. Jobson reported forty-seven (47) weddings are scheduled for the 2023 operating season and eighteen (18) weddings are scheduled for the 2024 operating season. Mr. Salisbury reported that the staff have transported 1,200 square feet of brick pavers to Heart Island and have been installing the pavers from the sidewalk leading up to the channel side fountain. Mr. Salisbury reported that staff continue to make masonry repairs, paver repairs at Boldt Castle and the Boldt Yacht House, pressure washing the docks at the Boldt Landing Marina, replacing any decking if needed, working on AC and refrigeration maintenance and removed a fallen tree at the Boldt Yacht House.

OTHER MATTERS

Resolution of Appreciation - Russell I. Wilcox - Proposed Resolution

No. 9: Mr. Sturick read the following resolution which upon motion by all those present and unanimously carried, the following resolution was duly adopted.

SEE ATTACHMENT 3

Mr. Sturick reported that he would like to continue discussions regarding how TIBA would handle transportation and customers if any of the current tour boat operators was to stop dropping customers off at the Boldt Facilities. The board members and staff had a lengthy discussion reviewing the risks. Ms. Kinloch suggested continuing discussions at the August 25, 2023 meeting and at that time, discuss their thoughts on risks and “what if” topics to be discussed with board members and management staff.

A discussion took place regarding the start time of the meeting for August 25, 2023. Mr. Sturick reported that Ms. Trickey will send an email to the board members proposing a different start time for the meeting on August 25, 2023.

With no other business, a motion to adjourn the meeting was made by Thye Lee, seconded by Barry Ormsby and unanimously carried.

NEXT AUTHORITY MEETING

By unanimous consent, the place of the next Authority meeting was set for Friday, August 25, 2023, in the American Administration Building with the time to be determined.

Secretary

ATTACHMENT 1

RESOLUTION NO. 7

**RE: APPROVAL/RATIFICATION OF ROUTINE EXPENSE PAYMENTS
AND APPROVAL OF SPECIAL EXPENSE PAYMENTS**

The following resolution was moved by Robert J. Storms, seconded by Barry Ormsby and duly adopted.

WHEREAS, the below listed requisitions and vouchers, together with invoices and other supporting documentation for routine and special expense payments made since the Authority meeting held on June 16, 2023, were available and reviewed by the Authority during the meeting held on July 28, 2023 (viz):

<u>Date</u>	<u>Requisition</u>	<u>Voucher Number</u>	<u>Amount</u>
06/20/23	3451	34397-34487 - US / C10562-C10583 - CD	\$ 287,839.67
06/27/23	3452	34488-34510 - US / C10584-C10587 - CD	214,931.36
07/04/23	3453	34511-34543 - US / C10588-C10595 - CD	78,566.87
07/11/23	3454	34544-34567 - US / C10596-C10600 - CD	1,154,411.94
07/18/23	3455	34568-34598 - US / C10601-C10617 - CD	512,948.69
07/25/23	3456	34599-34638 - US / C10618-C10622 - CD	<u>182,778.20</u>
			<u>\$ 2,431,476.73</u>

NOTES: CDN checks #10562-10572 were voided & replaced with checks #10573-10583.
US checks #34397-34441 were voided & replaced with checks #34442-34486.
There was an error with the printer.

US check #34477 was voided & replaced with check #34487. Bank wouldn't accept original check.

CDN check #10515 was voided & replaced with US check #34488. Vendor sent an incorrect invoice.

CDN check #10573 was voided and replaced with check #10603. Vendor wouldn't accept the original check.

WHEREAS, in a similar manner, the below listed Special Expense Payments, together with invoices and other supporting documentation which require specific approval before payment is made, were available and reviewed by the Authority during the meeting held on July 28, 2023 (viz):

	<u>Amount</u>
Allegiance Trucks - Parts for Plow Truck #3	\$ 2,321.44
American Crane & Equipment Corporation - Annual Inspection & Repairs to Bridge Maintenance Platforms	29,843.35
BPAS Actuarial & Pension, LLC - Professional Services - Actuarial Valuation Services	10,075.00
Barton & Loguidice, D.P.C. - Professional Services for May 2023 & June 2023 for the U.S. Fuel Tank Replacement Project	8,840.00
Blair Supply Corporation - Plow Blades	2,584.00
Brady Systems - Calibrate U.S. & Canadian Scales - Toll Plazas	2,187.00
Ber-National Controls, Inc. - Linear Transmitters for the Gate located in the Maintenance Shop Parking Lot	2,245.00
Clayton Island Tours - Provided Shuttle for IAG/E-ZPass Reception at Boldt Castle	3,025.00
Community Bank, N.A. - Annual Fee - Professional Services - TIBA Retirement Payment Service	1,000.00
Cornell Cooperative Extension of Jefferson County - Taste of New York Store (NCWC) - April 2022 Reimbursement	21,493.43
DRCS IT Solutions	
- 2 Wi-Fi Antennas for U.S. Toll	3,736.16
- HP ProBook & Laptop for Administration	2,380.88
Gateway Ticketing System	
- 5 Credit Card Terminals for Boldt Castle POS	3,100.00
- Maintenance & Support (9/1/23 - 11/30/23) - Boldt Facilities	6,041.72
Gibbs Tile & Marble - Wall and Floor Tile for the Alster Tower Café Room Project	8,696.68
Gilco Auto & Truck Service Center - Repaired Plow Truck #3	3,024.49
Hyde-Stone Mechanical Contractors - HVAC Yearly Maintenance - NCWC	2,173.50
P&T Supply and Services, Inc. - Service Call at the Water Treatment Plant due to no Water Service at AMMEX	1,022.00
RBC Wealth Management	
- Employees Retirement Benefit Trust Minimum Required Contribution - Plan Year Ending February 28, 2023	285,294.00
Riveredge Resort	
- Annual Meeting/Reception - Jefferson County Board of Legislators	10,835.40
- IAG/E-ZPass Meeting/Reception	4,032.00
- George C. Boldt Scholarship Event held on July 20, 2023 at Boldt Castle	6,640.00
Rosemount, Inc. (Emerson) - De-bubbler Chamber for the Boldt Castle Wastewater Treatment Plant	1,760.80
Taylor Concrete Productions, Inc. - Ledgestone for Boldt Castle	6,377.69
The Whitmore Agency - Property & Casualty Insurance	508,891.62
W.D. Bach Excavating & Marine Construction LLC - Topsoil & Stone Dust for Boldt Castle	1,075.00
White Cap, L.P. - Supplies for Bridge Painting Program	1,630.63
Wirerope Works, Inc. - SP-1 Suspender Cable Replacement & Test Program for 2 Suspender Cables - U.S. Bridge & Canadian Bridge	18,160.00
Fast Response Fire Systems - Service Call for Fire Alarm Repair at CBSA Primary Booth #1	1,533.86 CD

G.A.L. Power Systems Ottawa Ltd. - Preventative Maintenance on Generator at CBSA	1,853.32	CD
GFL Environmental, Ltd. - Disposal of Paint Chips, Oil & Sludge/Drums - 2023 Bridge Painting Program	3,344.68	CD
HTS Engineering, Ltd. - HVAC Preventative Maintenance for CBSA	5,406.86	CD
REL Controls - Service Agreement - April 1, 2023 - June 30, 2023 - CBSA	6,377.72	CD
W.O. Stinson & Son Ltd. - Excavation of Trench for Propane Line Repair at the Canadian Toll Administration Building	1,392.73	CD
	<u>\$ 978,395.96</u>	

WHEREAS, the Executive Director has recommended approval of all Routine and Special Expense Payments as proper obligations of this Authority.

RESOLVED, that the Authority as it's proper act and deed, hereby approves and ratifies in all respects the routine and special expense payments represented by Requisition No. 3451 through No. 3456 as set forth herein, totaling \$2,431.476.73, and

RESOLVED, that the Authority, as its proper act and deed, hereby approves for payment special expenses set forth herein, totaling \$978,395.96.

ATTACHMENT 2

RESOLUTION NO. 8

RE: GENERAL INSURANCE PROGRAM RENEWAL (PROPERTY AND CASUALTY)

The following resolution was moved by Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

WHEREAS, in accordance with the Adopted Budgets for FY 2023-2024, the Authority's Insurance Consultant, Alterity Group, formerly Commercial Insurance Consultants, Inc. (CIC), of New York, New York, prepared specifications and requested proposals for the Authority's Property & Casualty Insurance programs for all policies that expire July 1, 2023, and

WHEREAS, the Executive Director and the Alterity Group reviewed the proposals and recommend placing the Authority's property and casualty policies with The Whitmore Agency of Garden City, NY in the amount of \$746,117 plus applicable taxes prior to the expiration date of July 1, 2023.

NOW THEREFORE BE IT

RESOLVED, the Authority hereby accepts the renewal proposals from Whitmore Agency of Garden City, NY in the amount of \$746,117 plus applicable taxes for the property and casualty insurance policies that expire July 1, 2023 (viz):

<u>PROGRAM</u> <u>COVERAGE</u>	<u>PREMIUM</u>
U.S. Bridge – Physical Damage & Use & Occupancy	\$356,136*
Property – Heart Island	Included
Property – Other than Heart Island	Included
Inland Marine – Included in Property – Other	Included
Boiler & Machine	Included
General Liability	76,495
Umbrella	145,514
Crime	3,422
Directors & Officers	17,900

Travel Accident	750
Storage Tank Pollution	13,465
Cyber Security	18,997
Marine	32,630
Automobile	80,808
TOTAL Whitmore Agency	\$746,117

NOTES:

Expiring coverages at updated exposures were \$699,559.

Budget Amounts: \$668,000 (Bridge Facilities) and \$101,500 (Other Facilities and Programs) – total budget amount of \$769,500. Budgeted amounts are based off Authority’s fiscal year, not insurance policy year.

*Originally a two-year policy, carrier extended for an additional year with no rate increase. Property renewal limits were increased by additional 2.56% based on Building Cost Index and Construction Cost Index.

ATTACHMENT 3

RESOLUTION NO. 9

**RESOLUTION OF APPRECIATION TO RUSSELL I. WILCOX FOR HIS
DEDICATION AND CHARITABLE CONTRIBUTIONS TO THE
THOUSAND ISLANDS BRIDGE AUTHORITY**

WHEREAS, Russell I. Wilcox was hired by the Thousand Islands Bridge Authority (the "Authority") on June 1, 1962, and appointed Executive Director of the Authority on December 14, 1977, and

WHEREAS, Mr. Wilcox successfully managed the operations, maintenance, capital programs and long-term planning of the Thousand Islands International Bridge System and the Boldt Facilities Rehabilitation Program until his retirement in 2002, and

WHEREAS, in 2021, Mr. Wilcox established the Russell I. Wilcox Thousand Islands Bridge Authority Scholarship, an extension of his life's work administered through the Northern New York Community Foundation for the benefit of current full-time Authority employees, retirees and their children and grandchildren, and

WHEREAS, the Authority wishes to recognize the contributions of Mr. Wilcox to the Authority and to the full-time Authority employees, retirees and their children and grandchildren through his scholarship fund by naming the Authority's board room "The Russell I. Wilcox Thousand Islands Bridge Authority Board Room".

NOW THEREFORE BE IT

RESOLVED, that the Authority hereby recognizes the contributions of Russell I. Wilcox to this Authority during his forty years of dedicated service and his charitable contribution to the Authority's employees, retirees and their children and grandchildren through the Russell I. Wilcox Thousand Islands Bridge Authority Scholarship, and further be it

RESOLVED, that the Authority hereby names its board room "The Russell I. Wilcox Thousand Islands Bridge Authority Board Room" in recognition of and in appreciation for the many contributions of Mr. Wilcox to the Authority, and further be it

RESOLVED, that this resolution shall be prepared in an appropriate form for presentation to Russell I. Wilcox and for the purpose of permanent display in the Russell I. Wilcox Thousand Islands Bridge Authority Board Room.

**By unanimous vote of the
Thousand Islands Bridge Authority
July 28, 2023**