

Thousand Islands Bridge Authority
Friday, August 25, 2023, 3:00 P.M.
American Administration Building

PRESENT Natalie Kinloch, Vice-Chairwoman
Robert J. Storms, Secretary-Treasurer
Richard Iglinski, Assistant Secretary-Treasurer
Douglas D. Dier, Assistant Secretary-Treasurer
Peter Walton, Legal Counsel
Timothy Sturick, Executive Director
Bill Moulton, Director, Bridge Facilities Operations & Maintenance
Patrick Labiendo, Manager, Safety & Security
Bryan Olson, Manager, Finance & Administration
Susan Mowers, Manager, Information Technology
Brian Salisbury, Director, Boldt Facilities Operations, Maintenance
& Construction
Keri Jobson, Boldt Facilities Operations Manager

ALSO Thomas Spoth, P.E., Vice President, Parsons Transportation Group
Nicole Melendez, P.E., Principal Project Engineer,
Parsons Transportation Group

MEDIA 1

MINUTES

The meeting was called to order by Natalie Kinloch, Vice-Chairwoman. Upon motion by Richard Iglinski, seconded by Douglas D. Dier, the minutes of the meeting held on July 28, 2023, were unanimously approved.

COMMUNICATIONS

Mr. Sturick reported that Mr. Armstrong, Mr. Ormsby and Mr. Lee asked to be excused. Mr. Sturick reported that he spoke to Mr. Wilcox recently and Mr. Wilcox expressed his thank you and gratitude to the board members for naming the TIBA board room after him. Mr. Sturick reported that the resolution will be certified and given to Mr. Wilcox as well as a plaque and a plaque hung in the board room and Mr. Wilcox's name on a plaque for the board room door.

Mr. Sturick introduced Thomas Spoth and Nicole Melendez from Parsons Transportation Group of New York, New York (Parsons). Mr. Spoth and Ms. Melendez presented a presentation of the history of Parsons with TIBA and an overview of current and future projects. The board members had the opportunity to ask questions after the presentation.

FINANCIAL MATTER

Financial Statement: Mr. Olson, in reviewing the Financial Statement Balance Sheet (Exhibit A) for the month of July 31, 2023, reported that the Authority's directly held Cash and Investment Obligations, total to date of \$11,587,824 compared to \$9,257,012 for the prior fiscal year representing an increase of \$2,330,812 or 25.18% above the previous period. Mr. Olson reported Total Facilities to date of \$59,740,327 compared to \$62,177,331 for the prior fiscal year, representing a decrease of \$2,437,004 or 3.92% below the previous period. Mr. Olson reported Total Assets to date of \$87,638,889, compared to \$79,497,701 for the prior fiscal year, representing an increase of \$8,141,188 or 10.24% above the previous period. Mr. Olson reported Payables total to date of \$11,009,077 compared to \$11,776,851 for the prior fiscal year, representing a decrease of \$767,774 or 6.52% below the previous period. Mr. Olson reported the Provision for Canadian Dollar Conversion total to date of \$48,325 compared to \$104,134 for the prior fiscal year, representing a decrease of \$55,809 or 53.59% below the previous period. Mr. Olson reported Total Statutory Equity stands at \$59,315,204, compared to \$57,676,667 for the previous fiscal year, representing an increase of \$1,638,537 or 2.84% above the previous period.

In reviewing Exhibit B Net Revenue (Loss) – Bridge, Other Facilities & Programs), Mr. Olson reported Toll Income at \$5,241,633 versus \$4,100,844

for the previous period representing an increase of \$1,140,789 or 27.82% above the previous period. Mr. Olson reported total Cost of Operations for Bridge Facilities is recorded at \$3,225,475 versus \$2,947,660 for the previous period representing an increase of \$277,815 or 9.42% above the previous year. Mr. Olson reported total Canadian Dollar Conversion is recorded at (\$73,448) versus (\$64,407) for the previous period representing a decrease of \$9,401 or 14.04% below the previous period. Mr. Olson reported total Net Revenue is recorded at \$2,089,606 versus \$1,217,591, for the previous period representing an increase of \$872,015 or 71.62% above the previous year. Mr. Olson reported FBCL's Net Revenue Share is recorded at \$1,021,749 as compared to \$591,594 the previous period representing an increase of \$430,155 or 72.71% above the previous period. Mr. Olson reported TIBA's Net Revenue (Loss) Share through July 31, 2023, is recorded at \$458,769 as compared to \$10,343 for the previous period representing an increase of \$448,426 or 4335.61% above the previous period. Mr. Olson reported the Total Revenue from Other Facilities & Programs is recorded at \$2,567,508 compared to \$1,955,698 for the previous period representing an increase of \$611,810 or 31.28% above the previous period. Mr. Olson reported the Cost of Operations from Other Facilities & Programs is recorded at \$1,868,659 compared to \$1,667,489 for the previous period representing an increase of \$201,170 or 12.06% above the previous period. Mr. Olson reported Total Net Revenue (Loss) from Other Facilities & Programs year-to-date of \$698,849 as compared to \$288,209 for the prior year, representing an increase of \$410,640 or 142.48% above the previous year. Mr. Olson reported Net Revenue (Loss) from all operations (Bridge, Other Facilities & Programs), through July 31, 2023, is

\$1,157,618 compared to \$298,552 for the prior fiscal year, representing an increase of \$859,066 or 287.74% above the previous fiscal year.

With respect to Exhibit C (Statement of Source & Use of Funds), Mr. Olson reported that Net Revenue (Loss) plus the adjustment for non-cash cost of depreciation reflects total funds available of \$2,315,093 compared to \$1,498,207 the prior fiscal year, representing an increase of \$816,886 or 54.52% above the previous fiscal year. Mr. Olson reported Bridge Facilities Use of Funds year-to-date total of \$83,084, compared to \$57,169 for the previous year representing an increase of \$25,915 or 45.33% above the previous fiscal year. Mr. Olson reported Other Facilities & Programs year-to-date total \$158,980 compared to \$119,909 representing an increase of \$39,071 or 32.58% above the previous fiscal year. Mr. Olson reported Total Use of Funds year-to-date total \$242,064 compared to \$177,078 for the prior year, representing an increase of \$64,986 or 36.70% above the previous year. In terms of Net Increase (Decrease) in Operating Cash and Other Net Current Assets, the current year-to-date amount stands at \$2,073,029 compared to \$1,321,128 for the prior fiscal year, representing an increase of \$751,901 or 56.91% above the previous year.

Mr. Olson's reviewed Exhibit D (Shared Special Maintenance Project Expenses) for July 31, 2023, reported zero for the month and year to date expenses totaling \$18,160.

Financial Statements: Upon Mr. Olson's presentation of the financial statements for the month of July 31, 2023, a motion to accept the financial report was moved by Doug D. Dier, seconded by Robert J. Storms and duly accepted.

Capital Projects Obligation Report: Mr. Olson reviewed the report dated July 31, 2023, noting the Total TIBA•FBCL Projects Budget is \$295,000, with

the obligated amount being \$18,160 and incurred to-date of \$18,160 and a balance due of zero. Mr. Olson reported Total TIBA Projects Budget is \$1,878,000, with the obligated amount being \$83,084 and incurred to date of \$83,084 and a balance due of \$1,190. Mr. Olson reported Total Bridge Facilities Projects Budget is \$2,173,000, with the obligated amount being \$101,244, incurred to date of \$101,244 and a balance due of \$1,190. Mr. Olson reported Total Boldt Facilities Projects budget is \$611,000 with the obligated amount being \$158,980 and incurred to-date of \$158,980 and a balance due of zero. Mr. Olson reported Other Capital Budget is \$25,000, with the obligated amount being zero and incurred to date of zero and a balance due of zero. Total appropriations for Capital Programs for Bridge and Other Facilities & Programs for FY 2023-2024 is \$2,809,000 with the current obligated amount being \$260,224 and incurred to-date of \$260,224 and a balance due of \$11,190.

Investment Report: Mr. Olson reviewed the Investment & Fund Report dated July 31, 2023, in detail noting investments totaling \$11,587,824 with an average interest rate of 2.55% versus .57% in 2022. Mr. Olson also reported pledged securities for each U.S. institution were in place and at levels equal to or greater than the required minimum (100%).

Approval/Ratification of Routine and Special Expense Payments – Proposed Resolution No. 10: Mr. Sturick read the following resolution which was moved Richard Iglinski, seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 1

Bridge Facility Vehicle Traffic & Revenue Comparison:

31 Days of July (2023-2024 compared to 2022-2023)

		<u>FY2023/2024</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY23-24	Total Vehicles	238,357	-	30,965	-	14.9%
	Total Revenue	\$1,237,786	-	\$265,138	-	27.3%

5 Months March/July (2023-2024 compared to 2022-2023)

		<u>FY2023/2024</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY23-24	Total Vehicles	850,095	-	130,195	-	18.1%
	Total Revenue	\$5,257,292	-	\$1,144,165	-	27.8%

14 Days August (2023-2024 compared to 2022-2023)

		<u>FY2023/2024</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY23-24	Total Vehicles	116,246	-	19,832	-	20.6%
	Total Revenue	\$594,833	-	\$146,318	-	32.6%

Mr. Sturick reported total passenger traffic for July of fiscal year 2023/2024 is up 18.2% compared to total passenger traffic for July of fiscal year 2022/2023. Mr. Sturick reported total commercial traffic continues to be slightly down 3.1% for the month of July. Mr. Sturick reported that the total commercial traffic trend has not changed significantly and he continues to monitor it monthly. Mr. Sturick reported that total passenger traffic for July 2023 is down 8.3% compared to fiscal year 2019/2020. Mr. Sturick reported that total traffic for July 2023 is down 8.7% compared to fiscal year 2019/2020. Mr. Sturick reported that total passenger traffic for the first five (5) months of fiscal 2023/2024 is up 24.5% compared to the first five (5) months of fiscal 2022/2023. Mr. Sturick reported total passenger traffic for

the first five (5) months of fiscal 2023/2024 is down 8.3% compared to the first five (5) months of 2019/2020. Mr. Sturick reported total traffic for the first five (5) months of fiscal 2023/2024 is down 6.7% compared to the first five (5) months of 2019/2020.

Mr. Sturick reviewed the Bridge and Tunnel Operators Association (BTOA) Traffic Report for YTD July 2023 and July 2022. Mr. Sturick reported total crossings for YTD July 2023 and July 2022 were 1,050,897 compared to 858,355 the previous period YTD representing an increase of 192,542 or 22.4% above the previous period.

Boldt Facilities Admissions and Revenue Comparison

31 Days of July (FY 23-24 compared to FY 22-23)

Total Admissions	55,069	-	6,295	-	12.9%
Total Revenue	\$581,018	-	\$160,232	-	38.1%

3 Months May/July (FY 23-24 compared to FY22-23)

Total Admissions	97,982	-	9,128	-	10.3%
Total Revenue	\$994,938	-	\$186,616	-	23.1%

14 Days of August (FY 23-24 compared to FY 22-23)

Total Admissions	26,694	-	4,408	-	19.8%
Total Revenue	\$267,526	-	\$57,711	-	27.5%

Food Concession/Revenue Reports:

31 Days of July (FY 23-24 compared to FY 22-23)

Total Revenue	\$97,088	-	\$22,542	-	30.2%
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3 Months May/July (FY 23-24 compared to FY 22-23)

Total Revenue	\$165,224	-	\$34,235	-	26.1%
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14 days of August (FY 23-24 compared to FY 22-23)

Total Revenue	\$43,083	-	\$6,982	-	19.3%
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Gift Concession/Revenue Reports:31 Days of July (FY 23-24 compared to FY 22-23)

Total Revenue	\$234,682	-	\$25,961	-	12.4%
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3 Months May/July (FY 23-24 compared to FY 22-23)

Total Revenue	\$455,269	-	\$51,046	-	12.6%
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14 Days of August (FY 23-24 compared to FY 22-23)

Total Revenue	\$104,224	-	\$17,750	-	20.5%
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PROJECT REPORTS**Bridge Facilities**Operations and Maintenance Activities

Mr. Moulton reported that the annual 2023 Bridge System Painting & Maintenance Program has been successful with good weather and even with the recent rain the crews have been very productive. Mr. Moulton reported that the landscape staff have been busy mowing, trimming flowerbeds and performing equipment and vehicle repairs. Mr. Moulton reported that work has started on the U.S. maintenance shop fueling station replacement project with a representative from the New York Department of Conservation (NYSDEC), environmental engineer from Barton & Loguidice, D.P.C. and an environmental representative from Bach Environmental on site observing the removal of the underground tanks. Mr. Moulton reported that representatives from Barton & Loguidice, D.P.C. and Bach Environmental sampled the soil area for contamination which resulted in no contamination. Mr. Moulton reported that the results of the sampling will be reported to the appropriate agencies. Mr. Moulton reported that the contractor has been excavating the project area and compacting granular into the area, built forms for the footings for the canopy

which have been placed and ready for concrete. Mr. Moulton reported that a progress meeting is scheduled for Wednesday, August 30, 2023. Mr. Moulton reported that the Rift Bridge Paving Project is a shared project between FBCL and TIBA. Mr. Moulton reported that FBCL is overseeing the project design, construction and administration. Mr. Moulton reported that the Rift Bridge Paving Project will include replacing the asphalt pavement, applying waterproofing membrane and concrete repairs if needed on both the East and West International Rift Bridges. Mr. Moulton reported that FBCL awarded the project to Louis W. Bray Construction Limited of Vars, Ontario, Canada. Mr. Moulton reported a preconstruction meeting was held on Friday, August 18, 2023 with TIBA and FBCL staff and the contractor and there is also a meeting scheduled for Thursday, August 31, 2023. Mr. Moulton reported that the contractor will start mobilizing on the site and work will begin Tuesday, September 5, 2023.

Safety & Security

Mr. Labiendo reported one (1) new injury in the past month with two (2) open claims. Mr. Labiendo reported that he and Mr. Moulton met with Jose Munoz Franco a representative from Transport Canada on August 1, 2023, to review TIBA's security operations. Mr. Labiendo reported that representatives from the River Hospital were on-site for the end of season medical testing for bridge maintenance. Mr. Labiendo reported representatives from the local U.S. pharmacy, Kinney Drugs, are scheduled to be on-site for the annual flu shot clinic on October 10, 2023. Mr. Labiendo reported that he is no longer required to submit paperwork for his Canadian security clearance renewal and it will be renewed automatically annually going forward unless otherwise noted.

Other Facilities and Programs

Boldt Facilities

Ms. Jobson reported that some staff have returned to college and more will be returning to school soon. Ms. Jobson reported that they would be working with a limited staff until the end of the operating season. Ms. Jobson reported that bus groups have been visiting the Boldt Facilities. Ms. Jobson reported that Ms. Bieber continues to bring merchandise from the warehouse to replenish the gift shop due to sales being strong since the 2023 opening. Ms. Jobson reported that Ms. Bieber has started cutting back on her food orders for concessions due to the 2023 operating season coming to an end soon. Ms. Jobson reported thirty (30) weddings have taken place with seventeen weddings remaining for the 2023 operating season and twenty-four (24) weddings are scheduled for the 2024 operating season. Mr. Salisbury reported that the new paver walks are near completion for the fountain project and the restoration of the lawn area around the fountain and walks will be completed in the fall of 2023. Mr. Salisbury reported that staff have been making masonry repairs and repointing in the Italian Garden area, repairing leaks in Boldt Castle, repairing pavers around Boldt Castle due to heavy rains, repairing concessions equipment and installing new LED lights in the concession areas. Mr. Salisbury reported the Lupini Construction of Utica, New York, will be on site to take measurements for materials needed for masonry repairs to the West Tower over George Boldt's bedroom suite, and spot pointing and water sealant application to Alster Tower. Mr. Salisbury reported that the grounds staff have been taking care of the flowerbeds and grounds at

Boldt Castle, Boldt Yacht House and Boldt Landing Marina as well as cutting back brush and trimming ornamental hedges.

OTHER MATTERS

Authorization to Execute Contract with NYS Department of Agriculture and Markets for Operation of the North Country Welcome Center for Fiscal Year 2022-2023 – Proposed Resolution No. 11: Mr.

Walton read the following resolution which was moved Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 2

Proposed Resolution to Enter into a Subcontract with Cornell Cooperative Extension of Jefferson County for Operation of the Taste of New York Store at the North Country Welcome Center for the Period July 1, 2022 Through June 30, 2023 – Proposed Resolution No. 12: Mr. Walton

read the following resolution which was moved Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

See ATTACHMENT 3

Approval of Subcontract Regarding Tourism Services and Agribusiness Promotions at the North Country Welcome Center Between the Thousand Islands Bridge Authority and the Thousand Islands Regional Tourism Development Corporation – Proposed Resolution No. 13: Mr.

Walton read the following resolution which was moved Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 4

A motion was made by Natalie Kinloch at approximately 4:30 p.m. to go into Executive Session to discuss a personnel matter and the motion was

seconded by Richard Iglinski and unanimously carried and the TIBA Board Members went into Executive Session. At approximately 4:50 p.m. a motion to adjourn the Executive Session was made by Richard Iglinski and seconded by Douglas D. Dier and unanimously carried.

With no other business, a motion to adjourn the meeting was made by Douglas D. Dier seconded by Richard Iglinski and unanimously carried.

NEXT AUTHORITY MEETING

By unanimous consent, the place of the next Authority meeting was set for Friday, September 22, 2023, at 10:30 a.m. the American Administration Building with the time to be determined.

Secretary

ATTACHMENT 1

RESOLUTION NO. 10

**RE: APPROVAL/RATIFICATION OF ROUTINE EXPENSE PAYMENTS
AND APPROVAL OF SPECIAL EXPENSE PAYMENTS**

The following resolution was moved by Richard Iglinski, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the below listed requisitions and vouchers, together with invoices and other supporting documentation for routine and special expense payments made since the Authority meeting held on July 28, 2023, were available and reviewed by the Authority during the meeting held on August 25, 2023 (viz):

<u>Date</u>	<u>Requisition</u>	<u>Voucher Number</u>	<u>Amount</u>
08/01/23	3457	34639-34668 - US / C10623-C10627 - CD	\$ 1,207,176.61
08/08/23	3458	34669-34700 - US / C10628-C10632 - CD	56,602.09
08/15/23	3459	34701-34727 - US / C10633-C10643 - CD	126,941.72
08/22/23	3460	34728-34764 - US / C10644-C10652 - CD	165,463.10
			<u>\$ 1,556,183.52</u>

WHEREAS, in a similar manner, the below listed Special Expense Payments, together with invoices and other supporting documentation which require specific approval before payment is made, were available and reviewed by the Authority during the meeting held on August 25, 2023 (viz):

	<u>Amount</u>
Allegiance Trucks - Repair of Truck #3	\$ 2,755.74
American Crane & Equipment Corporation - Replacement of Two (2) Drives and Resistors for two (2) Travelers	3,911.55
Barton & Loguidice, D.P.C. - Professional Services for July 2023 for the U.S. Fuel Tank Replacement Project	4,640.00
Bowers & Company CPA's PLLC - Professional Services - Year-End - Progress Payment	19,200.00
CDWG Government, Inc. - APC Replacement Batteries for U.S. Toll	2,796.16
CNY Exterminating, Inc. - Pesticide Treatment - Boldt Facilities	1,150.00
Cooper Electric - Electrical Box for U.S. Bridge Light	1,100.00
Howard Dorr - 1988 24' Grumman Pontoon Boat & Trailer for Boldt Castle	5,000.00
Doyle Security Systems, Inc. - Upgrade for Key Access for all Doors	3,153.00
Gateway Ticketing Systems - Ticket Printer for Boldt Castle Admissions	1,251.31
Hennessey Tools of NNY LLC - Computer for Testing Vehicles - Landscape	3,149.00
Hyde-Stone Mechanical Contractors - Rift Water Treatment Plant - Spring Maintenance	1,107.75

Kempney Air	
- Air Conditioning Unit - Administration	6,870.00
- Repaired Walk-in Freezer at Boldt Castle Concessions	1,518.50
McQuade & Bannigan, Inc. - 1000' of Green Plicord for U. S. Bridge	19,622.22
NYS Department of Transportation - Airspace Lease - U.S. Duty Free	3,000.00
New York State Thruway Authority - E-ZPass Expenses - April 2023	
- June 2023	11,674.58
Phinney's Automotive Center, Inc. - Repair to Air Conditioner in Car #7	1,357.07
Timothy Sturick - Reimbursement for IBTTA Maintenance Conference at Nashville, TN, from 7/30/23 - 8/2/23	1,063.94
The Whitmore Agency - Property & Casualty Insurance - Progress Payment #3	29,559.29
Fast Response Fire Systems - Annual & Quarterly Maintenance at CBSA for the 1st & 2nd Quarter of 2023	7,263.08
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	<u>\$ 131,143.19</u>

WHEREAS, the Executive Director has recommended approval of all Routine and Special Expense Payments as proper obligations of this Authority.

RESOLVED, that the Authority as it's proper act and deed, hereby approves and ratifies in all respects the routine and special expense payments represented by Requisition No. 3457 through No. 3460 as set forth herein, totaling \$1,556,183.52, and

RESOLVED, that the Authority, as its proper act and deed, hereby approves for payment special expenses set forth herein, totaling \$131,143.19.

ATTACHMENT 2

RESOLUTION NO. 11

RE: AUTHORIZATION TO EXECUTE CONTRACT WITH NYS DEPARTMENT OF AGRICULTURE AND MARKETS FOR OPERATION OF THE NORTH COUNTRY WELCOME CENTER FOR FISCAL YEAR 2022-2023

The following resolution was moved by Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the Thousand Islands Bridge Authority (the "Authority") previously leased to New York State property upon the Authority's campus for the operation of the North Country Welcome Center (the "Welcome Center"); and

WHEREAS, the New York State Department of Agriculture and Markets and the Authority have previously entered into one (1) year contracts for the Authority to operate and maintain the Welcome Center, the last said contract being for the fiscal year July 1, 2021 through June 30, 2022 (the "Contract"); and

WHEREAS, the Contract expired on June 30, 2022; however, the Authority has continued to operate the Welcome Center in anticipation of a new contract for the fiscal year July 1, 2022 through June 30, 2023; and

WHEREAS, the Department of Agriculture and Markets has now provided a new contract to the Authority for the period of July 1, 2022 through June 30, 2023, on substantially the same terms as the prior year contract (the "New Contract"), with funding in the amount of \$850,000.00; and

WHEREAS, it is in the best interests of the Authority to renew the Contract.

NOW, THEREFORE, upon due consideration, be it

RESOLVED, that the Authority enter into the New Contract for operation of the Welcome Center for the period of July 1, 2022 through June 30, 2023 with the Department of Agriculture and Markets upon substantially the same terms and conditions set forth in the New Contract; and it is further

RESOLVED, that the Executive Director of the Authority may further negotiate and make changes to the New Contract in the best interests of the Authority provided that the same do not materially change the duties and obligations therein; and it is further

RESOLVED, that upon finalization of the New Contract, the Authority's Executive Director is authorized and directed to execute the New Contract for operation of the Welcome Center on behalf of the Authority as the Authority's proper act and deed, binding the Authority to the terms thereof.

ATTACHMENT 3

RESOLUTION NO. 12

RE: PROPOSED RESOLUTION TO ENTER INTO A SUBCONTRACT WITH CORNELL COOPERATIVE EXTENSION OF JEFFERSON COUNTY FOR OPERATION OF THE TASTE OF NEW YORK STORE AT THE NORTH COUNTRY WELCOME CENTER FOR THE PERIOD JULY 1, 2022 THROUGH JUNE 30, 2023

The following resolution was moved by Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the Thousand Islands Bridge Authority (the "Authority") has resolved to enter into a contract (the "Master Contract") with the New York State Department of Agriculture and Markets to operate the North Country Welcome Center on Collins Landing Road in Alexandria Bay, New York, situate on the campus of the Authority, for the period of July 1, 2022 through June 30, 2023; and

WHEREAS, upon execution of the Master Contract, the Authority must await approval of the Master Contract by the various departments of the State required to ratify the Master Contract before its effective date; and

WHEREAS, the Master Contract requires the Authority to subcontract operation of the Taste New York Store (the "Market") with Cornell Cooperative Extension of Jefferson County ("CCE"), the subcontract being referred to herein as the "CCE Contract"; and

WHEREAS, the CCE Contract must be approved by the State of New York; and

WHEREAS, the Authority wishes to authorize Timothy Sturick, the Executive Director of the Authority, to enter into the CCE Contract upon the conditions precedent that the Master Contract is ratified and approved by the State, and that the CCE Contract is ratified and approved by the State.

NOW, THEREFORE, IT IS HEREBY

RESOLVED, that the Executive Director is authorized and directed to execute the CCE Contract for operation of the Market for the period of July 1, 2022 through June 30, 2023 upon satisfaction of the conditions precedent set forth above; and it is further

RESOLVED, that the Executive Director may make changes to the proposed CCE Contract based on the comments of Cornell Cooperative Extension of Jefferson County and/or the State of New York, provided that the same do not materially change the duties and obligations therein; and it is further

RESOLVED, that the power and authority granted to the Executive Director herein shall be deemed to be the proper act and deed of the Authority, binding the Authority to the terms of the CCE Contract.

ATTACHMENT 4

RESOLUTION NO. 13

RE: APPROVAL OF SUBCONTRACT REGARDING TOURISM SERVICES AND AGRIBUSINESS PROMOTION AT THE NORTH COUNTRY WELCOME CENTER BETWEEN THE THOUSAND ISLANDS BRIDGE AUTHORITY AND THE THOUSAND ISLANDS REGIONAL TOURISM DEVELOPMENT CORPORATION

The following resolution was moved by Robert J. Storms, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the Thousand Islands Bridge Authority (the "Authority") has approved and ratified a contract between the Authority and the New York State Department of Agriculture and Markets for the Authority to operate and maintain the New York State Welcome Center at the Thousand Islands Crossing for the fiscal year July 1, 2022 through June 30, 2023 (the "Master Contract"); and

WHEREAS, upon execution of the Master Contract, the Authority must await approval of the Master Contract by the various departments of the State required to ratify the Master Contract before its effective date; and

WHEREAS, the Master Contract requires the Authority to promote tourism and provide agribusiness information to visitors of the New York State Welcome Center; and

WHEREAS, the Authority wishes to subcontract such services to the Thousand Islands Regional Tourism Development Corporation (the "Tourism Council") pursuant to the terms of a proposed subcontract between the Authority and the Tourism Council (the "Subcontract"); and

WHEREAS, the Subcontract must be approved by the State of New York; and

WHEREAS, the Authority wishes to authorize Timothy Sturick, the Executive Director of the Authority, to enter into the Subcontract upon the conditions precedent that the Master Contract is ratified and approved by the State, and that the Subcontract is ratified and approved by the State.

NOW, THEREFORE, upon due consideration, be it

RESOLVED, that the Executive Director is authorized and directed to execute the Subcontract with the Tourism Council for the period of July 1, 2022 through June 30, 2023 upon satisfaction of the conditions precedent set forth above; and it is further

RESOLVED, that the Executive Director may make changes to the proposed Subcontract based on the comments of the Tourism Council and/or the State of New York, provided that the same do not materially change the duties and obligations therein; and it is further

RESOLVED, that the power and authority granted to the Executive Director herein shall be deemed to be the proper act and deed of the Authority, binding the Authority to the terms of the Subcontract.