

**DRAFT**

Thousand Islands Bridge Authority  
Friday, August 23, 2024, 10:30 A.M.  
American Administration Building

**PRESENT** Bruce Armstrong, Chairman  
Natalie Kinloch, Vice-Chairwoman  
Robert J. Storms, Secretary-Treasurer  
Richard Iglinski, Assistant Secretary-Treasurer  
Douglas D. Dier, Assistant Secretary-Treasurer  
Barry Ormsby, Assistant Secretary-Treasurer  
Thye Lee, Assistant Secretary-Treasurer  
Peter Walton, Legal Counsel  
Timothy Sturick, Executive Director  
Bill Moulton, Deputy Executive Director  
Patrick Labiendo, Manager, Safety & Security  
Bryan Olson, Manager, Finance & Administration  
Brian Salisbury, Director, Boldt Facilities Operations, Maintenance  
& Construction  
Keri Jobson, Deputy Director, Boldt Facilities Operations  
& Maintenance

**ALSO** Thomas Spoth, P.E., Senior Vice President  
Parsons Transportation Group  
Nicole Melendez, P.E., Principal Project Engineer,  
Parsons Transportation Group  
Ronald Thomson

**MEDIA** 1

**MINUTES**

The meeting was called to order by Bruce Armstrong, Chairman. Upon motion by Robert J. Storms, seconded by Richard Iglinski, the minutes of the meeting held on July 26, 2024, were approved as drafted.

**COMMUNICATIONS**

Mr. Sturick introduced Thomas Spoth and Nicole Melendez from Parsons Transportation Group of New York, New York (Parsons). Mr. Spoth and Ms. Melendez presented a presentation of the history of Parsons with TIBA and an

overview and photos of the construction of the bridges. The board members had the opportunity to ask questions after the presentation.

### **FINANCIAL MATTER**

Financial Statement: Mr. Olson, in reviewing the Financial Statement Balance Sheet (Exhibit A) for the month of July 31, 2024, reported that the Authority's directly held Cash and Investment Obligations, total to date of \$15,509,718 compared to \$11,587,824 for the prior fiscal year representing an increase of \$3,921,894 or 33.84% above the previous period. Mr. Olson reported Total Facilities to date of \$58,736,783 compared to \$59,740,327 for the prior fiscal year, representing a decrease of \$1,003,544 or 1.68% below the previous period. Mr. Olson reported Total Assets to date of \$90,669,938, compared to \$87,638,889 for the prior fiscal year, representing an increase of \$3,031,049 or 3.46% above the previous period. Mr. Olson reported Payables total to date of \$10,660,470 compared to \$11,009,077 for the prior fiscal year, representing a decrease of \$348,607 or 3.17% below the previous period. Mr. Olson reported the Provision for Canadian Dollar Conversion total to date of \$142,937 compared to \$48,325 for the prior fiscal year, representing an increase of \$94,612 or 195.78% above the previous period. Mr. Olson reported Total Statutory Equity stands at \$61,066,264, compared to \$59,315,204 for the previous fiscal year, representing an increase of \$1,751,060 or 2.95% above the previous period.

In reviewing Exhibit B (Net Revenue (Loss) – Bridge, Other Facilities & Programs), Mr. Olson reported Toll Income at \$5,412,500 versus \$5,241,633 for the previous period representing an increase of \$170,867 or 3.26% above the previous period. Mr. Olson reported total Cost of Operations for Bridge Facilities is recorded at \$3,480,922 versus \$3,225,475 for the previous period

representing an increase of \$255,447 or 7.92% above the previous year. Mr. Olson reported total Canadian Dollar Conversion is recorded at \$24,684 versus (\$73,448) for the previous period representing an increase of \$98,132 or 133.61% above the previous period. Mr. Olson reported total Net Revenue is recorded at \$1,906,894 versus \$2,089,606 for the previous period representing a decrease of \$182,712 or 8.74% below the previous year. Mr. Olson reported FBCL's Net Revenue Share is recorded at \$925,165 as compared to \$1,021,749 for the previous period representing a decrease of \$96,584 or 9.45% below the previous period. Mr. Olson reported TIBA's Net Revenue Bridge Facility through July 31, 2024, is recorded at \$370,816 as compared to \$458,769 for the previous period representing a decrease of \$87,953 or 19.17% below the previous period. Mr. Olson reported the Total Revenue from Other Facilities & Programs is recorded at \$3,019,802 compared to \$2,567,508 for the previous period representing an increase of \$452,294 or 17.62% above the previous period. Mr. Olson reported the Cost of Operations from Other Facilities & Programs is recorded at \$2,086,658, compared to \$1,868,659 for the previous period representing an increase of \$217,999 or 11.67% above the previous period. Mr. Olson reported Total Net Revenue from Other Facilities & Programs year-to-date of \$933,144 as compared to \$698,849 for the prior year, representing an increase of \$234,295 or 33.53% above the previous year. Mr. Olson reported Net Revenue from all operations (Bridge, Other Facilities & Programs), through July 31, 2024, is \$1,303,960 compared to \$1,157,618 for the prior fiscal year, representing an increase of \$146,342 or 12.64% above the previous fiscal year.

With respect to Exhibit C (Statement of Source & Use of Funds), Mr. Olson reported that Net Revenue plus the adjustment for non-cash cost of depreciation reflects total source of funds of \$2,474,855 compared to \$2,315,093 for the prior fiscal year, representing an increase of \$159,762 or 6.90% above the previous fiscal year. Mr. Olson reported Bridge Facilities Use of Funds year-to-date total of \$148,739, compared to \$83,084 for the previous year representing an increase of \$65,655 or 79.02% above the previous fiscal year. Mr. Olson reported Use of Funds for Other Facilities & Programs year-to-date total \$381,940 compared to \$158,980 representing an increase of \$222,960 or 140.24% above the previous fiscal year. Mr. Olson reported Total Use of Funds year-to-date total \$530,680 compared to \$242,064 for the prior year, representing an increase of \$288,616 or 119.23% above the previous year. In terms of Increase in Operating Cash and Other Net Current Assets, the current year-to-date amount stands at \$1,944,175 compared to \$2,073,029 for the prior fiscal year, representing a decrease of \$128,854 or 6.22% below the previous year.

Mr. Olson's reviewed Exhibit D (Shared Special Maintenance Project Expenses) for July 31, 2024, reported zero for the month and year to date expenses totaling zero.

Financial Statements: Upon Mr. Olson's presentation of the financial statements for the month of July 31, 2024, a motion to accept the financial report was moved by Natalie Kinloch, seconded by Richard Iglinski and duly accepted.

Capital Projects Obligation Report: Mr. Olson reviewed the report dated July 31, 2024, noting the Total TIBA•FBCL Projects Budget is \$130,000, with the obligated amount being zero and incurred to-date of zero and a balance due of zero. Mr. Olson reported Total TIBA Projects Budget is \$1,048,000, with the

obligated amount being \$137,545 and incurred to date of \$137,545 and a balance due of \$4,163. Mr. Olson reported Total Bridge-Facilities Projects Budget is \$1,178,000, with the obligated amount being \$137,545, incurred to date of \$137,545 and a balance due of \$4,163. Mr. Olson reported Total Boldt Facilities Projects budget is \$834,000 with the obligated amount being \$371,766 and incurred to-date of \$371,766 and a balance due of \$188,565. Mr. Olson reported Other Capital Budget is \$330,000, with the obligated amount being \$10,175 and incurred to date of \$10,175 and a balance due of \$5,088. Total appropriations for Capital Programs for Bridge and Other Facilities & Programs for FY 2024-2025 is \$2,342,000 with the current obligated amount being \$519,486 and incurred to-date of \$519,486 balance due of \$197,816.

Investment Report: Mr. Olson reviewed the Investment & Fund Report dated July 31, 2024, in detail noting investments totaling \$15,509,718 with an average interest rate of 4.14% versus 2.55% in 2023. Mr. Olson also reported pledged securities for each U.S. institution were in place and at levels equal to or greater than the required minimum (100%). Mr. Olson reported that uncollateralized deposits at authorized Canadian financial institutions totaled \$5,667,427. The credit ratings for the Canadian financial institutions were within the guidelines established by the Investment Policy.

**Approval/Ratification of Routine and Special Expense Payments –**

**Proposed Resolution No. 24:** Mr. Sturick read the following resolution which was moved Barry Ormsby, seconded by Douglas D. Dier and duly adopted.

**SEE ATTACHMENT 1**

Bridge Facility Vehicle Traffic & Revenue Comparison:31 Days of July (FY2024/2025 Compared to FY2023/2024)

		<u>FY2024/2025</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY24-25	Total Vehicles	241,571	-	3,214	-	1.3%
	Total Revenue	1,278,198	-	\$40,412	-	3.3%

5 Months March/July (FY2024/2025 Compared to FY2023/2024)

		<u>FY2024/2025</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY24-25	Total Vehicles	896,009	-	45,914	-	5.4%
	Total Revenue	\$5,427,508	-	\$170,216	-	3.2%

14 Days of August (FY2024/2025 Compared to FY2023/2024)

		<u>FY2024/2025</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY24-25	Total Vehicles	114,850	-	(1,396)	-	(1.2%)
	Total Revenue	\$598,707	-	\$3,873	-	0.7%

Mr. Sturick reviewed the Bridge and Tunnel Operators Association (BTOA) Report for YTD July 2024 and July 2023. Mr. Sturick reported total crossings for YTD July 2024 and July 2023 were 1,114,025 compared to 1,050,892 the previous period YTD representing an increase of 63,133 or 6.0% above the previous period.

Boldt Facilities Admissions, Concessions and Gift Store Comparison31 Operating Days of July (FY 24-25 Compared to FY 23-24)

Total Admissions	53,866	-	(1,203)	-	(2.2%)
Total Revenue	\$591,004	-	\$9,986	-	1.7%

3 Months May/July (FY 24-25 compared to FY23-24)

Total Admissions	96,894	-	(1,088)	-	(1.1%)
Total Revenue	\$1,043,871	-	\$40,024	-	4.0%

14 Days of August (FY 24-25 Compared to FY 23-24)

Total Admissions	26,136	-	(558)	-	(2.1%)
Total Revenue	\$272,198	-	\$4,672	-	1.7%

Food Concession/Revenue Reports:31 Operating Days of July (FY 24-25 Compared to FY 23-24)

Total Revenue	\$112,964	-	\$15,876	-	16.4%
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3 Months May/July (FY 24-25 compared to FY 23-24)

Total Revenue	\$180,410	-	\$15,186	-	9.2%
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14 Days of August (FY 24-25 Compared to FY 23-24)

Total Revenue	\$48,958	-	\$5,875	-	13.6%
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Gift Concession/Revenue Reports:31 Operating Days of July (FY 24-25 Compared to FY 23-24)

Total Revenue	\$239,337	-	\$4,655	-	2.0%
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3 Months May/August (FY 24-25 compared to FY 23-24)

Total Revenue	\$463,299	-	\$4,655	-	1.0%
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14 Days of August (FY 24-25 Compared to FY 23-24)

Total Revenue	\$106,141	-	\$1,917	-	1.8%
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**Employee Retirement Purchase and Fund Withdrawal Authorization -**

**Proposed Resolution No. 25:** Mr. Sturick read the following resolution which was moved Douglas D. Dier, seconded by Robert J. Storms and duly adopted.

**SEE ATTACHMENT 2**

**Employee Retirement Purchase and Fund Withdrawal Authorization -**

**Proposed Resolution No. 26:** Mr. Sturick read the following resolution which was moved Thye Lee, seconded by Richard Iglinski and duly adopted.

**SEE ATTACHMENT 3**

**Authorization for Advertisement and Sale of Used Equipment -**

**Proposed Resolution No. 27:** Mr. Sturick read the following resolution which was moved Barry Ormsby, seconded by Robert J. Storms and duly adopted.

**SEE ATTACHMENT 4**

**PROJECT REPORTS**

**Bridge Facilities**

**Operations and Maintenance Activities**

Mr. Moulton reported the 2024 Bridge Painting Program is in its seventeenth (17<sup>th</sup>) week. Mr. Moulton reported that after Labor Day, he would review the priorities of what work needs to be completed prior to the conclusion of the 2024 Bridge Painting Program. Mr. Moulton reported that the 2024 Detailed Inspection of the Canadian Crossing, underwater inspection of Pier 17, the Follow-Up Inspection of the U.S. Crossing, Rift Bridges and the Boldt Yacht House Bridges commenced on August 19, 2024. Mr. Moulton reported that a meeting with representatives from Parsons Transportation Group and TIBA staff is scheduled for Thursday, August 29, 2024, to discuss the inspections. Mr. Moulton reported that advertising for bids for the replacement of asphalt in the parking lots near the U.S. administrative buildings and the Ammex Duty Free Store has been placed in the Watertown Daily Times and bidding documents for the project have been provided to the Northern New York Builders Exchange. Mr. Moulton reported that all bidding documents are to be

given to Barton & Loguidice, D.P.C. (Barton & Loguidice). Mr. Moulton reported that there have been six (6) potential sub-contractors and three (3) paving contractors interested in the project to date. Mr. Moulton reported that an optional pre-bid meeting is scheduled for 10:00 a.m. on Tuesday, August 27, 2024, and the public bid opening date is scheduled for 1:00 p.m. on Thursday, September 12, 2024, at TIBA. Mr. Moulton reported that Barton & Loguidice submitted a report of their findings to their investigation at the AMMEX Duty Free Store of needed repairs and maintenance items. Mr. Moulton reported that the weigh-in-motion scales project at the U.S. Toll Plaza will begin in September 2024. Mr. Moulton reported that the Canadian staff continue assisting the FBCL with traffic control operations for the rehabilitation projects on the Canadian Bridges. Mr. Moulton reported there is an overnight lane closure scheduled for Sunday night through Friday morning from 9:00 p.m. – 6:00 a.m. and the contractor sets up the work area within the closure time.

#### Safety & Security

Mr. Labiendo reported on the U.S. side there were no new injuries in the past month with one (1) open claim. Mr. Labiendo reported that an additional twenty (20) staff members recently completed the first aid, CPR and AED class. Mr. Labiendo reported that thirty-nine (39) staff members are now certified. Mr. Labiendo reported that the U.S. staff and family members annual on-site flu shot clinic is scheduled on Thursday, October 24, 2024, hosted by Kinney Drugs of Clayton, New York. Mr. Labiendo reported that he would be scheduling and conducting training sessions for the mandatory annual sexual harassment awareness training for all staff and board members. Mr. Labiendo

requested the board members who have already completed the training to provide him a copy of their current certificate. Mr. Labiendo reported that an email with a training link would be sent to the board members to complete online at their convenience and provide him with a copy of the certificate when completed. Mr. Labiendo reported that on September 24, 2024, he would be participating in a virtual meeting with the other bridge operators under the FBCL umbrella, which is scheduled twice a year. Mr. Labiendo reported that the meeting gives the bridge operators the opportunity to discuss topics and concerns with other bridge operators.

### **Other Facilities and Programs**

#### Boldt Facilities

Ms. Jobson reported that a new feature on the admissions POS System was implemented for the 2024 operating season which is called store and forward which helps minimize interruptions with power and internet outages. Ms. Jobson reported that there have been a few instances this summer where the power went out or the internet was not working correctly and the new feature worked exactly how it was designed for the staff. Ms. Jobson reported that a similar feature was recently set up for the Boldt Castle gift shop POS System. Ms. Jobson reported that Ms. Gollinger, Boldt Castle Gift Shop Manager, has been rearranging the gift shop to help add additional space for the visitors to move around in. Ms. Jobson reported forty-six (46) weddings are scheduled for the 2024 operating season and twenty-two (22) are scheduled for the 2025 operating season. Mr. Salisbury reported that Lupini Construction, Inc. (Lupini) of Utica, New York, continues work on the Boldt Castle Eastern Exposure Masonry Project. Mr. Salisbury reported that most of the repointing

is complete and they are working on the ornamental terracotta repairs. Mr. Salisbury reported that Titan Roofing, Inc. of Utica, New York, has been hired as a sub-contractor for Lupini to cap the chimney on the eastern side of Boldt Castle. Mr. Salisbury reported that the Alster Tower Kitchen Restoration Project is ongoing with Gibbs Tile and Marble installing the floor tile and wall tile in the Alster Tower kitchen and the quarry and wall tile has been sealed and grouted. Mr. Salisbury reported that once the tile project is completed, the staff will resume installing the millwork. Mr. Salisbury reported that staff have been making masonry repairs and repointing of the exterior walls of the Castle in front of the swimming pool area and repointed areas near the bakery, painting, cleaning areas of the granite stone veneer, terracotta and clay tile roofs, painting and staining windows, doors and railings at the Castle. Mr. Salisbury reported that the grounds staff continue to plant and care for the flower beds and keep the lawns mowed and trimmed at the Boldt Facilities.

#### **OTHER MATTERS**

Richard Iglinski thanked TIBA staff for their facilities tour for the FBCL board members and staff on Tuesday, August 20, 2024.

Douglas D. Dier distributed information regarding the "Bridge The Gap" charity walk for cancer care in Northern New York at an event scheduled for September 15, 2024, sponsored by the Compassionate Care Foundation.

Douglas D. Dier thanked TIBA staff for their help in organizing the event.

Douglas D. Dier reported that the event includes a walk over the Thousand Islands Bridge.

A request was made by Bruce Armstrong at approximately 12:26 p.m. to go into Executive Session to discuss property matters. Natalie Kinloch made a

motion to go into Executive Session to discuss property matters, the motion was seconded by Thye Lee and unanimously carried and the TIBA Board Members went into Executive Session. At approximately 12:57 p.m., a motion to adjourn the Executive Session was made by Robert J. Storms, seconded by Barry Ormsby and unanimously carried.

With no other business, a motion to adjourn the meeting was made by Natalie Kinloch, seconded by Richard Iglinski and unanimously carried.

**NEXT AUTHORITY MEETING**

By unanimous consent, the place of the next Authority meeting was set for Friday, October 18, 2024, at 10:30 a.m. at the American Administration Building.

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Secretary

**ATTACHMENT 1**

**RESOLUTION NO. 24**  
**RE: APPROVAL/RATIFICATION OF ROUTINE EXPENSE PAYMENTS**  
**AND APPROVAL OF SPECIAL EXPENSE PAYMENTS**

The following resolution was moved by Barry Ormsby, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the below listed requisitions and vouchers, together with invoices and other supporting documentation for routine and special expense payments made since the Authority meeting held on July 26, 2024, were available and reviewed by the Authority during the meeting held on August 23, 2024 (viz):

<u>Date</u>	<u>Requisition</u>	<u>Voucher Number</u>	<u>Amount</u>
07/30/24	3509	35918-35930 - US / C11053-C11055 - CD	\$ 60,708.97
08/06/24	3510	35931-35958 - US / C11056-C11067 - CD	855,384.02
08/13/24	3511	35959-35980 - US / C11068-C11074 - CD	92,810.99
08/20/24	3512	35981-36003 - US / C11075-C11084 - CD	<u>304,552.17</u>
			<u><u>\$ 1,313,456.15</u></u>

WHEREAS, in a similar manner, the below listed Special Expense Payments, together with invoices and other supporting documentation which require specific approval before payment is made, were available and reviewed by the Authority during the meeting held on August 23, 2024 (viz):

	<u>Amount</u>
Acrisure - Property & Casualty Insurance	\$ 426,647.48
Barton & Loguidice, D.P.C. - Professional Services	
- U.S. Toll, Maintenance & AMMEX Duty Free Parking Lot Restoration and Asphalt Replacement Project for July 2024	7,400.00
BPAS - Annual Fee - GASB No. 68 Reporting Period Ending 2/28/2025	3,000.00
Bowers CPAs & Advisors - Professional Services - Progress Payment for 02/29/2024 YE Audit	17,650.00
CNY Exterminating, Inc. - Pesticide Treatment - Boldt Facilities	1,150.00
Daktronics, Inc. - Annual Maintenance Renewal for Message Sign at U.S. Toll from 7/13/24 - 7/12/25	6,500.00
Delacy Ford - New Ford Explorer - Car #1	43,879.40
Gibbs Tile & Marble - Tile Installation for the Alster Tower Café Project	19,600.00
Lupini Construction, LLC - Masonry Restoration Project at Boldt Castle	175,500.00
Richelieu America Ltd - White Oak for Alster Tower	3,238.55
Brockville Mosquito Buzz - Spider Treatment at CBSA	3,164.00 CD
Fast Response Fire Systems, Inc. - Fire Extinguisher Services at CBSA, USB, Toll Booths and Canadian Maintenance Shop	6,395.50 CD

**ATTACHMENT 1**

G.A.L. Power Systems Ottawa Ltd. - Repaired Fire Pump at CBSA	1,592.10 CD
Nedco-Division of Rexel Canada Electrical, Inc. - Sixty-Five (65) Meters of Cable and Connectors for an Electrical Repair on the U.S. Bridge	<u>1,567.16 CD</u>
	\$ <u>717,284.19</u>

WHEREAS, the Executive Director has recommended approval of all Routine and Special Expense Payments as proper obligations of this Authority.

RESOLVED, that the Authority as it's proper act and deed, hereby approves and ratifies in all respects the routine and special expense payments represented by Requisition No. 3509 through No. 3512 as set forth herein, totaling \$1,313,456.15, and

RESOLVED, that the Authority, as its proper act and deed, hereby approves for payment special expenses set forth herein, totaling \$717,284.19.

ATTACHMENT 2

**RESOLUTION NO. 25**

**RE: EMPLOYEE RETIREMENT PURCHASE AND FUND WITHDRAWAL  
AUTHORIZATION**

The following resolution was moved by Douglas D. Dier, seconded by Robert J. Storms and duly adopted.

WHEREAS, in accordance with the policies and procedures of the Thousand Islands Bridge Authority Employees' Retirement Benefit Trust (The Plan), Brian Salisbury, Director, Boldt Facilities Operations, Maintenance & Construction with thirty-one (31) years of service, gave written notice under the date of December 7, 2023, of his desire retire from his position on February 28, 2025, and to receive retirement benefits effective March 1, 2025, and

WHEREAS, a calculation shall be requested for Brian Salisbury's chosen form of retirement payment under The Plan by the Executive Director, who serves as Plan Administrator, and

WHEREAS, the Executive Director has determined that it would be in the best interest of the Authority in this financial climate not to purchase an annuity retirement benefit but rather to make monthly payments through the previously established Payor Account and custodian account for Brian Salisbury's chosen form of retirement payment option with an effective date of March 1, 2025, and the necessary funds to commence such annuitized payments withdrawn from The Plan.

NOW THEREFORE BE IT

RESOLVED, the Authority, as Trustees of The Plan, hereby authorizes the Executive Director, as The Plan Administrator, to seek a calculation of benefits for the retirement payments for the benefit of Brian Salisbury, and

FURTHER BE IT

RESOLVED, the Plan Administrator is hereby authorized to deposit monies into the Payor Account to commence annuitized payments for the benefit of Brian Salisbury, to be effective March 1, 2025, and to withdraw the necessary funds from The Plan to be deposited in said account, and

FURTHER BE IT

RESOLVED, that upon completion of the actions authorized herein, the Executive Director, as Plan Administrator, shall report same for ratification at the next regular monthly meeting of this Authority.

**ATTACHMENT 3**

**RESOLUTION NO. 26**

**RE: EMPLOYEE RETIREMENT PURCHASE AND FUND WITHDRAWAL  
AUTHORIZATION**

The following resolution was moved by Thye Lee, seconded by Richard Iglinski and duly adopted.

WHEREAS, in accordance with the policies and procedures of the TIBA Employees' Retirement Benefit Trust (The Plan), Christopher Wright, a Facility Maintenance Worker, with sixteen (16) years of service, gave written notice under the date of July 11, 2024, of his desire to receive retirement benefits, effective April 1, 2025, and

WHEREAS, a calculation shall be requested for Christopher Wright's chosen form of retirement payment under The Plan by the Executive Director, who serves as Plan Administrator, and

WHEREAS, the Executive Director has determined that it would be in the best interest of the Authority in this financial climate to not purchase an annuity but rather to use the payor account established with ADP Canada to make monthly payments for Christopher Wright's chosen form of retirement payment option with an effective date of April 1, 2025, and withdraw the necessary funds from The Plan as needed to fund such annuitized payments.

NOW THEREFORE BE IT

RESOLVED, the Authority, as Trustees of The Plan, hereby authorizes the Executive Director, as The Plan Administrator, to seek a calculation of benefits for the retirement payments for the benefit of Christopher Wright to be effective April 1, 2025, and to withdraw the necessary funds from The Plan as necessary to fund such annuitized payments, and

FURTHER BE IT

RESOLVED, that upon completion of the actions authorized herein, the Executive Director, as Plan Administrator, shall report same for ratification at the next regular monthly meeting of this Authority.

**ATTACHMENT 4**

**RESOLUTION NO. 27**

**RE: AUTHORIZATION FOR ADVERTISEMENT AND SALE OF USED EQUIPMENT**

The following resolution was moved by Barry Ormsby, seconded Robert J. Storms and duly adopted.

WHEREAS, Authority maintenance practices has been to identify Authority equipment that has been uneconomical to maintain due to usage, age, parts availability, maintenance requirements, etc., and provided however that no member of the Authority, supervisory/management staff member or relative, or other employee of the Authority who is involved in the decision to sell such equipment or handles any such bids or who can approve such sale shall be deemed to be a qualified bidder, and

WHEREAS, said equipment is advertised for public sale and replaced as approved in the Authority adopted fiscal year budgets, the following equipment has been identified and is recommended for sale per the attached schedule.

NOW THEREFORE BE IT

RESOLVED, that the Authority hereby authorizes the Executive Director to publicly advertise the sale of the subject equipment upon receipt of replacement equipment or otherwise on a date deemed appropriate and to accept the highest qualified bid for same.

<u>EQUIPMENT CONTROL NO</u>	<u>ITEM DESCRIPTION</u>	<u>YEAR</u>	<u>MILEAGE/ HOURS</u>
1839	60 HP Mercury Outboard Motor	2006	2,937
1961	115 HP Mercury Outboard Motor	2008	3,000 +
967	22' Starcraft	1989	-
2050	Dilly Boat Trailer	1969	-
1960	115 HP Mercury Outboard Motor	2008	3,000 +
1756	115 HP Mercury Outboard Motor	2004	3,000 +
-	75 HP Mariner Outboard Motor	1980's	Unknown
-	85 HP Yamaha Outboard Motor	1980's	Unknown
1809	John Deere Garden Tractor	2005	2,163
-	John Deere Snow Blower	1995	Unknown
-	John Deere Snow Blower	1995	Unknown
232	Caterpillar Generator	1967	Unknown
1817	Chrysler Town & Country Minivan	2005	137,000
2060	Chevrolet Impala	2010	100,000
2096	Chevrolet Impala	2011	133,500
2361	Chevrolet Impala	2016	114,000
1962	Ford F250	2008	141,900
2095	Chevy 2500	2011	111,557
1356	International Dump Truck	1998	62,268
1664	International Plow Truck 7500	2002	11,487
2076	International Plow Truck 7500	2011	41,949