

Thousand Islands Bridge Authority
 Friday, September 26, 2025, 10:30 A.M.
 American Administration Building

PRESENT Bruce Armstrong, Chairman
 Natalie Kinloch, Vice-Chairwoman
 Robert J. Storms, Secretary-Treasurer
 Richard Iglinski, Assistant Secretary-Treasurer
 Douglas D. Dier, Assistant Secretary-Treasurer
 Barry Ormsby, Assistant Secretary-Treasurer
 Thye Lee, Assistant Secretary-Treasurer
 Peter Walton, Legal Counsel
 Timothy Sturick, Executive Director
 Bill Moulton, Deputy Executive Director
 Patrick Labiendo, Manager, Safety & Security
 Bryan Olson, Manager, Finance & Administration
 Dean Garceau, Manager, Boldt Facilities Maintenance &
 Construction
 Keri Jobson, Director, Boldt Facilities Operations
 & Maintenance
 Lohanne Messenger, Senior Accountant/Office Manager
 Susan Mowers, Manager, Information Technology
 Renee Gill, Confidential Secretary to the Executive Director
 Jill Trickey, Confidential Secretary to the Executive Director

ALSO None

MEDIA None

MINUTES

The meeting was called to order by Bruce Armstrong, Chairman. Upon motion by Robert J. Storms, seconded by Richard Iglinski, the minutes of the meeting held on August 22, 2025, were approved as drafted.

COMMUNICATIONS

Mr. Sturick reported that Douglas D. Dier was participating remotely. Mr. Sturick, Executive Director, thanked the TIBA Board and staff, especially Mr. Moulton, for assisting in the day-to-day operations, as well as conducting Board meetings while he was not able to attend.

FINANCIAL MATTER

Financial Statement: Mr. Olson, in reviewing the Financial Statement Balance Sheet (Exhibit A) for the month of August 31, 2025, reported that the Authority's directly held Cash and Investment Obligations total to date of \$15,741,929 compared to \$15,992,161 for the prior fiscal year, representing a decrease of \$250,232 or 1.56% below the previous period. Mr. Olson reported Total Facilities to date of \$58,494,835 compared to \$58,614,374 for the prior fiscal year, representing a decrease of \$119,539 or 0.20% below the previous period. Mr. Olson reported Total Assets to date of \$88,135,473 compared to \$90,773,698 for the prior fiscal year, representing a decrease of \$2,638,225 or 2.91% below the previous period. Mr. Olson reported Payables total to date of \$8,738,661 compared to \$10,002,808 for the prior fiscal year, representing a decrease of \$1,264,147 or 12.64% below the previous period. Mr. Olson reported the Provision for Canadian Dollar Conversion total to date of \$83,154 compared to \$158,063 for the prior fiscal year, representing a decrease of \$74,909 or 47.39% below the previous period. Mr. Olson reported Total Statutory Equity stands at \$63,052,965 compared to \$61,812,560 for the previous fiscal year, representing an increase of \$1,240,405 or 2.01% above the previous period.

In reviewing Exhibit B (Net Revenue (Loss) – Bridge, Other Facilities & Programs), Mr. Olson reported Toll Income at \$6,289,670 versus \$6,666,994 for the previous period, representing a decrease of \$377,324 or 5.66% below the previous period. Mr. Olson reported total Cost of Operations for Bridge Facilities is recorded at \$4,289,955 versus \$4,132,329 for the previous period, representing an increase of \$157,626 or 3.81% above the previous year. Mr. Olson reported total Canadian Dollar Conversion is recorded at (\$177,589)

versus (\$37,066) for the previous period, representing an increase of (\$140,523) or 379.11% above the previous period. Mr. Olson reported total Net Revenue is recorded at \$2,177,304 versus \$2,571,731 for the previous period, representing a decrease of \$394,427 or 15.34% below the previous year. Mr. Olson reported FBCL's Net Revenue Share is recorded at \$1,047,739 as compared to \$1,257,584 for the previous period, representing a decrease of \$209,845 or 16.69% below the previous period. Mr. Olson reported TIBA's Net Revenue Bridge Facility through August 31, 2025, is recorded at \$489,398 as compared to \$577,682 for the previous period, representing a decrease of \$88,284 or 15.28% below the previous period. Mr. Olson reported the Total Revenue from Other Facilities & Programs is recorded at \$3,762,496 compared to \$4,141,772 for the previous period, representing a decrease of \$379,276 or 9.16% below the previous period. Mr. Olson reported the Cost of Operations from Other Facilities & Programs is recorded at \$2,575,061 compared to \$2,669,197 for the previous period, representing a decrease of \$94,136 or 3.53% below the previous period. Mr. Olson reported Total Net Revenue from Other Facilities & Programs year-to-date of \$1,187,436 as compared to \$1,472,574 for the prior year, representing a decrease of \$285,138 or 19.36% below the previous year. Mr. Olson reported Net Revenue from all operations (Bridge, Other Facilities & Programs), through August 31, 2025, is \$1,676,833 compared to \$2,050,256 for the prior fiscal year, representing a decrease of \$373,423 or 18.21% below the previous fiscal year.

With respect to Exhibit C (Statement of Source & Use of Funds), Mr. Olson reported that Net Revenue plus the adjustment for non-cash cost of depreciation reflects total source of funds of \$3,007,279 compared to \$3,455,330 for the prior

fiscal year, representing a decrease of \$448,051 or 12.97% below the previous fiscal year. Mr. Olson reported Bridge Facilities Use of Funds year-to-date total of \$627,446 compared to \$195,949 for the previous year, representing an increase of \$431,497 or 220.21% above the previous fiscal year. Mr. Olson reported Use of Funds for Other Facilities & Programs year-to-date total \$1,064,108 compared to \$446,664, representing an increase of \$617,444 or 138.23% above the previous fiscal year. Mr. Olson reported Total Use of Funds year-to-date total \$1,691,554 compared to \$642,613 for the prior year, representing an increase of \$1,048,941 or 163.23% above the previous year. In terms of Increase in Operating Cash and Other Net Current Assets, the current year-to-date amount stands at \$1,315,726 compared to \$2,812,717 for the prior fiscal year, representing a decrease of \$1,496,991 or 53.22% below the previous year.

Mr. Olson's reviewed Exhibit D (Shared Special Maintenance Project Expenses) for August 31, 2025, reported \$595 for the month, and year to date expenses totaling \$9,388.

In reviewing Exhibit E (Budget vs. Actual – Bridge, Other Facilities & Programs), Mr. Olson compared the YTD Budget to YTD Actual results, noting key variances from budgeted expectations. Overall, the Net – Bridge, Other Facilities & Programs reported a negative variance of \$13,767 under the YTD budget.

Financial Statements: Upon Mr. Olson's presentation of the financial statements for the month of August 31, 2025, a motion to accept the financial report was moved by Barry Ormsby, seconded by Thye Lee and duly accepted.

Capital Projects Obligation Report: Mr. Olson reviewed the report dated August 31, 2025, noting the Total TIBA•FBCL Projects Budget is \$200,000, with the obligated amount being \$9,388, incurred to-date of \$9,388, and a balance due of zero (0). Mr. Olson reported Total TIBA Projects Budget is \$1,176,000, with the obligated amount being \$827,831, and incurred to date of \$627,446 and a balance due of zero (0). Mr. Olson reported Total Bridge-Facilities Projects Budget is \$1,376,000, with the obligated amount being \$837,219, incurred to date of \$636,834, and a balance due of zero (0). Mr. Olson reported Total Boldt Facilities Projects budget is \$1,114,000, with the obligated amount being \$856,431, incurred to-date of \$718,637, and a balance due of \$65,802. Mr. Olson reported Other Capital Budget is \$580,000, with the obligated amount being \$345,471, incurred to date of \$345,471 and a balance due of zero (0). Total appropriations for Capital Programs for Bridge and Other Facilities & Programs for FY 2025-2026 is \$3,070,000 with the current obligated amount being \$2,039,121, incurred to-date of \$1,700,942, and balance due of \$65,802.

Investment Report: Mr. Olson reviewed the Investment & Fund Report dated August 31, 2025, in detail noting investments totaling \$15,741,929 with an average interest rate of 2.87% versus 4.18% in 2024. Mr. Olson also reported pledged securities for each U.S. institution were in place and at levels equal to or greater than the required minimum (100%). Mr. Olson reported that uncollateralized deposits at authorized Canadian financial institutions totaled \$5,116,226. The credit ratings for the Canadian financial institutions were within the guidelines established by the Investment Policy.

Approval/Ratification of Routine and Special Expense Payments –

Proposed Resolution No. 19: Mr. Sturick read the following resolution, which was moved Barry Ormsby, seconded by Thye Lee and duly adopted.

SEE ATTACHMENT 1

Bridge Facility Vehicle Traffic & Revenue Comparison:

31 Days of August (FY2025/2026 Compared to FY2024/2025)

		<u>FY2025/2026</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY25-26	Total Vehicles	210,693	-	(35,528)	-	(14.4%)
	Total Revenue	\$1,213,587	-	(\$77,699)	-	(6.0%)

6 Months March/August (FY2025/2026 Compared to FY2024/2025)

		<u>FY2025/2026</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY25-26	Total Vehicles	954,376	-	(187,854)	-	(16.4%)
	Total Revenue	\$6,340,350	-	(\$378,444)	-	(5.6%)

14 Days of September (FY2025/2026 Compared to FY2024/2025)

		<u>FY2025/2026</u>		<u>Increase (Decrease)</u>		<u>Percent Change</u>
FY25-26	Total Vehicles	72,706	-	(12,160)	-	(14.3%)
	Total Revenue	\$466,941	-	(\$25,297)	-	(5.1%)

Mr. Sturick reviewed the Bridge and Tunnel Operators Association (BTOA) Report for YTD August 2025 and August 2024. Mr. Sturick reported total crossings for YTD August 2025, and August 2024 were 1,153,828 compared to 1,360,246 the previous period YTD, representing a decrease of 206,418 or 15.2% below the previous period. Mr. Sturick stated that the traffic trends have been staying consistent for the past several months, and there was a discussion regarding traffic on other bridges in the FBCL portfolio.

Boldt Facilities Admissions, Concessions and Gift Store Comparison

31 Operating Days of August (FY 25-26 Compared to FY 24-25)

Total Admissions	51,019	-	(3,324)	-	(6.1%)
Total Revenue	\$558,822	-	(\$24,186)	-	(4.1%)

4 Months May/August (FY 25-26 compared to FY 24-25)

Total Admissions	133,916	-	(17,321)	-	(11.5%)
Total Revenue	\$1,454,689	-	(\$172,192)	-	(10.6%)

14 Days of September (FY 25-26 Compared to FY 24-25)

Total Admissions	10,568	-	(2,955)	-	(21.9%)
Total Revenue	\$116,290	-	(\$30,982)	-	(21.0%)

Food Concession/Revenue Reports:

31 Operating Days of August (FY 25-26 Compared to FY 24-25)

Total Revenue	\$105,649	-	\$7,225	-	7.3%
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4 Months May/August (FY 25-26 compared to FY 24-25)

Total Revenue	\$274,982	-	(\$3,852)	-	(1.4%)
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14 Days of September (FY 25-26 Compared to FY 24-25)

Total Revenue	\$19,247	-	(\$1,325)	-	(6.4%)
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Gift Concession/Revenue Reports:

31 Operating Days of August (FY 25-26 Compared to FY 24-25)

Total Revenue	\$186,056	-	(\$36,224)	-	(16.3%)
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4 Months May/August (FY 25-26 compared to FY 24-25)

Total Revenue	\$547,934	-	(\$137,645)	-	(20.1%)
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14 Days of September (FY 25-26 Compared to FY 24-25)

Total Revenue	\$44,744	-	(\$12,133)	-	(21.3%)
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Authorization for Advertisement and Sale of Used Equipment –

Proposed Resolution No. 20: Mr. Sturick read the following resolution, which was moved by Robert J. Storms, seconded by Natalie Kinloch and duly adopted.

SEE ATTACHMENT 2

PROJECT REPORTS

Bridge Facilities

Operations and Maintenance Activities

Mr. Moulton reported the 2025 Bridge Painting Program is in its twenty-second (22nd) week and will continue for approximately three (3) to four (4) more weeks, depending on the weather conditions. Mr. Moulton reported that fifteen (15) seasonal maintenance workers were hired on both the Canadian and U.S. spans for this season, and that number of employees worked well and will continue to be the goal in the future hiring process. Mr. Moulton reported that upon the conclusion of the 2025 Bridge Painting Program, these seasonal employees will assist with the below deck inspection, which will include checking the clips angle connections. Mr. Moulton reported that approximately one hundred (100) small concrete deck repairs have been completed this fall, in addition to the roughly six hundred (600) that were completed in the spring. Mr. Moulton reported that in about two (2) weeks, the U.S. and Canadian maintenance crews will be performing work on the bearings in the main towers which will be a one (1) day activity for each span. Mr. Moulton reported that the 2025 Detailed Inspection of the U.S Crossing, Rift Bridges, Boldt Yacht House Bridges, as well as the Follow-Up Inspection of the Canadian Crossing, has taken place by representatives from Parsons Transportation Group

(Parsons). Mr. Moulton reported that a follow-up meeting took place on August 28, 2025, with representatives from Parsons and TIBA staff to discuss the preliminary findings of the inspections. Mr. Moulton stated that the draft reports are being completed for review. Mr. Moulton reported that TIBA staff conducted the Suspender Cable Replacement Project on the U.S. Span on Wednesday, August 27, 2025, while Parsons was on-site to observe, and that this project took about two and a half (2.5) hours to complete. Mr. Moulton reported that the cable may be sent for testing to Wire Rope Works Inc., of Williamsport, PA which has been done before. Mr. Moulton reported that Blackstone Electric of Dexter, New York, has completed most of the work on the Landscape Facility Electrical Repairs and Upgrade Project, however they are still waiting for a date from National Grid, as their assistance will be needed to disconnect and replace the main electrical conductors between the building and transformer. Mr. Moulton stated that Cold Spring Construction of Akron, New York, is expected to mobilize and start work on the U.S. Crossing Electrical Repairs and Upgrade Project by the end of September 2025. Mr. Moulton reported that the Canadian staff continues to assist the FBCL with the overwrapping of the main cable and rehabilitation projects on the Canadian Bridges and that these projects are expected to be completed in October 2025.

Contract with Jani-King of Eastern Ontario for Commercial Cleaning Services at the Canada Border Services Agency Facility, Canadian Toll Building, & the Canadian Utilities & Services Building - Proposed Resolution No. 21: Mr. Sturick read the following resolution, which was moved by Thye Lee, seconded by Douglas D. Dier and duly adopted.

SEE ATTACHMENT 3

Safety & Security

Mr. Labiendo reported on the U.S. side there was one (1) new claim in the past month with three (3) open claims. Mr. Labiendo discussed several grants from PERMA which are available to TIBA that have been or will be applied for. Mr. Labiendo reported that on September 10, 2025, Mr. Moulton and he participated in the Bi-Annual Security meeting with the other bridge operators under the FBCL umbrella hosted by Corey Bertrand, FBCL Manager, Corporate Security and Risk Compliance. Mr. Labiendo reported that about twenty (20) U.S. staff and family members have signed up for the annual on-site flu shot clinic, which is scheduled for Thursday, October 3, 2025, hosted by Kinney Drugs of Clayton, New York. Mr. Labiendo reported he has contacted Pharmasave in Lansdowne, Ontario, Canada, regarding the availability of the flu vaccines for the Canadian staff and he was told that the vaccine is not available yet. Mr. Labiendo reported that he attended two (2) pre-meetings to discuss safety and security measures for the annual “Bridge the Gap” walk, prior to the event which took place on September 14, 2025. Mr. Dier thanked the TIBA administration and staff for all of their planning and assistance with the fundraiser, which benefited the Compassionate Care Foundation and successfully raised over \$125,000 for the organization.

Other Facilities and Programs

Boldt Facilities

Ms. Jobson reported that September 2025 has been busy with several special events, which included the PBS Murder Mystery held on September 13, 2025, that was sold out to over one hundred and twenty (120) people, as well as the New York Aviation Management Association (NYAMA) after-hours

reception for eighty-five (85) people, held on September 25, 2025. Ms. Jobson reported that the International Antique Boat Show was held in Clayton, New York, the previous week and that over two hundred (200) guests from the event stopped at Boldt Castle and the Boldt Yacht House. Ms. Jobson reported that the annual Department of Health (DOH) inspection took place shortly after Labor Day, and that the Boldt Castle Water Treatment Plant and Concessions both received a perfect report with no violations. Ms. Jobson reported that forty-two (42) weddings have taken place with seven (7) weddings remaining for the 2025 operating season and twenty-six (26) are scheduled for the 2026 operating season. Ms. Jobson reported that approximately thirty-five (35) people will be coming to Boldt Castle soon for an “I Love New York” event which will provide good exposure to the area. Ms. Jobson reported that Boldt Castle will close for the season after the close of business on October 13, 2025.

Mr. Garceau reported that the spackle and painting of the landing has been completed for the Alster Tower Stairway and Landing Project, and an example of a replicated spindle that will be used for the project was shown. Mr. Garceau reported that he and other staff had a virtual meeting with representatives from Bell & Spina Architects-Engineers, P.C. of Syracuse, New York, in order to discuss material recommendations for the upcoming Boldt Yacht House Roof Project. Mr. Garceau reported that this project will be phased over the next four (4) years, and there was discussion regarding the cost and potential issues that may arise due to the Boldt Yacht House being listed on the National Register of Historic Places. Mr. Garceau reported that Lupini Construction, Inc. (Lupini) of Utica, New York, has completed the Boldt Castle Riverside Overlook Masonry Project, and that Lupini has submitted a

bid to continue with this project in 2026. Mr. Garceau reported that the scope of work proposed in the bid would complete the one side of Boldt Castle from where the overlook project was completed this year, down to the veranda floor. Mr. Garceau reported that the New York State Department of Environmental Conservation (NYSDEC) recently inspected the fuel holding tanks at the Boldt Yacht House, and that minor issues that were addressed, such as cleaning rust off the tanks and repainting them, have preemptively been completed by maintenance staff and reported back to the NYSDEC ahead of the final report being received. Mr. Garceau reported that several concrete benches have been removed and put back on reset pavers. Mr. Garceau stated that the regular general maintenance continues at the Boldt Facilities as well.

OTHER MATTERS

Mr. Walton reported that he has been working diligently to resolve a property matter and an agreement has been made between TIBA and the other parties involved. Mr. Walton stated that the transfer of this property and deeds will be without warranty of title and will include the approval of dredging of the property through next year. Mr. Walton stated that he has reviewed the Public Authorities Law regarding sale of land and noted that TIBA does not need approval from Jefferson County, however this was still reviewed with the Jefferson County Attorney who concurred.

Sale of Lands Under Water to Jill S. Fowler, & Leland & Suzanne Blanding - Proposed Resolution No. 22: Mr. Walton read the following resolution, which was moved by Barry Ormsby, seconded by Robert J. Storms and duly adopted.

SEE ATTACHMENT 4

Mr. Sturick reported that the October 24, 2025, board meeting is scheduled for 10:30 a.m. and he would like to propose changing the time from 10:30 a.m. to a later time due to the annual employee appreciation dinner at the Riveredge Resort being held later that evening. Mr. Armstrong asked the board members for any comments, and it was agreed that the meeting on October 24, 2025, would commence at 2:00 p.m. Mr. Sturick also reviewed the proposed meeting dates for 2026. There were several suggestions, and it was agreed that a revised schedule would be sent to the Board via email for their further review and consideration.

Mr. Olson reported that TIBA was notified by PERMA that the most recent payroll audit for the policy period of June 1, 2024, through May 31, 2025, will not result in an additional premium invoice. Mr. Olson noted that this will result in an adjustment to the financial statements to write off the estimated additional premium exposure.

With no other business, a motion to adjourn the meeting was made by Thye Lee, seconded by Barry Ormsby and unanimously carried.

NEXT AUTHORITY MEETING

By unanimous consent, the place of the next Authority meeting was set for Friday, October 24, 2025, at 2:00 p.m. at the American Administration Building.

Secretary

ATTACHMENT 1

RESOLUTION NO. 19

RE: APPROVAL/RATIFICATION OF ROUTINE EXPENSE PAYMENTS AND APPROVAL OF SPECIAL EXPENSE PAYMENTS

The following resolution was moved by Barry Ormsby, seconded by Thye Lee and duly adopted.

WHEREAS, the below listed requisitions and vouchers, together with invoices and other supporting documentation for routine and special expense payments made since the Authority meeting held on August 22, 2025, were available and reviewed by the Authority during the meeting held on September 26, 2025 (viz):

<u>Date</u>	<u>Requisition</u>	<u>Voucher Number</u>	<u>Amount</u>
08/26/25	3564	36987 - 36998 - US / C11509 - C11511 - CD	\$ 375,060.24
09/02/25	3565	36999 - 37011 - US / C11512 - C11514 - CD	86,703.93
09/09/25	3566	37012 - 37025 - US / C11515 - C11529 - CD	78,078.29
09/16/25	3567	37026 - 37049 - US / C11530 - C11536 - CD	153,359.82
09/23/25	3568	37050 - 37061 - US / C11537 - C11540 - CD	<u>162,594.97</u>
			<u><u>\$ 855,797.25</u></u>

WHEREAS, in a similar manner, the below listed Special Expense Payments, together with invoices and other supporting documentation which require specific approval before payment is made, were available and reviewed by the Authority during the meeting held on September 26, 2025 (viz):

	<u>Amount</u>
Acrisure Insurance Partners of NY, LLC - Property & Casualty Insurance	\$ 238,333.16
Allegiance Trucks Watertown - Oil Leak Repair - CDN Plow Truck	3,616.23
Bell & Spina Architects - Professional Services - Boldt Yacht House Roof Repair Project	54,490.50
Cavallario's Steak House - Annual TIBA Board & Management Dinner at Rift Facilities	5,395.00
CDW-G - Two (2) Cisco Catalyst Switches & Five (5) HP Mini Desktop Computers	9,079.55
DRCS, LLC - Annual Zix Email Protection Service	4,517.10
Hazlewood Mechanicals, Inc. - Repair of Fan Blade - Landscape	1,029.78
Heartwood Carving, Inc. - Remaining 30% Balance Due Upon Completion of Spindals & Pearl Beading Lengths - Boldt Castle Alster Tower Project	3,735.00
Hyde-Stone Mechanical Contractors - Backflow Preventer Rebuild & Installation - NCWC	3,358.00
Koester - Controller & Submersible Transducer - Boldt Castle	3,897.24
Lupini Construction, LLC - Masonry Restoration Project - Boldt Castle	60,030.00
Riveredge Resort - Annual George C. Boldt Scholarships Reception at Boldt Castle	5,406.25
Store Supply Warehouse - Boldt Castle Gift Store Supplies	2,464.55
Uline - Four (4) Deluxe Work Stools - U.S. Toll	1,318.89
United Rentals - Rental of 135 Ft. Lift - U.S. Bridge Inspection	7,819.70
Bunzl Canada - Custodial Supplies - CD Toll, USB & Maintenance	1,789.07 CD
HTS Engineering Ltd. - Boiler Repair - CBSA Building	2,429.50 CD
IECBL - Fire Door Battery Back Up Replacement - CBSA Building	<u>4,136.09 CD</u>
	<u><u>\$ 412,845.61</u></u>

ATTACHMENT 1

WHEREAS, the Executive Director has recommended approval of all Routine and Special Expense Payments as proper obligations of this Authority.

RESOLVED, that the Authority as it's proper act and deed, hereby approves and ratifies in all respects the routine and special expense payments represented by Requisition No. 3564 through No. 3568 as set forth herein, totaling \$855,797.25, and

RESOLVED, that the Authority, as its proper act and deed, hereby approves for payment special expenses set forth herein, totaling \$412,845.61.

ATTACHMENT 2

RESOLUTION NO. 20

RE: AUTHORIZATION FOR ADVERTISEMENT AND SALE OF USED EQUIPMENT

The following resolution was moved by Robert J. Storms, seconded by Natalie Kinloch and duly adopted.

WHEREAS, Authority maintenance practices has been to identify Authority equipment that has been uneconomical to maintain due to usage, age, parts availability, maintenance requirements, etc., and provided however that no member of the Authority, supervisory/management staff member or relative, or other employee of the Authority who is involved in the decision to sell such equipment or handles any such bids or who can approve such sale shall be deemed to be a qualified bidder, and

WHEREAS, said equipment is advertised for public sale and replaced as approved in the Authority adopted fiscal year budgets, the following equipment has been identified and is recommended for sale:

<u>Equipment Control No.</u>	<u>Item/Description</u>	<u>Year</u>	<u>Mileage</u>
2131	Chevrolet Silverado 2500HD	2012	143,294

NOW THEREFORE BE IT

RESOLVED, that the Authority hereby authorizes the Executive Director to publicly advertise the sale of the subject equipment upon receipt of replacement equipment or otherwise on a date deemed appropriate and to accept the highest qualified bid for same.

Resolution No. 21

RE: CONTRACT WITH JANI-KING OF EASTERN ONTARIO FOR COMMERCIAL CLEANING SERVICES AT THE CANADA BORDER SERVICES AGENCY FACILITY, CANADIAN TOLL BUILDING AND THE CANADIAN UTILITIES AND SERVICES BUILDING

The following resolution was moved by Thye Lee, seconded by Douglas D. Dier and duly adopted.

WHEREAS, the Thousand Islands Bridge Authority (the “Authority”) previously entered into a two-year contract with Jani-King of Eastern Ontario (“Jani-King”) to provide janitorial services at the Canada Border Services Agency Facility (the “Contract”), which is now up for renewal; and

WHEREAS, due to staffing changes, the Authority is in need of additional cleaning services to be performed at the Canadian Toll Building and the Canadian Utilities and Services Building; and

WHEREAS, the Deputy Executive Director of the Authority has requested and received three separate proposals dated September 4, 2025 (the “Proposals”), from Jani-King to provide janitorial services at the Canada Border Services Agency Facility at a cost of \$19,183.62 (CDN) per month, plus applicable taxes; at the Canadian Toll Building at a cost of \$333.12 (CDN) per month for May through December, and \$607.87 (CDN) per month for January through April, plus applicable taxes; and at the Canadian Utilities and Services Building at a cost of \$576.56 (CDN) per month for May through December, and \$814.87 (CDN) per month for January through April, plus applicable taxes; and

WHEREAS, the Proposals call for two (2) year contracts at the aforementioned costs, which costs can only be increased based on annual increases in the Canadian Consumer Price Index and/or increases in the Canadian Minimum Wage Law; and

WHEREAS, the Executive Director and Deputy Executive Director of the Authority, after review of the Proposals, and based on past experience with Jani-King, recommend acceptance by the Authority of the Proposals as being in the best interests of the Authority.

NOW, THEREFORE, upon due consideration, it is hereby

RESOLVED, that the Authority enter into three (3) contracts (the “Contracts”) with Jani-King to provide commercial janitorial services at the aforementioned facilities for a two (2) year period upon the terms set forth in the Proposals; and it is further

RESOLVED, that the Executive Director or the Deputy Executive Director is hereby directed and empowered to execute and deliver the Contracts to Jani-King upon the terms as set forth above, and to bind the Authority by signature thereon.

ATTACHMENT 4

Resolution No. 22

RE: SALE OF LANDS UNDER WATER TO JILL S. FOWLER AND LELAND AND SUZANNE BLANDING

The following resolution was moved by Barry Ormsby, seconded by Robert J. Storms and duly adopted.

WHEREAS, the Thousand Islands Bridge Authority (the “Authority”) owns certain lands under water in the St. Lawrence River contiguous with the Boldt Yacht House and the lands of Jill S. Fowler (hereinafter “Fowler”) and Leland and Suzanne Blanding (hereinafter “Blanding”), being a part of Tax Parcel No. 2.20-2-26; and

WHEREAS, Fowler and Blanding have constructed docks upon the lands of the Authority contiguous with their respective properties on Westminster Park Road on Wellesley Island, New York; and

WHEREAS, after discovery of the construction of said docks, the Authority gave Fowler and Blanding permission to maintain their docks on Authority property, consisting of lands under water which are not utilized by the Authority; and

WHEREAS, Fowler and Blanding now wish to purchase a portion of the lands under water contiguous with their property lines to encompass their docks, together with a right to dredge further into the River to provide better access to their docks during the remainder of calendar year 2025 and 2026; and

WHEREAS, the Authority has previously entered into a letter agreement with Fowler and Blanding dated May 15, 2025, offering to sell to Fowler a parcel of land consisting of .53 acres contiguous with Fowler’s property, and a parcel of land consisting of .31 acres contiguous to Blanding’s property, for the net sum of Five Thousand and 00/100 Dollars (\$5,000.00) each, with all costs to be paid by Fowler and Blanding; and

WHEREAS, as part of the consideration for the transaction, Fowler and Blanding have agreed that they will concede that they have no right, title or interest in and to the remaining lands of the Authority identified as Tax Parcel No. 2.20-2-26; and

WHEREAS, pursuant to New York Public Authority Law Section 578(3), the Authority has the power to “sell, at public or private sale, convey, transfer, assign, and dispose of any property or interest therein at any time required by it in the exercise of its powers or when it may determine it no longer needs the same for its corporate purposes, upon such terms and for such consideration, if any, as it shall deem fit”; and

WHEREAS, the Authority has determined that the lands being sold to Fowler and Blanding are not needed for the Authority's corporate purposes, and are of little or no utility to the Authority, and that it is in the best interests of the Authority to convey the lands to Fowler and Blanding in consideration of the terms hereof; and

WHEREAS, legal counsel for the Authority has drafted definitive agreements for the sale of the two parcels to Fowler and Blanding upon the aforementioned terms, and has prepared conveyance documents consistent with the terms thereof, transferring the aforementioned parcels to Fowler and Blanding, without warranty.

NOW, THEREFORE, upon due consideration, it is hereby

RESOLVED, that the Authority sell to Fowler .53 acres of land under water contiguous with Fowler's property for the sum of Five Thousand and 00/100 Dollars (\$5,000.00), under the terms hereof; and be it further

RESOLVED, that the Authority sell to Blanding .31 acres of land under water contiguous with Blanding's property for the sum of Five Thousand and 00/100 Dollars (\$5,000.00), under the terms hereof; and be it further

RESOLVED, that the Executive Director of the Authority is hereby directed and empowered to execute agreements with Fowler and Blanding consistent with the foregoing, and to execute a Quit Claim Deed and other conveyance documents for the aforementioned parcels in consideration of the sum of Five Thousand and 00/100 Dollars (\$5,000.00) from each of Fowler and Blanding; and be it further

RESOLVED, that Fowler and Blanding shall have permission from the Authority for the remainder of 2025 and 2026 to dredge the lands of the Authority consisting of lands under water contiguous with their docks to allow for boat passage to and from their docks.